

Barlow Parish Council

Barlow Village Hall, Millcross Lane, Barlow, Dronfield, S18 7TA

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2 May 2024

To: The Chair and all Members of Barlow Parish Council

I hereby give you notice that the Annual Council meeting will be held on **Monday 13 May 2024 at 7.30pm** at Barlow Village Hall, Millcross Lane, Barlow.

All members of the Council are summoned to attend for the purpose of considering and resolving the business to be transacted as set out in the following Agenda.

Members are to complete the Declaration of Interests Sheet (if appropriate) and email this to the Clerk prior to the meeting.

Yours sincerely



Emma Smith

Parish Clerk/RFO

AGENDA

- 1 Election of Chair and signing of the Declaration of Acceptance to Office**
- 2 Election of Vice Chair and signing of the Declaration of Acceptance to Office**
- 3 To receive apologies for absence**
- 4 Variation of Order of Business**
- 5 Declaration of Members Interests and Requests for Dispensation**

Members are requested to declare the existence and nature of any disclosable pecuniary interest and/or other interest, not already on their register of interests, in any item on the agenda and withdraw from the meeting at the appropriate time, or to request a dispensation. Please note that appropriate forms should be completed prior to commencement of the meeting.
- 6 Recording and Filming of Council and Committee Meetings**

The right to record, film and to broadcast meetings of the council and committees is established following the Local Government Audit and Accountability Act 2014. This is in addition to the rights of the press and public to attend such meetings. Meetings or parts of the meetings from which the press and public are excluded may not be filmed or recorded. Members of the public are permitted to film or record meetings to which they are permitted access, in a non-disruptive manner.
- 7 Confidential Item**

To determine which items, if any, on the agenda should be taken with the public excluded. If the Council decides to exclude the public, it will be necessary to pass a resolution in the following terms:-
"That in view of the confidential nature of the business about to be transacted, to consider a resolution to exclude the Press and Public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item."
- 8 Public Speaking**
- 9 Minutes**
 - (a) To receive and approve the Full Council Meeting Minutes 8 April 2024
 - (b) Any matters arising from the minutes that are not listed in the agenda

- 10 To review and adopt the Council's Standing Orders
- 11 To review and adopt the Council's Financial Regulations
- 12 To review and adopt the Council's Code of Conduct
- 13 To review and adopt the Council's Privacy Policy
- 14 To review and adopt the Council's Complaints Policy
- 15 To review and adopt the Council's Equal Opportunities Policy
- 16 To review and adopt the Council's Freedom of Information Policy
- 17 To review and adopt the Council's Health and Safety Policy
- 18 To review and adopt the Council's Retention Policy
- 19 To review and adopt the Council's Vexatious Policy
- 20 To approve the calendar of meetings for 2024/25
- 21 To discuss Unity Trust banking arrangements

Matters to be considered in addition to the Annual Meeting agenda as a decision is required before the next Full Council meeting.

22 Planning Matters

- (a) To consider applications/appeals received from the Planning Authority and to submit comments.
Please view online before the meeting at <https://planapps-online.ne-derbyshire.gov.uk/online-applications/>
 - NED 24/00276/FL - Construction of replacement outbuilding following collapse of existing outbuilding at Barlow Croft, Barlow Lees Lane, Barlow
- (b) To note Planning Decisions
 - NED 24/00053/LB - Single storey rear extension within vicinity of listed building at Bluebell Woods Cottage, Barlow Lees Lane, Barlow - **Conditionally approved 28 March 2024**
- (c) To discuss any other planning matters, appeals, etc
- (d) To discuss any planning applications circulated after the agenda was issued

23 District Councillor Report - Cllr Pamela Jones

24 County Councillor Report - Cllr Angelique Foster

25 Police Liaison Officer/Crime Report - April 2024 (to circulate when received)

26 Village Hall Development

27 Preschool

- (a) To discuss Clerk and Chairs meeting notes with Preschool and correspondence received
- (b) To discuss grant towards resurfacing of preschool play area
- (c) To discuss preschool Hall hire rate

28 To note the Parish Clerks Report and correspondence received

- (a) To note DALC Circular for April 2024
- (b) To note speedwatch sessions held
- (c) To discuss Queens Mothers Garden maintenance
- (d) To discuss Springfield Road parking developments
- (e) To note NEDDC Chairmans- Ireland Colliery Brass Band Event 27 April 2024
- (f) To note NEDDC Chairmans - Sunday Luncheon at Barlow Woodseats Hall 12 May 2024

- (g) To note NEDDC Chairmans - Charity Golf Day 16 May 2024
- (h) To note DCC Flood Group meeting and request for flood wardens
- (i) To discuss Women's Institute
- (j) To note thanks for the Parish Magazine

29 Finance Report

- (a) To approve the Bank Reconciliation for April 2024
- (b) To approve the BACS/ Cheque payments for May 2024 meeting (Appendix 1)
- (c) To note internal auditor report
- (d) To approve the Annual Governance Statement for 2023/24
- (e) To approve the Accounting Statements for 2023/24

30 Village Hall/ Recreational Ground Issues and actions required:

- (d) To note Village Hall Monthly Inspection Report carried out in April 2024
- (e) To note weekly inspection reports carried out in April 2024
- (f) To confirm Councillors weekly inspection of the play area
- (g) To discuss cleanliness of hall - email from hall hirer
- (h) To discuss quotation from DCS Cleaning firm for 2 additional cleans throughout year
- (i) To discuss activities that could be offered in the village hall
- (j) To discuss toilet drainage issues at the Village Hall
- (k) To discuss Ian Millar (Saxophone) and Dominic Spencer (Piano) email 21 April 2024
- (l) To discuss Duke of Edinburgh's Award email
- (m) To discuss Village Hall redecoration
- (n) To discuss serving hatch from kitchen to main hall

31 To note any items for the next Agenda

32 Date of Next Meeting - Monday 3 June 2024 at 7.00pm