

BARLOW PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 6TH JANUARY 2014

Present:

Councillors M Jones (Chair), Mr P Pickering (Vice-Chair), Mrs S Rouse, Mrs J Chapman, Mrs C Hill,
Mrs A Jones, Mrs Jo Hunter and Ms J Fisher

Also in attendance was Mrs C Huckerby

01/14 **Apologies for Absence**

No apologies were reported at the meeting.

02/14 **Declaration of Members Interests**

None received.

03/14 **Disclosable Pecuniary Interest (DPI's)**

None to report.

04/14 **Variation of Order of Business**

Nothing to change.

05/14 **Public Participation/Reports of the Policeperson, District Councillor and County Councillors**

Nothing to report.

06/14 **Minutes of last meeting and updates from the minutes**

RESOLVED: That the minutes of the last meeting be moved and seconded and signed by the Chair.

07/14 **Planning**

a) **Planning Applications**

- i) 13/01100/FL Construction of an agricultural barn (Conservation Area) The Grange Barlow Dronfield S18 7SE for Mr Jonathan Vardy
- ii) 13/01121/FLH Alterations and additions to dwelling including raising height of main section addition of two gables to existing single storey front extension and alterations to fenestration at Lees Common Barlow Lees Lane Barlow Dronfield for Mr P Vandrill.

RESOLVED: That the Parish Council considered application No's i and ii and made no comments.

b) **Planning Decisions**

- i) NED 13/00956/FL Construction of a stable block and agricultural storage building (resubmission of 13/00765/FL) at Grangewood Farm Far Lane Barlow Dronfield for Mr John Hinchliffe - **CONDITIONALLY APPROVED - 28 November 2013 - (28 November 2013)**
- ii) NED13/01006/CATPO Application to fell 1 no Scots Pine located within the Barlow Woodseats and Johnygate Conservation Area. at Barlow Woodseats Hall Johnygate Lane Barlow Dronfield for Mr Nicholas Todd - **NO OBJECTION - 26 November 2013 - (26 November 2013)**

RESOLVED: That the information was noted.

c) Planning Appeals

Nothing to report this month.

d) Other Planning Matters

i) Riverside Farm, Furnace Lane, Barlow

The District Councillor reported that the issue regarding Riverside Farm was considered at full council at NEDDC and they agreed that the decision previously taken still stood. Therefore the planning application was granted despite the maladministration at NEDDC.

The Parish Clerk/RFO read out a response to the Parish Council's letter of concern from NEDDC's Planning Manager.

08/14 **Correspondence**

a) Dog Fouling

The Parish Clerk/RFO read out 2 e-mails concerning the amount of dog fouling in the village, especially along Millcross Lane (outside the school).

RESOLVED: That an article be placed in the Parish Magazine reminding dog owners of their responsibilities.

b) Barlow Walk About – Thursday 5th December 2013 at 2.00 p.m. Springfield Road

RESOLVED: That the information from the walkabout be circulated.

c) Complaint by Parishioner

The Parish Clerk/RFO read out a complaint she had received about a previous planning application.

RESOLVED: That the Parish Clerk/RFO responds appropriately.

d) Merry Christmas from Rykneld Homes and Came and Company Insurance

RESOLVED: That the information be noted.

e) Part Night Lighting in Barlow

The Parish Clerk/RFO read out the response from Derbyshire County Council on the street lighting in Barlow. They acknowledged the Parish Council's response that the 2 lights we mentioned along with the residents comments, the lights at Engine Hollow will not be switched off permanently but will operate on a Part night basis, switched off between midnight and 5.30 a.m.

RESOLVED: That the information be noted.

f) Carboot Sales 2014

The Parish Clerk/RFO reported that she had received requests from Barlow Carnival Committee for Spring Bank holiday and Barlow School for May Day Carboot sale. PCC were holding a meeting soon to make a decision.

RESOLVED: That Barlow Carnival Committee be granted permission to run the car boot sale on Monday 26th May 2014 and Barlow School be granted permission to run the carboot sale on Monday 5th May 2014.

09/14 **Village Hall Matters**

a) **Monthly Inspection – (Matters arising from the monthly inspection)**

Nothing to report.

b) **Notice Board**

RESOLVED: That the Chair and Vice chair looks on the website for a replacement notice board at the village green and that consideration be given to replace the Village hall notice board.

10/14 **Dalc Circulars**

Dalc Circular's had been e-mailed out to everyone.

11/14 **Items reported to the Parish Clerk/RFO from Parish Councillors**

Nothing was brought to the Parish Clerk/RFO's attention before the meeting.

Mrs A Jones reported at the meeting that Barlow Church of England School was unsuccessful in recruiting to the Headship for the school. The post will be re-advertised with a view to the success person starting in September 2014.

12/14 **Standing Orders**

RESOLVED: That the Parish Clerk looks at the revised Standing Orders for consideration at the next meeting.

13/14 **Finance**

a) **Payments**

The cheques be approved and signed off as follows:

Cheque No.	Details	Amount
2293	Parish Clerk Salary & Expenses (November)	£343.96
2294	Inland Revenue	£055.00
2295	Barlow Carnival Committee	£025.00
2296	S Walker	£025.00
2297	Jeeves	£233.10
2298	Matthew Bean	£172.50
2299	P Pickering (Website)	£012.56
2300	Kenny Brakes Joinery	£640.00

14/14 **Grit Bins**

Nothing to report.

15/14 **Any Other Business**

i) WI – Notice Board

16/14 **Date of Next Meeting**

RESOLVED: That the next meeting be held on Monday 3rd February 2014 at 7.30 p.m.

17/14 **Dates of meetings 2014**

RESOLVED: That the meetings for 2014 be circulated.

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Chair

BARLOW PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 3rd FEBRUARY 2014

Present:

Councillors M Jones (Chair), Mr P Pickering (Vice-Chair), Mrs S Rouse, Mrs J Chapman,
Mrs A Jones, Mrs Jo Hunter and Ms J Fisher

Also in attendance was Mrs C Huckerby

18/14 **An Apology for Absence**

An Apology for Absence was received from Parish Councillor Mrs C Hill.

19/14 **Declaration of Members Interests**

None received.

20/14 **Disclosable Pecuniary Interest (DPI's)**

None to report.

21/14 **Variation of Order of Business**

Nothing to change.

22/14 **Public Participation/Reports of the Policeperson, District Councillor and County Councillors**

The Parish Clerk/RFO reported that there had been 2 Theft from Motor Vehicles and 1 Theft (other) for January 2014.

23/14 **Minutes of last meeting and updates from the minutes**

RESOLVED: That the minutes of the last meeting be moved and seconded and signed by the Chair.

24/14 **Planning**

a) **Planning Applications**

- i) 13/01201/FL Application for alterations to and re-modelling of previously refused stable block (revised scheme of 10/00145/FL) at Reservoir House Wilday Green Lane Barlow Dronfield for Mr J Hill.
- ii) 13/01200/FL Demolition of unauthorised building and erection of an agricultural barn (resubmission of 08/00871/FL) at Reservoir House Wilday Green Lane Barlow Dronfield for Mr J Hill.

RESOLVED: That the Parish Council considered application No's i and ii and made no comments.

b) **Planning Decisions**

- i) NED13/01064/FL Construction of a replacement agricultural building for storage of animal feed and machinery at Newgate Farm Newgate Barlow Dronfield for Mr Robert Pearson – S. Pearson And Son **CONDITIONALLY APPROVED - 13 January 2014 - (13 January 2014)**
- ii) NED 13/01100/FL – Construction of an agricultural barn (Conservation Area) at The Grange Barlow Dronfield S18 7SE for Mr Jonathan Vardy - **CONDITIONALLY APPROVED - 15 January 2014 - (16 January 2014)**

- iii) NED 13/01034/FLH – Demolition of a previous extension and construction of a new two storey extension (Conservation Area) at Elmtree Farm Millcross Lane Barlow Dronfield for Mr & Mrs P Ibbotson - **REFUSED - 2 January 2014 - (5 January 2014)**

RESOLVED: That the information was noted.

- c) Planning Appeals

Appeal Ref: APP/R1038/A/13/2203006 - Mill Farm Cottage, Crowhole, Barlow, Dronfield, S18 7TJ.

RESOLVED: That the information was noted.

25/14 **Correspondence**

- a) Dog Fouling

Parish Councillor Mrs Rouse reported on and updated everyone on the information re dog fouling at the last meeting of the District Parish Liaison Group. She informed the Parish Council that NEDDC had recently employed 5 officers to deal with the issues across NEDDC with dog fouling and responsibilities that come with dogs.

RESOLVED: That the Parish Clerk/RFO obtains further information from NEDDC on this and liaises with Barlow School.

- b) NEDDC Refuse/Recycling bins

The Parish Clerk/RFO reported on the information received from NEDDC on the changes being made across NEDDC to the weekly collection of refuse/Recycling bins. The Parish Councillors confirmed that they had all received information through the post on these changes.

RESOLVED: That the information be noted.

- c) Complaint by Parishioner

The Parish Clerk/RFO read out updated information on the complaint.

RESOLVED: That the Chair talks to the complainant direct.

26/14 **Village Hall Matters**

- a) Monthly Inspection – (Matters arising from the monthly inspection)

Nothing to report.

- b) Notice Board

RESOLVED: That the Parish Clerk/RFO orders 2 notice boards as agreed at the meeting.

- c) Decorating Meeting

RESOLVED: That the meeting with the decorator be held on Thursday 6th February 2014 at 5.45 p.m. at the village hall to finalise details.

27/14 **Dalc Circulars**

Dalc Circular's had been e-mailed out to everyone.

28/14 **Items reported to the Parish Clerk/RFO from Parish Councillors**

Trout Pub

The item be cancelled from the agenda.

29/14 **Standing Orders**

RESOLVED: That the Parish Clerk/RFO reported on the changes she had suggested on the new standing orders and asked the Parish Councillors to consider these and let the Parish Clerk/RFO have them back in time for the next meeting for finalisation.

30/14 **Finance**

a) Precept 2014/2015

The Parish Clerk/RFO reported that upon receiving the information from NEDDC she had visited the Internal Auditor for advice and had agreed that the precept for 2014/2015 be £21, 647.13 plus the Council Tax base rate of £352.87 which totals to £22,000.00. As the figure had to be with NEDDC by the 31st January, she consulted with the Chair and Vice-Chair before the next meeting and both agreed with this amount.

RESOLVED: That the precept for 2014/2015 be agreed at £21,647.13 plus the Council Tax Base rate of £352.87 full amount of £22,000.00.

b) Bank Reconciliation

RESOLVED: That the bank reconciliation amount be noted.

c) Payments

The cheques be approved and signed off as follows:

Cheque No.	Details	Amount
2301	Parish Clerk Salary & Expenses (November)	£360.81
2302	Inland Revenue	£055.00
2303	NEDDC Trade Refuse	£075.66
2304	Jeeves	£186.48
2305	David Hill and Son Ltd	£299.50
2306	Alfred Dunham and Son Ltd	£630.00
2307	D Hughes	£150.00

31/14 **Any Other Business**

i) Car Parking signs

The Parish Clerk/RFO read out a thank you from Barlow Church for the Car Parking signs outside Church.

ii) Dangerous Car in village

RESOLVED: That this be reported to the police.

32/14 **Date of Next Meeting**

RESOLVED: That the next meeting be held on Monday 3rd March 2014 at 7.30 p.m. (apologies from Mrs J Hunter)

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Chair

BARLOW PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 3rd MARCH 2014

Present:

Councillors M Jones (Chair), Mr P Pickering (Vice-Chair), Mrs S Rouse, Mrs J Chapman,
Mrs A Jones, Mrs C Hill, and Ms J Fisher

Also in attendance was Mrs C Huckerby

33/14 **An Apology for Absence**

An Apology for Absence was received from Parish Councillor Mrs J Hunter.

34/14 **Declaration of Members Interests**

None received.

35/14 **Disclosable Pecuniary Interest (DPI's)**

None to report.

36/14 **Variation of Order of Business**

Nothing to change.

37/14 **Public Participation/Reports of the Policeperson, District Councillor and County Councillors**

The Parish Clerk/RFO reported that there had been 2 burglaries in Barlow during February.

38/14 **Minutes of last meeting and updates from the minutes**

RESOLVED: That the minutes of the last meeting be moved and seconded and signed by the Chair.

39/14 **Planning**

a) **Planning Applications**

- i) 14/00076/FLH - Construction of a single-storey side extension Peakley Cottage Dobbin Lane Peakley Hill Barlow for Mr P Allison.
- ii) 14/00108/FLH - Construction of garden room to side and front porch and alterations to create gabled roof with front and rear dormer windows at "Millcross" Millcross Lane Barlow Dronfield for Mr T Wells

RESOLVED: That the Parish Council considered application No's i and ii and made no comments.

b) **Planning Decisions**

- i) 13/01201/FL Application for alterations to and re-modelling of previously refused stable block (revised scheme of 10/00145/FL) at Reservoir House Wilday Green Lane Barlow Dronfield for Mr J Hill. – **CONDITIONALLY APPROVED - 17 February 2014**
- ii) 13/01200/FL Demolition of unauthorised building and erection of an agricultural barn (resubmission of 08/00871/FL) at Reservoir House Wilday Green Lane Barlow Dronfield for Mr J Hill. – **CONDITIONALLY APPROVED - 17 February 2014**

- iii) NED13/01121/FLH Alterations and additions to dwelling including raising height of main section addition of two gables to existing single storey front extension and alterations to fenestration at Lees Common Barlow Lees Lane Barlow Dronfield for Mr P Vandrill

CONDITIONALLY APPROVED - 3 February 2014 - (4 February 2014)

RESOLVED: That the information was noted.

c) Planning Appeals

- i) Appeal Ref: APP/R1038/A/13/2203006 - Mill Farm Cottage, Crowhole, Barlow, Dronfield, S18 7TJ.
- ii) Appeal Ref: APP/R1038/A/13/2205476 – White Gates, Dobbin Lane, Barlow, Dronfield, S18 7SU.

RESOLVED: That the information was noted.

40/14 **Correspondence**

a) NEDDC Temporary Road Closure, Barlow Lees Lane

The Parish Clerk/RFO reported that Barlow Lees Lane will be closed on the 17th and 18th March 21014 to facilitate a new water connection.

RESOLVED: That the information be noted and that this be posted on the notice boards.

b) NEDDC Survey

The Parish Clerk/RFO handed out a survey from NEDDC asking the Parish Councillors to complete on their understanding on what standards of conduct are being observed and identify areas where further awareness raising and training are needed.

RESOLVED: That the information be completed and returned to NEDDC.

c) Barlow Walkabout – Thursday 5th March

The Parish Clerk/RFO reported that the next walkabout will be held on Thursday 5th March 2014 at 1.00 p.m. on Springfield Road.

RESOLVED: That the Clerk/RFO notifies Sarah Allen that there was no-one available to attend the above walkabout and that she be asked for more notification of dates in future.

d) DALC – Annual Subscription

The Parish Clerk/RFO reported that the annual subscription for 2014/2015 will be £248.06.

e) DALC – Repeal of S 150 (5) The Local Government Act 1972 and Local Audit and Accountability Act – Openness of Local Government Bodies Draft Regulations

The Parish Clerk/RFO referred to the DALC circulars re the above legislation revisions and informed the Parish Council that she will be consulting with the Internal Auditor on these.

f) NEDDC – Introduction of Scrap metal Dealers Policy

The Parish Clerk/RFO reported on the above policy and informed the Parish Councillors that she would forward the information to all as she only received the information today.

g) DCC – Liaison Forum – 1st May 2014

The Parish Clerk/RFO reported that the next DCC Liaison Meeting will be held on 1st May 2014 at 6.00 p.m. at Matlock Offices.

41/14 **Village Hall Matters**

a) Monthly Inspection – (Matters arising from the monthly inspection)

Nothing to report.

b) Notice Board

RESOLVED: That the Parish Clerk/RFO orders 2 notice boards as agreed at the meeting.

c) Carnival Committee

The Parish Clerk/RFO read out an e-mail from Barlow Carnival Committee asking the Parish Councils permission to have donkey rides on the Recreation Ground and Mr Branson had asked to borrow the plastic chairs for a charity event.

RESOLVED: That Barlow Carnival Committee be allowed permission to have donkeys on the recreation ground for Carnival and that Mr Branson be allowed permission to use the plastic chairs at his own risk for his Charity Event.

d) Village Hall Doors

The Parish Clerk/RFO read out a quote received from Mr Kenny Brakes to replace internal doors in the village hall. The quote was to supply, fit and decorate 14 new 6 panel grained doors and supply sliding door to hatch and a skip - £2,300 including VAT.

RESOLVED: That the hatch be replaced asap and that the door be replaced later in the year.

e) New Hoover

RESOLVED: That the Parish Clerk/RFO purchase a Henry Hoover for the village hall.

42/14 **Dalc Circulars**

Dalc Circular's had been e-mailed out to everyone.

43/14 **Items reported to the Parish Clerk/RFO from Parish Councillors**

Health and Safety – Defibrillator

This item be deferred till the next meeting.

44/14 **Standing Orders**

These continue to be circulated for comments/additions etc.

45/14 **Finance**

a) Payments

The cheques be approved and signed off as follows:

Cheque No.	Details	Amount
2308	Parish Clerk Salary & Expenses (November)	£0,307.10
2309	Inland Revenue	£0,055.00
2310	NEDDC Dog Fouling	£0,186.05
2311	Jeeves	£0,248.64
2312	Park Hall Designs	£0,090.00
2313	Kenny Brakes Joinery	£1,800.00

44/14 **Any Other Business**

i) Pinfold

It was agreed that this be tidied up.

ii) Chapel Hill – vehicle tracks on green

45/14 **Date of Next Meeting**

RESOLVED: That the next meeting be held on Monday 7th April 2014 at 7.30 p.m.

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Chair

BARLOW PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 7th APRIL 2014

Present:

Councillors M Jones (Chair), Mr P Pickering (Vice-Chair), Mrs S Rouse, Mrs J Chapman,
Mrs C Hill, and Ms J Fisher

Also in attendance was Mrs C Huckerby and 1 member of the public

46/14 **Apologies for Absence**

Apologies for Absence were received from Parish Councillors Mrs J Hunter and Mrs A Jones.

47/14 **Declaration of Members Interests**

None received.

48/14 **Disclosable Pecuniary Interest (DPI's)**

None to report.

49/14 **Variation of Order of Business**

Nothing to change.

50/14 **Public Participation/Reports of the Policeperson, District Councillor and County Councillors**

a) **Hire of Barlow Village Hall**

The Parish Clerk/RFO welcomed Mr Anderson to the meeting and asked him to explain to the Parish Council how the glass was broken in the village hall doors.

Mr Anderson explained that his son fell into the doors and informed the Parish Council that he was willing to mend this himself with the special glass.

RESOLVED: That the Parish Council accepts his offer of rectification of the doors.

b) **Crimes**

No crimes were reported this month.

51/14 **Minutes of last meeting and updates from the minutes**

RESOLVED: That the minutes of the last meeting be moved and seconded and signed by the Chair.

52/14 **Planning**

a) **Planning Applications**

- i) 14/00276/FLH Construction of pitched roof dormers to front roof slope and porch to the front, Wayside Wilkin Hill Barlow Dronfield for Mr and Mrs Marshall
- ii) 14/00246/FL Construction of single storey extension to side of existing building replacement of existing UPVC windows with timber mock sash windows removal of existing coaching access doors and replace with large framed clear glass windows at The Tickled Trout at 33 - 35 Valley Road Barlow Dronfield S18 7SL for Mr D Mapp
- iii) 14/00260/FL – Change of use of land to rear of Churchyard from agricultural to graveyard extension at St Lawrence Parish Church, Hackney Lane, for St Lawrence Church PCC

RESOLVED: That the Parish Council considered application No's I, ii and iii and made no comments.

- iv) N14/00245/FLH – Construction of front and side extension and alterations to the façade at 74a Valley Road, Barlow for Mr M Ferreday

RESOLVED: That the Parish Clerk circulates the above application when she receives it and if anyone has any comments then they should let her know ASAP.

- b) Planning Decisions
Nothing reported at the meeting.

- c) Planning Appeals
None reported at the meeting.

53/14 Correspondence

- a) NEDDC Maintenance of Ground – Barlow Recreation Ground/Open Spaces etc
RESOLVED: That the quote of £424.32 for grass cutting of the Recreation Ground and £738.35 for other parish Council owned land be approved for 12 cuts a year between March and October.

- b) NEDDC Standards Committee
The Parish Clerk/RFO read out a letter from NEDDC informing the Parish Council about a vacancy on the above committee.

RESOLVED: That the information be noted and that this be sent to Parish Councillor Mrs J Hunter for consideration.

- c) Barlow Minor Maintenance Agreement
The Parish Clerk/RFO reported that the Parish Council had missed out on the donation from DCC for the above due to the fact that the only footpath needed upgrading was being done by DCC them. The Parish Council agreed to consider this in advance for next financial year.

54/14 Village Hall Matters

- a) Monthly Inspection – (Matters arising from the monthly inspection)
Nothing to report.

- b) Notice Board
RESOLVED: That the Parish Clerk/RFO orders 2 notice boards as agreed at the meeting.

- c) Use of Village Hall Chesterfield Children's Charity
The Parish Clerk/RFO read out an e-mail from Mrs Longmate re use of the hall for a disco, hog roast and a BBQ and asked if the Parish Council had any objections to this.

RESOLVED: That the Parish Council agreed to the booking in principle but would like to see more details.

- d) New Hoover
RESOLVED: That the Parish Clerk/RFO purchase a Henry Hoover for the village hall.

- e) Carboot Sales – prices
RESOLVED: That the prices for the carboot sales for 2014 be set at £7.00 per vehicle.

- f) Key – Village Hall
RESOLVED: That the Parish Clerk/RFO looks into a key safe for the village hall.

55/14 **Dalc Circulars**
 Dalc Circular's had been e-mailed out to everyone.

The Parish Clerk/RFO also informed the Parish Council that DALC had circulated new financial regulations for the Parish Council to consider and that she was liaising with the internal Auditor on these.

56/14 **Items reported to the Parish Clerk/RFO from Parish Councillors**

Health and Safety – Defibrillator

This item be deferred till the next meeting when Parish Councillor Mrs J Hunter is present.

57/14 **Standing Orders**

RESOLVED: That the Parish Clerk/RFO combines everyone's comments into one document for consideration at the next meeting.

58/14 **Finance**

a) Grant Thornton

The Parish Clerk/RFO reported that the External Auditors, Grant Thorntons had sent out the annual returns for 2013/2014 which needed to be completed by the 16th June 2014. The Parish Clerk/RFO was meeting the internal auditor on the 8th April 2014 to go through the forms etc.

b) Payments

The cheques be approved and signed off as follows:

Cheque No.	Details	Amount
2320	Parish Clerk Salary & Expenses (November)	£345.77
2321	Inland Revenue	£047.80
2325	NEDDC Dog Fouling	£201.55
	NEDDC Trade Refuse	£153.66
2323	Jeeves	£233.10
2324	DALC	£231.74
2326	Philip Pickering	£012.56

59/14 **Any Other Business**

- i) Pinfold
 It was agreed that this be tidied up.
- ii) Trees – Wilkin Hill and Near to the “Granges”
 Parish Clerk/RFO to deal with.
- iii) Parish Councillor Vacancy
 The Parish Clerk/RFO reported that Mrs A Jones had resigned as a Parish Councillor and co-option for this position will commence asap.

iv) Donation – Barmpots

Parish Councillor Mr P Pickering informed the Parish Council that Barmpots will be donating £1,000 towards a new roundabout. (Post note the Parish Clerk/RFO had received this.)

60/14 Date of Next Meeting

RESOLVED: That the next meeting be held on:

Annual Parish meeting – Monday 12th May 2014 at 7.00 p.m.

Annual Parish Council Meeting - Monday 12th May 2014 at 7.30 p.m.

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Chair

BARLOW PARISH COUNCIL

MINUTES OF THE ANNUAL MEETING OF BARLOW PARISH COUNCIL HELD ON MONDAY 12th MAY 2014

Present:

Councillors M Jones, Mrs S Rouse, Mrs J Chapman, Ms J Fisher and Mrs J Hunter

Also in attendance was Mrs C Huckerby

60/14 **To Elect a Chair for the year 2014/2015**

RESOLVED: That this item be deferred until the next meeting when all members are present.

61/14 **To elect a Chair for this meeting**

It was proposed and seconded that Mark Jones be nominated for the Chair of this meeting. No other nominations were received.

RESOLVED: That Mark be appointed as Chair for the Annual Meeting of the Parish Council.

62/14 **To Elect a Vice-Chair for the year 2014/2015**

RESOLVED: That this item be deferred until the next meeting when all members are present

63/14 **Apologies for Absence**

Apologies for Absence were received from Parish Councillors P Pickering and Mrs C Hill.

64/14 **Declaration of Members Interests**

None received.

65/14 **Disclosable Pecuniary Interest (DPI's)**

None to report.

66/14 **Appointment of the External Auditor**

RESOLVED: That M Ferreday be approached to be the Internal Auditor for 2014/2015.

67/14 **Variation of Order of Business**

Nothing to change.

68/14 **Public Participation/Reports of the Policeperson, District Councillor and County Councillors**

Nothing reported at the meeting.

69/14 **Minutes of last meeting and updates from the minutes**

RESOLVED: That the minutes of the last meeting be moved and seconded and signed by the Chair.

70/14 **Audit of Accounts 2013/2014**

This item was deferred to the next meeting where the Internal Auditor will be in attendance to present his full report for the external auditor.

71/14

a) **Planning Applications**

14/00273/FL – Erection of replacement garage and agricultural barn (retention of garage as existing) (Affecting setting of Listed building) at Bole Hill House, Grange Lane for Mr and Mrs Cobb.

RESOLVED: That the Parish Council considered the above planning application and made no comments.

b) **Planning Decisions**

Construction of front and side extensions and alterations to the façade at 74A Valley Road Barlow for M Ferreday – **CONDITIONALLY APPROVED - 2 May 2014**

72/14 **Correspondence**

a) **BARMPOTS – donation**

The Parish Clerk/RFO reported that she had received a donation of £1,000 from Barm pots towards play equipment on the recreation ground.

RESOLVED: That the donation be gratefully received and thanks be passed on to Barm pots.

b) **NEDDC – Standards Committee**

The Parish Clerk/RFO read out a letter from Matthew Kane advising the Parish Council that they had received 2 nominations for the above committee and asked Parish Councils to vote for the preferred nominee.

RESOLVED: That after careful consideration the Parish Council nominated Mr Edward Mansbridge to stand on NEDDC Standards Committee.

c) **Mr G Bramah – Grasscroft, Barlow Lees Lane**

The Parish Clerk/RFO read out a letter from Mr G Bramah expressing his concern in relation to commercial development at Grasscroft on Barlow Leeds Lane. The Parish Clerk/RFO informed the Parish Council that she had written to NEDDC Planning Department asking for their comments/advice.

RESOLVED: That after discussions the information be noted and that the Parish Council waits for advise from NEDDC.

d) **Naming of a Lane – B6050 to Grange Lane**

The Parish Clerk/RFO read out an e-mail from S Billings asking the Parish Council's permission to start the process to officially name "Barlow Grange Lane" and if we had any objection/comments from the Parish Council.

RESOLVED: That the Parish Council have no objections to officially naming Balrlow Lees Lane.

73/14 **Village Hall Matters**

a) **Monthly Inspection – (Matters arising from the monthly inspection)**

The Parish Clerk/RFO ran through the issues for consideration.

b) **Key**

The Parish Clerk/RFO showed the Parish Councillors a new key lock for the village hall.

RESOLVED: That the Parish Clerk/RFO purchases this key lock and arranges for this to be fixed to the wall etc.

c) Defibrillator

Parish Councillor Mrs J Hunter ran through and explained the positive and negatives to have a defibrillator in the village hall.

RESOLVED: That after a discussion the Parish Council agreed that the Parish Council do not purchase a defibrillator for the village hall.

74/14 **Items reported to the Parish Clerk/RFO from Parish Councillors**

Nothing reported

75/14 **Dalc Circulars**

Dalc Circular's had been e-mailed out to everyone.

76/14 **Finance**

Payments

The cheques be approved and signed off as follows:

Cheque No	Details	Amount
2314	Parish Clerk/RFO	£268.77
2315	Inland Revenue	£055.00
2317	Kenny Brakes	£216.00
2316	Jeeves	£186.48
	Total	£726.25

77/14 **Vacancy**

The Parish Clerk/RFO updated everyone on the vacancy for the Parish Council. She had notified NEDDC and posters had been displayed.

78/14 **Standing Orders**

RESOLVED: That this item be deferred till the next meeting

79/14 **Any Other Business**

Nothing reported at the meeting.

80/14 **Date of Next Meeting**

RESOLVED: That the next meeting be held on Monday 2nd June 2014 at 7.30 p.m.

81/14 **Forward Agenda Items**

- Accounts – M Ferreday in attendance
- Standing Orders
- Play Area

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Chair

BARLOW PARISH COUNCIL

MINUTES OF THE MEETING OF BARLOW PARISH COUNCIL HELD ON MONDAY 2nd JUNE 2014

Present:

Councillors M Jones, P Pickering, Mrs S Rouse, Mrs J Chapman, Ms J Fisher, Mrs C Hill and
Mrs J Hunter

Also in attendance was Mr Ferreday, Internal Auditor (Item 92/14 only)

82/14 **To Elect a Chair for the year 2014/2015**

It was nominated and seconded that Parish Councillor Mr M Jones be proposed as Chair for 2014/2015. No other nominations were received. Mr Jones accepted the position.

RESOLVED: That Mr Mark Jones be appointed Chair for the year 2014/2015.

83/14 **Declaration of Acceptance of Office**

The Chair signed the Declaration of Acceptance of Office for the year 2014/2015 for Barlow Parish Council.

The Clerk/Proper Officer of the Council witnessed the acceptance.

84/14 **To Elect a Vice-Chair for the year 2014/2015**

It was nominated and seconded that Parish Councillor Mr P Pickering be proposed and seconded as Vice-Chair for 2014/2015. No other nominations were received. Mr P Pickering accepted the position

RESOLVED: That Mr P Pickering be appointed as Vice-Chair for 2014/2015.

85/14 **Declaration of Acceptance of Office**

The Vice-Chair signed the Declaration of Acceptance of Office for the year 2014/2015 for Barlow Parish Council.

The Clerk/Proper Officer of the Council witnessed the acceptance.

86/14 **An Apology for Absence**

An Apology for Absence was received from Mrs C Huckerby.

87/14 **Declaration of Members Interests**

Parish Councillor Mrs C Hill declared her interest in Planning applications for Mr J Hill.

88/14 **Disclosable Pecuniary Interest (DPI's)**

None to report.

89/14 **Variation of Order of Business**

Nothing to change.

90/14 **Public Participation/Reports of the Policeperson, District Councillor and County Councillors**

Nothing reported at the meeting.

91/14 **Minutes of last meeting and updates from the minutes**

RESOLVED: That the minutes of the last meeting be moved and seconded and signed by the Chair.

92/14 **Audit of Accounts 2013/2014**

Mr M Ferreday attended the Parish Council meeting to present the accounts for 2013/2014.

Mr Ferreday presented the receipts and payments account together with the Annual Return for Grant Thornton and attachments.

The accounts were approved and signed by Mr Ferreday, (Internal Auditor), Mr M Jones (the Chair) and the Parish Clerk/RFO, Miss A J Preston.

Mr Ferreday also reminded everyone about the VAT rules and the exemptions as applicable to Parish Councils. Although the rule that enabled parish councils to reclaim vat was dis-applied in March 2009 HMRC had confirmed a "more flexible approach to claims - to be measured over a 7 year period ". Mr Ferreday confirmed, accepted and asked the Parish Clerk/RFO to send off the VAT returns for 2013/2014.

The Chair thanked Mr Ferreday for his detailed report.

RESOLVED: That the Annual Accounts were approved.

That the Parish Clerk/RFO and Chair sign the Annual Return.

That the Parish Clerk/RFO sends off the Annual Return.

93/14

a) **Planning Applications**

(Parish Councillor Mrs C Hill declared her interest in Planning applications I – III and left the meeting while these were discussed).

- I) 14/00440/FL - Retention of previously refused stable block with alterations and re-modelling to comply with planning approval 13/01201/FL at Reservoir House, for Mr Hill.
- II) 14/00315/FL – Application for retention of lean-to-store attached to stable block at Reservoir House, for Mr Hill.
- III) 14/00368/FL – Retention of and alterations to barn (Agricultural use and storage) (Revised scheme of 12/00337/FL) at Reservoir House, for Mr Hill.
- IV) 14/00385/FL - Demolition of existing garage and outbuildings and construction of new garage with home office above and single storey dependant relative accommodation and erection of a porch canopy to existing dwelling at the Beeches for F Ludlam.
- V) 14/00430/AD – Advertisement consent to display an information sign relating to the wild garden surrounding the Methodist chapel building at Barlow Methodist Church.
- VI) 14/00497/CATPO – Proposed felling of a conifer tree within orchard to rear at 1 Crow Hole for Mrs J Marsh.

RESOLVED: That the Parish Council considered the above planning applications and made no comments.

b) **Planning Decisions**

- i Change of use of land to rear of Churchyard from agricultural to graveyard extension at St Lawrence Church, Hackney Lane Barlow – **CONDITIONALLY APPROVED - 19 May 2014**

- ii) Erection of replacement garage and agricultural barn (retention of garage as existing) (Affecting setting listed building) (Amended Plans) at Bole Hill House for Mr and Mrs Cobb. – **Conditionally approved – 21 May 2014.**

c) Planning Correspondence

The Parish Clerk updated everyone on the concern from a resident with Grasscroft.

The Parish Clerk read out the response from NEDDC which informed the Parish Council that Permitted Development Rights allow land to be used for 28 days in a calendar year without the need for planning permission. If used in excess then planning permission is needed and they were keeping an eye on the area.

94/14 **Correspondence**

No correspondence to report.

95//14 **Village Hall Matters**

a) Monthly Inspection – (Matters arising from the monthly inspection)

The Parish Clerk/RFO ran through the issues for consideration. These were:

- Fire Exit door – Quotes are being sought to replace this
- Splash Back – Oven (Joiner)
- Oven keeps blowing (Mr Pickering to check)
- Kitchen window leaking and aide area (Roofers)
- Disabled toilet alarm – fault (Builder)
- Kitchen Fridge/sink – needs cleaning
- Kitchen work top – back kitchen (Joiner)
- Ladies 1st toilet (Plumber)
- Boiler E/A Flashing (Plumber)
- Wheelchair has a flat tyre
- Hole in wall (Store cupboard)
- Chairs stacking properly

96/14 **Items reported to the Parish Clerk/RFO from Parish Councillors**

Nothing reported

97/14 **Dalc Circulars**

Dalc Circular's will be e-mailed out to everyone.

98/14 **Finance**

Payments

The cheques be approved and signed off as follows:

Cheque No	Details	Amount
2318	Parish Clerk/RFO	£273.74
2319	Inland Revenue	£055.00
2320	Jeeves	£248.64
2327	Greenbarnes Ltd	£2,554.58
	Total	£3,131.96

98/14 **Vacancy**

RESOLVED: That the Parish Clerk/RFO to chase NEDDC up and report back at the next meeting.

99/14 **Parish Council representative at Barlow School**

The Parish Clerk/RFO asked for a nominee to replace Mrs A Jones as the Parish Council representative at Barlow school.

RESOLVED: That this item be deferred till the new Parish Councillor is co-opted onto the Parish Council.

100/14 **Play Area**

RESOLVED: That this item be deferred till the next meeting

101/14 **Standing Orders**

RESOLVED: That this item be deferred till the next meeting

102/14 **Any Other Business**

a) **Trees**

Parish Clerk/RFO to these up.

103/14 **Date of Next Meeting**

RESOLVED: That the next meeting be held on Monday 7th July 2014 at 7.30 p.m.

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Chair

BARLOW PARISH COUNCIL

MINUTES OF THE MEETING OF BARLOW PARISH COUNCIL HELD ON MONDAY 28th JULY 2014

Present:

Councillors M Jones, P Pickering, Mrs S Rouse, Mrs J Chapman and Ms J Fisher
Also in attendance was Mrs C Huckerby

The Parish Council meeting was due to be held on Monday 7th July. However because the meeting wasn't quorate the Parish Clerk re-arranged the meeting to Monday 28th July 2014.

104/14 **An Apology for Absence**

An Apology for Absence was received from Mrs J Hunter.

105/14 **Declaration of Members Interests**

Nothing to report.

106/14 **Disclosable Pecuniary Interest (DPI's)**

None to report.

107/14 **Variation of Order of Business**

Nothing to change.

108/14 **Public Participation/Reports of the Policeperson, District Councillor and County Councillors**

Nothing reported at the meeting.

109/14 **Minutes of last meeting and updates from the minutes**

RESOLVED: That the minutes of the last meeting be moved and seconded and signed by the Chair.

110/14 **Planning**

a) **Planning Applications**

1) Application for advertisement Consent for new signage scheme comprising 1 No fascia sign 1no. Projecting sign 2 hoardings 11 no uplights and 17 floodlights at the Tickled Trout – 33-35 Valley Road.

2) NED/14/00602/AD – Notification of an agricultural storage building at Church Farm for Mr Needham.

RESOLVED: That because the deadline for any comments on the above applications had gone the Parish Council considered them and noted the details.

3) NED/14007/10/FL – retention of horticultural building at Wilday Green for Mr Hill

RESOLVED: That the Parish Council considered the above application and agreed that everyone looks at the application online and lets the Parish Clerk/RFO have any comments ASAP.

b) **Planning Decisions**

Construction of single storey extension to side of existing building replacement of existing UPVC windows with timber mock sash windows removal of existing coaching access doors and replace with large framed clear glass windows at the Tickled Trout (amended plans) at 33- 35 Valley Road for Derek Mapp. – **CONDITIONALLY APPROVED** – 4th June - *13th

May 2014)

- c) Planning Correspondence
Nothing to report.

111/14 **Correspondence**

- a) Street Lighting Maintenance Policy Consultation – Link (as e-mailed)
The Parish Clerk/RFO confirmed that she had e-mailed the information for everyone to consider/complete the survey.
- b) NEDDC District/Parish Liaison Meeting – 16th July 2014
The Parish Clerk/RFO confirmed that she had put the papers in the circulation folder.

RESOLVED: That the information be noted.

- c) Barlow Walkabout – Update
The Parish Clerk/RFO readout the update report from Sarah Allen and confirmed that she had put the full report in circulation folder.
- d) DCC – Minor Maintenance Agreement
The Parish Clerk/RFO asked the Parish Councillors to consider footpaths over the next few months ready for consideration in September.
- e) Resignation of Parish Councillor
The Parish Clerk/RFO read out a letter of resignation from Parish Councillor Mrs C Hill.

RESOLVED: That the Parish Clerk/RFO noted the contents of the letter and inform NEDDC of this so that this vacancy can be advertised.

- f) Co-opted Member on NEDDC Standards Committee
The Parish Clerk/RFO reported that Councillor Edward Mansbridge had been co-opted onto the above committee.

112/14 **Village Hall Matters**

- a) Monthly Inspection – (Matters arising from the monthly inspection)
The Parish Clerk/RFO updated everyone on the following issues:
- Fire Exit door – Quotes have been received.
 - Splash Back – Oven (Joiner) – Pending
 - Oven keeps blowing (Mr Pickering to check)
 - Kitchen window leaking and aide area (Roofer) – Met on Saturday 5th July but wont be able to do the work till September.
 - Disabled toilet alarm – fault (Builder) - Pending
 - Kitchen Fridge/sink – needs cleaning – Completed by Parish Clerk/RFO
 - Kitchen work top – back kitchen (Joiner) Pending
 - Ladies 1st toilet (Plumber) - Pending
 - Boiler E/A Flashing (Plumber) - Pending
 - Wheelchair has a flat tyre
 - Hole in wall (Store cupboard) - Pending
 - Chairs stacking properly

b) Recreation Ground

The Parish Clerk/RFO reported on the quote of £1075 from SMP to mend the roundabout. She also reported on the advice from NEDDC which states that majority of other company's wont touch other company's equipment.

RESOLVED: That after careful consideration, the Parish Council accepted the quote to mend the roundabout ASAP.

c) Replacement Door – quotes

The Parish Clerk/RFO reported on the 3 quotes she had received from Polar Windows, Classic Windows and Windows 2000.

Tender 1 - £1,709.00

Tender 2 - £1,190.00

Tender 3 - £0,825.00

RESOLVED: That the lowest tender from Windows 2000 be approved and accepted.

d) Conditions of Hire – review

The Parish Clerk/RFO asked the Parish Councillors to re-look at the conditions and let her have any suggestions/amendments by the next meeting.

e) Refund on hire fee – Chesterfield Children's Charity

The Parish Clerk/RFO asked the Parish Councillors if they were in agreement to return the fee paid to a hirer who booked the village hall and due to the bad weather cancelled the event.

RESOLVED: That the hire fee be returned to the Chesterfield Children's Charity.

f) Key to Village Hall

RESOLVED: That the Parish Clerk/RFO notifies all the regular users of the key code with effect from September.

g) Repair to the Roof

The Parish Clerk/RFO readout a quote she had received from Nu-roof to mend the leaks on the Village Hall roof.

RESOLVED: That the quote to mend 2 leaks and a new Velux window be approved.

h) NEDDC Chairs Appeal

RESOLVED: That the Parish Council supports the Fairplay Charity by donating £25.00 towards the Chairs appeal 2014/2015.

113/14 Items reported to the Parish Clerk/RFO from Parish Councillors

Nothing reported

114/14 Dalc Circulars

Dalc Circular's will be e-mailed out to everyone.

115/14 Standing Orders

RESOLVED: That the Parish Councillors and Parish Clerk/RFO refreshers themselves on the Standing Orders in preparation for discussing them at the September meeting.

116/14 **Finance**

Payments

The cheques be approved and signed off as follows:

Cheque No	Details	Amount
2328	Parish Clerk Salary & Expenses (reported at the meeting)	£355.97
2329	Inland Revenue	£055.00
2330	Jeeves	£279.72
2331	RJB Services	£131.88
2332	M J Jones	£116.31
2335	Felix	£350.00
2333	ICO –Data Protection registration	£035.00
2334	Philip Pickering – website licence	£012.56
	Total	£3,131.96

117/14 **Vacancy**

The Parish Clerk/RFO reported that an election had not been called therefore the Parish Council could now co-opt someone onto the Parish Council.

RESOLVED: That the Parish Clerk/RFO advertise the vacancy ASAP with a closing date of 31st August 2014.

118/14 **Any Other Business**

- a) Mill Street Road signs
- b) Path at the top of Keepers Lane needs clearing
- c) Incident
To be reported to RSPCA
- d) Smelting House Lane – grate

119/14 **Date of Next Meeting**

RESOLVED: That the next meeting be held on Monday 8th September 2014 at 7.30 p.m.

120/14 **Future Agenda Items**

- Standing Orders
- Benches
- School Vacancy
- Trout – Path Access

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Chair

BARLOW PARISH COUNCIL

MINUTES OF THE MEETING OF BARLOW PARISH COUNCIL HELD ON MONDAY 1st SEPTEMBER 2014

Present:

Councillors M Jones, P Pickering, Mrs S Rouse, Mrs J Chapman, Mrs J Hunter and Ms J Fisher
Also in attendance was Mrs C Huckerby

121/14 **An Apology for Absence**

None received.

122/14 **Declaration of Members Interests**

Nothing to report.

123/14 **Disclosable Pecuniary Interest (DPI's)**

None to report.

124/14 **Variation of Order of Business**

Nothing to change.

125/14 **Public Participation/Reports of the Policeperson, District Councillor and County Councillors**

Nothing reported at the meeting.

126/14 **Minutes of last meeting and updates from the minutes**

RESOLVED: That the minutes of the last meeting be moved and seconded and signed by the Chair.

127/14 **Planning**

a) **Planning Applications**

- 1) 14/00694/FL – Application for temporary change of use of portacabin to a farm shop and an amendment to details of previously approved toilet block (10/01168/FL)

RESOLVED: That the Parish Clerk/RFO circulates the details for the Parish Councillors to view the information on line and to let her have any comments by 12th September 2014.

b) **Planning Decisions**

Nothing to report.

c) **Planning Correspondence**

Nothing to report.

128/14 **Correspondence**

a) **NEDDC and Dalc – Openness of Local Government Bodies**

The Parish Clerk/RFO reported on the above information and agreed to circulate the statute to all for information.

b) **NEDDC/Rykneid Homes – Estate Walkabout**

The Parish Clerk/RFO reported that the next Estate Walkabout will be held on Tuesday 9th September 2014 at 2.00 p.m. at Springfield Road/Valley Road Junction.

RESOLVED: That the information be noted and that Parish Councillors Mrs J Chapman and Mrs S Rouse attends if possible.

c) DCC – Minor Maintenance Agreement

The Parish Clerk/RFO asked the Parish Councillors to consider footpaths over the next few months ready for consideration in October.

129/14 Village Hall Matters

a) Monthly Inspection – (Matters arising from the monthly inspection)

Parish Councillor M Jones agreed to do the monthly inspection asap.

The Parish Clerk/RFO updated everyone on the following issues:

- Fire Exit door – The door will be replaced in September
- Oven keeps blowing (an Electrician is needed to replace the element in the cooker)
- Kitchen window leaking and aide area (Roofer) – The works will not be started till October
- Disabled toilet alarm – fault (Builder) - Pending
- Kitchen work top – back kitchen (Joiner) Pending
- Boiler E/A Flashing (Plumber) - Pending
- Wheelchair has a flat tyre
- Hole in wall (Store cupboard) – Pending
- Roundabout – completed

b) Conditions of Hire – review

The Parish Clerk/RFO asked the Parish Councillors to re-look at the conditions and let her have any suggestions/amendments by the next meeting.

c) Key to the Village Hall

RESOLVED: That the Parish Clerk/RFO notifies all the regular users of the key code with effect from September.

d) NEDDC Chairs Appeal

The Parish Clerk/RFO read out a letter thanking the Parish Council for our donation towards her appeal – Fairplay.

e) Insurance Renewal

The Parish Clerk/RFO reported on the renewal for the Parish Council insurance.

Came and Company had e-mailed the Parish Clerk/RFO informing her that the Parish Council Insurance expires on the 30th September and to renew for 1 year would cost £2,056.34 but if the Parish Council signed a 3 year agreement then the price would cost £1,953.52. (reduction of 5%).

RESOLVED: That after a discussion the Parish Council agreed to get a valuation of the village hall to ensure the rebuild amount was a true estimation before the agreement is signed for 3 years. The Parish Clerk/RFO also agreed to send this to the Internal Auditor for his comments/views.

130/14 Items reported to the Parish Clerk/RFO from Parish Councillors

Nothing reported

131/14 Dalc Circulars

Dalc Circular's will be e-mailed out to everyone.

132/14 **Standing Orders**

RESOLVED: That the Parish Councillors and Parish Clerk/RFO refreshers themselves on the Standing Orders in preparation for discussing them at the October meeting and that the Parish Clerk/RFO e-mails the appendices to Mrs J Hunter for her to update.

133/14 **Benches**

RESOLVED: That the Parish Councillors inspect all the Parish Council benches to see if any need replacing/upgrading etc.

134/14 **School Vacancy**

RESOLVED: That this item be deferred till the new Parish Councillors are co-opted.

135/14 **Tickled Trout**

It has been brought to the Parish Council's attention that the new access to the Tickled Trout has caused a few issues with pushchairs/Wheelchairs etc not being able to pass by safely. Therefore it was agreed to write to NEDDC and DCC asking them if they would look at the access to see if the path could be widened to allow for pushchairs to pass safely.

RESOLVED: That the Parish Clerk/RFO writes to NEDDC and DCC asking for their views on widening the public path.

136/14 **Finance**

a) The Parish Clerk/RFO reported that the annual report had been returned signed and approved from Grant Thornton. There was no major comments to report from the External Auditor.

b) **Payments**

The cheques be approved and signed off as follows:

Cheque No	Details	Amount	
2336	Parish Clerk Salary & Expenses (July)	£232.12	
2337	Inland Revenue	£055.00	
2338	Chesterfield Childrens Charity	£045.00	
2339	NEDDC Chairs appeal	£025.00	
2340	RJB Services	£100.00	
2341	Playground Inspection and Maintenance	£1080.00	
2342	Grant Thornton	£240.00	
2343	Jeeves	£497.28	
2344	NEDDC Dog bins	£204.67	
2345	Parish Clerk Salary & Expenses (August)	£232.12	
2346	Inland Revenue	£055.00	
		Total	£

137/14 **Vacancy**

The Parish Clerk/RFO confirmed that the Parish Council could co-opt 1 person onto the Parish Council. However she was waiting for confirmation from NEDDC that an election had not been called for the remaining vacancy. However the Parish Clerk/RFO reported that she had received 2 interested parties for the 2 vacancies.

RESOLVED: That the Parish Clerk/RFO chases up NEDDC to received clarification that the Parish Council could co-opt to both the vacancies before confirming any appointment.

(Post meeting note – the Parish Clerk/RFO received confirmation on the 3rd September to go-ahead and co-opt interested parties to the 2 vacancies on the Parish Council).

138/14 **Any Other Business**

- a) Moles
- b) Wilkin Hill – State of the Road
- c) Mill Street - Bund
- d) Asbestos shed

139/14 **Date of Next Meeting**

RESOLVED: That the next meeting be held on Monday 6th October 2014 at 7.30 p.m.

140/14 **Future Agenda Items**

- Standing Orders
- Benches
- School Vacancy

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Chair

BARLOW PARISH COUNCIL

MINUTES OF THE MEETING OF BARLOW PARISH COUNCIL HELD ON MONDAY 6th OCTOBER 2014

Present:

Councillors M Jones, Mrs S Rouse, Mrs J Chapman, Mrs J Hunter, Ms J Fisher, J Rushby and
Ms J Broughton

M Jones (Chair of the Parish Council) welcomed the new Parish Councillors , J Rushby and
Ms J Broughton to the Parish Council meeting

141/14 **Signing of the Declaration of Acceptance of Office forms**

The Parish Clerk/RFO handed out information to the new members for reading and completing the relevant forms with the Declaration of Acceptance of Office of Councillor form for completion by the new Members before any official duties commence. The Chair and Parish Clerk/RFO witnessed the signing of the forms.

142/14 **Apologies for Absence**

Apologies for Absence were received from P Pickering and Mrs C Huckerby.

143/14 **Declaration of Members Interests**

Nothing to report.

144/14 **Disclosable Pecuniary Interest (DPI's)**

None to report.

145/14 **Variation of Order of Business**

Nothing to change.

146/14 **Public Participation/Reports of the Policeperson, District Councillor and County Councillors**

Nothing reported at the meeting.

147/14 **Minutes of last meeting and updates from the minutes**

RESOLVED: That the minutes of the last meeting be moved and seconded and signed by the Chair.

148/14 **Planning**

a) **Planning Applications**

14/00929/LDC – Application for a certificate of lawful use of land as domestic curtilage,

RESOLVED: That the Parish Clerk/RFO circulates the details for the Parish Councillors to view the information on line and to let her have any comments by 20th October 2014.

b) **Planning Decisions**

Nothing to report.

c) **Planning Correspondence**

Nothing to report.

149/14 **Correspondence**

a) **NEDDC and Dalc – Openness of Local Government Bodies**

The Parish Clerk/RFO reported on the above information and informed the Parish Council that the Parish Council need to adopt the above policy.

- b) NEDDC/Rykneld Homes – Estate Walkabout
The Parish Clerk/RFO read out the report from the last Estate Walkabout held on Tuesday 9th September 2014 and agreed to put this in the circulation file for information.
- c) Grit Bins
RESOLVED: That the Parish Clerk/RFO gets the grit bins filled in the village where needed.
- d) New Grit Bin – Furnance Lane
RESOLVED: That the Parish Clerk/RFO obtains 3 quotes for a new grit bin on Furnance Lane.
- e) Derbyshire Police – Financial Assistance for Speed gun
The Parish Clerk/RFO read out a letter from Derbyshire Headquarters asking all Parish Councils for financial assistance for a speed gun for this side of Derbyshire.
RESOLVED: That the Parish Clerk/RFO seeks information from other Parish Councils before making a decision.
- f) Tickled Trout Pub
Further to the last meeting, The Parish Clerk/RFO readout a response from DCC regarding the Access outside the Tickled Trout, which they stated that they were looking into this and would update the Parish Clerk/RFO soon.
- g) NEDDC Corporate Plan 2015-2019
RESOLVED: That the draft plan be put in circulation for reading.
- h) Snow Wardens Scheme
The Parish Clerk/RFO read out a letter from Derbyshire County Council asking for volunteers for the annual winter maintenance scheme.
RESOLVED: That the scheme be advertised in the Parish Magazine.
- i) DCC – Minor Maintenance Agreement
The Parish Clerk/RFO asked the Parish Councillors to consider footpaths over the next few months ready for consideration in October.

150/14 **Village Hall Matters**

- a) Monthly Inspection – (Matters arising from the monthly inspection)

Updates/Outstanding issues for the Village Hall issues:

- Fire Exit door – Replaced
- Oven keeps blowing (an Electrician is needed to replace the element in the cooker)
- Kitchen window leaking and airtight area (Roofer) – The works will not be started till October
- Disabled toilet alarm – fault (Builder) - Pending
- Kitchen work top – back kitchen (Joiner) Pending
- Boiler E/A Flashing (Plumber) - Pending
- Wheelchair has a flat tyre
- Hole in wall (Store cupboard) – Pending
- Light – Key pad – sorted for time being

b) Conditions of Hire – review

The Parish Clerk/RFO asked the Parish Councillors to re-look at the conditions and let her have any suggestions/amendments by the next meeting.

c) Moles

RESOLVED: That the Parish Clerk/RFO stated that the moles had been sorted for the time being.

d) Insurance Renewal

Further to the last meeting the Parish Clerk/RFO read out the quote from Bothams in respect of the Parish Council Insurance for the valuation of the village hall rebuild.

RESOLVED: That as the quote to re build the village hall was adequate it was agreed to go ahead with the 3 year agreement at a cost of £1953.52.

151/14 Dalc Circulars

Dalc Circular's will be e-mailed out to everyone.

152/14 Items reported to the Parish Clerk/RFO from Parish Councillors

Nothing reported

153/14 Standing Orders

RESOLVED: That this item be deferred to the next meeting.

154/14 Benches

RESOLVED: That the Parish Councillors inspect all the Parish Council benches to see if any need replacing/upgrading etc.

155/14 School Vacancy

RESOLVED: That the Parish Clerk/RFO seeks further information on the vacancy before appointing someone to the position.

156/14 Finance

a) The Parish Clerk/RFO updated the Parish Council on the balances in the Current and Reserve account and asked the Parish Council to think about any items the Parish Council need to consider in preparation for the Precept for 2015/2016.

b) Payments

The cheques be approved and signed off as follows:

Cheque No	Details	Amount
2347	Kenny Brakes	£216.00
2348	Parish Clerk Salary & Expenses (July)	£236.22
2349	Inland Revenue	£055.00
2350	Broker Network Ltd	£1953.52
2351	Windows2000	£825.00
2352	P Pickering	£012.56
2353	Bothams Mitchell Insurance	£300.00
	Total	£3,598.30

153/14 **Any Other Business**

- a) Wilkin Hill – State of the Road
- b) Hedge cutting (near to 20-22 Valley Road)
- c) Dog Bins - quotes

154/14 **Date of Next Meeting**

RESOLVED: That the next meeting be held on Monday 3rd November 2014 at 7.30 p.m.

155/14 **Future Agenda Items**

- Standing Orders
- Benches
- School Vacancy
- On-Line Banking
- Lighting – outside village hall

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Chair

BARLOW PARISH COUNCIL

MINUTES OF THE MEETING OF BARLOW PARISH COUNCIL HELD ON MONDAY 3rd NOVEMBER 2014

Present:

Councillors M Jones, P Pickering, Mrs S Rouse, Mrs J Chapman, Mrs J Hunter, Ms J Fisher,
J Rushby and Ms J Brougham

2 members of the Public attended the meeting.

155/14 **Apologies for Absence**

No Apologies were received.

156/14 **Declaration of Members Interests**

Mr P Pickering declared his interest in planning application No 141/00976/FL.

157/14 **Disclosable Pecuniary Interest (DPI's)**

None to report.

158/14 **Variation of Order of Business**

Nothing to change.

159/14 **Public Participation/Reports of the Policeperson, District Councillor and County Councillors**

Ms S Turner (Manager) and Mrs K Wharton (Chair) Barlow Pre-school attended the meeting to introduce themselves to the Parish Council and asked for a separate meeting to discuss issues.

The Parish Clerk/RFO asked the Parish Councillors to introduce themselves to Barlow Pre-school and informed them that the Parish Council would discuss the possibility of a meeting under the agenda item for village hall and she would get backing touch with them.

160/14 **Minutes of last meeting and updates from the minutes**

RESOLVED: That the minutes of the last meeting be moved and seconded and signed by the Chair.

161/14 **Planning**

a) **Planning Applications**

- i 14/00815/FLH – Demolition of existing bin store and erection of a two storey side extension at 30 Commonsides Road, Barlow for Mrs Anne Todd.

RESOLVED: The application had been withdrawn.

- ii) 14/00976/FL – Erection of 2 bed roomed bungalow with internal garage (Departure from development Plan) at Wayside, Wilkin Hill for Mr and Mrs P Pickering.

Mr P Pickering left the meeting at 8.10 p.m. while the application was discussed.

RESOLVED: That the application was considered and the Parish Council agreed to object to this application on the following grounds:

- The Parish Council object to this application on the grounds that the application is an inappropriate development on greenbelt land and would set a precedence in the village for further applications of a similar nature.

- iii) 14/00991/LB – Listed Building consent for the replacement of 5 windows and 1 door within the northern and southern elevations with double glazed units (Listed Building) at the Old Vicarage, Hackney Lane Barlow for Mr Jim Chambers.

RESOLVED: That the application was considered and no comments made.

- iv) 14/00948/FL – Construction of a detached agricultural workers dwelling (Private Drainage System) at The Grange House stables, Grange Lane for Mr W Rodgers.

RESOLVED: That the application was considered and the Parish Council agreed to object to this application on the following grounds:

- The Parish Council object to this application on the grounds that the application is an inappropriate development on greenbelt land and would set a precedence in the village for further applications of a similar nature.

b) Planning Decisions

Nothing to report.

c) Planning Correspondence

Nothing to report.

162/14 Correspondence

a) Openness of Local Government Bodies Regulations

RESOLVED: That the Parish Council formally adopts the above policy with immediate effect and that this is included in the Standing Orders.

b) Derbyshire Police – Financial Assistance for Speed gun

Further to the last meeting the Parish Clerk/RFO read out responses from Ashover Parish Council who couldn't quote as it was too early and Health and Holmewood Parish Council who stated that this was a worthwhile cause. However further information was needed.

RESOLVED: That the Parish Clerk/RFO seeks further information from other Parish Councils before making a decision.

c) Tickled Trout Pub

The Parish Clerk/RFO readout an update from DCC regarding the access ramp outside the Tickled Trout, which they stated that they had attended a site visit with the owner and options were being discussed to elevate the problem. However, DCC had asked the Parish Council for their views on the current access ramp. The Parish Council agreed that they are satisfied with the current ramp, but they felt that it should be extended to the other side.

d) DCC – Minor Maintenance Agreement

The Parish Clerk/RFO asked the Parish Councillors to consider footpaths over the next few months ready for consideration in December.

e) Barlow Carnival Committee – donation

The Parish Clerk/RFO read out a txt she had received from Barlow Carnival Committee asking for a donation towards the Village Green Christmas Tree and the Electricity at the village green.

RESOLVED: That the Parish Council donates £25.00 towards the Christmas tree and £25.00 towards the Electricity of the tree.

f) Dog Bins

The Parish Clerk/RFO reported on the quotes for a new dog bin.

RESOLVED: That the quote from Glasdon be approved and ordered at £84.00 plus VAT.

163/14 Village Hall Matters

a) Monthly Inspection – (Matters arising from the monthly inspection)

Updates/Outstanding issues for the Village Hall issues:

- Oven keeps blowing (an Electrician is needed to replace the element in the cooker)
- Kitchen window leaking and aide area (Roofer) – The works will not be started till October
- Disabled toilet alarm – fault (Builder) - Pending
- Kitchen work top – back kitchen (Joiner) Pending
- Boiler E/A Flashing (Plumber) - Pending
- Wheelchair has a flat tyre
- Hole in wall (Store cupboard) – Pending
- Loose socket
- Urinals
- Clerk to resend out the form adding on the new Parish Councillors.

b) Conditions of Hire

The Parish Clerk/RFO informed the Parish Council that the conditions will be updated.

c) Village Hall – General

The Parish Clerk/RFO updated the Parish Council on the recent issues that have happened over the recent weeks.

RESOLVED: That after a discussion, the Parish Council agreed to monitor the condition of the village hall after it had been used.

d) Outside Lighting

RESOLVED: That the Parish Clerk/RFO seeks 3 quotes for replacing the lighting outside the village hall with LED etc.

e) Annual Risk Assessment

RESOLVED: That the Parish Clerk/RFO gets together with Parish Councillor Mrs J Hunter to do the Annual Risk Assessment.

164/14 Dalc Circulars

Dalc Circular's will be e-mailed out to everyone.

165/14 Items reported to the Parish Clerk/RFO from Parish Councillors

Nothing reported

166/14 Standing Orders

RESOLVED: That this item be deferred to the next meeting.

167/14 Benches

RESOLVED: That the Parish Councillors inspect all the Parish Council benches to see if any need replacing/upgrading etc.

168/14 **School Vacancy**

RESOLVED: That the Parish Clerk/RFO notifies Barlow School that at present no-one from the Parish Council came forward for the position.

16914 **Finance**

a) **Payments**

The cheques be approved and signed off as follows:

Cheque No	Details	Amount
2354	Parish Clerk Salary & Expenses	£314.09
2355	Inland Revenue	£055.00
2356	NEDDC Trade Refuse	£153.66
2357	Park Hall Designs	£090.00
2358	Tim Vickers	£030.00
	Total	£642.75

b) **ON-Line Banking**

RESOLVED: That this be deferred to the next meeting after the Parish Clerk/RFO had discussed this with the Internal Auditor.

c) **Financial Regulations**

RESOLVED: That this be deferred to the next meeting after the Parish Clerk/RFO has met with the Internal Auditor.

170/14 **Any Other Business**

a) **Mods Lane – Planning Application**

b) **Speed Sign – near to Pump Public House**

c) **Caravans**

171/14 **Date of Next Meeting**

RESOLVED: That the next meeting be held on Monday 1st December 2014 at 7.30 p.m.

.....
Chair

BARLOW PARISH COUNCIL

MINUTES OF THE MEETING OF BARLOW PARISH COUNCIL HELD ON MONDAY 1st DECEMBER 2014

Present:

Councillors M Jones, P Pickering, Mrs S Rouse, Mrs J Chapman, Mrs J Hunter, Ms J Fisher, J Rushby and Ms J Brougham

172/14 **Apologies for Absence**

Apologies for absence were received from Mrs S Rouse and Mrs C Huckerby.

173/14 **Declaration of Members Interests**

Nothing to report.

174/14 **Disclosable Pecuniary Interest (DPI's)**

New Parish Councillors signed a DPI form for consideration of the Parish Precept. The Parish Clerk/RFO witnessed the form.

175/14 **Variation of Order of Business**

Nothing to change.

176/14 **Public Participation/Reports of the Policeperson, District Councillor and County Councillors**

The Parish Clerk/RFO reported that there had been no crimes in the village since the last meeting.

177/14 **Minutes of last meeting and updates from the minutes**

RESOLVED: That the minutes of the last meeting be moved and seconded and signed by the Chair.

178/14 **Planning**

a) **Planning Applications**

- i) 14/01078/FLH – Erection of detached garage at Willow Lees, Mods Lane, Barlow, for Mr Matthew Latter – E-mailed out 8th November 2014 for comments.

RESOLVED: That the application was considered and no comments made. However the Parish Council was concerned that the applicant had already started the work before putting in the planning application.

- ii) 14/00948/FL - Construction of a detached agricultural workers dwelling (Private Drainage System) (Amended Plans) at Grange House Stables Grange Lane Barlow for Mr Wayne Rodgers.

RESOLVED: That the application was considered and the Parish Council agreed to object to this application on the following grounds:

- The Parish Council object to this application on the grounds that the application is an inappropriate development on greenbelt land and would set a precedence in the village for further applications of a similar nature.

- iii) 14/00996/FL - Erection of building (including part-cladding of existing building) to create a dependant relatives accommodation and installation of package treatment plant at Yew Tree Farm Far Lane Barlow Dronfield for Mr Clarence Haslam.

RESOLVED: That the application was considered and no comments made.

- iv) 14/01143/FLH – Demolition, replacement/new build and alterations to existing buildings used as dwelling house and outbuildings/stables (Conservation Area) at Barlow Grange for J Vardy.
- v) 14/01168/FL – Demolition of existing dwelling and outbuildings and construction of No 3 detached dwellings and a detached garage at 68 Valley Road for Rob Howard.

RESOLVED: That application No's iv and V be e-mailed to all and if anyone had any comments should e-mail them to the Parish Clerk/RFO by 15th December 2014.

b) Planning Decisions

- i) 14/00694/FL – Application for temporary change of use of portacabin to a farm shop and amendment to details of previously approved toilet block (10/01168/FL) at Mill Farm Cottage, Crow Hole for Mr and Mrs Ward – Conditionally Approved – 17th October 2014.
- ii) 14/00368/FL – Retention of and alterations to barn (agricultural use and storage) Revised Scheme of 12/00337/FL at Reservoir House, Wilday Green Lane, Barlow for Mr John Hill – Conditionally approved – 6th November 2014.

RESOLVED: That the Planning decisions were noted.

c) Planning Correspondence

Construction event: The Development of North East Derbyshire Housing and Economic Development Strategy Housing update event – 9th December 2014.

RESOLVED: That the date and information be noted.

179/14 Correspondence

a) Barlow Carnival Committee – Donation

The Parish Clerk/RFO informed the Parish Council that Barlow Carnival Committee had donated £350.00 to the Parish Council.

RESOLVED: 1) That the Parish Council thank Barlow carnival Committee for the kind donation and that the donation will go towards refurbishing the Boat on the Recreation ground.

2) That Parish Councillor Ms J Brougham lets the Parish Clerk/RFO know whom could be approached to do the work.

NEDDC – Independent Playground Inspections

- b) The Parish Clerk/RFO read out an e-mail from NEDDC asking the Parish Council if they wanted to be included in the tenders for next years Play ground inspections at a price of £29.99 plus VAT per site. She stated that as they needed a quick reply she instructed NEDDC to include Barlow Parish Council in the tender inspections.

Barlow Church Churchyard and Parish Magazine

- c) The Parish Clerk/RFO readout an e-mail from Barlow Church asking the Parish Council for a financial donation towards the upkeep of the churchyard and the running of the Parish Magazine.

RESOLVED: That after a discussion the Parish Council agreed to donate £300.00 towards the upkeep of the churchyard and £50.00 towards the Parish Magazine.

d) Barlow Estate Walkabout – 3rd December 2014.

RESOLVED: That the date be noted.

e) NEDDC District Parish Liaison Group – 21st January 2015

RESOLVED: That the date be noted.

180/14 **Village Hall Matters**

a) Monthly Inspection – (Matters arising from the monthly inspection)

Updates/Outstanding issues for the Village Hall issues:

- Oven - pending
- Kitchen window leaking and aide area (Roofers) – Completed
- Disabled toilet alarm – fault (Builder) - Pending
- Kitchen work top – back kitchen – 20.12.2014
- Boiler E/A Flashing (Plumber) - Pending
- Wheelchair has a flat tyre
- Hole in wall (Store cupboard) – 20.12.2014
- Loose socket - completed
- Urinals - completed
- Clerk to resend out the form adding on the new Parish Councillors. - completed

b) Village Hall I- General

i) Users Inspection

The Parish Clerk/RFO produced a chart of the current users and asked if Parish Councillors could inspect the village hall on a regular basis for a few weeks.

RESOLVED: That timings of the inspections were discussed and agreed.

ii) Barlow School Meeting

RESOLVED: That this be deferred to the next meeting.

c) Outside Lighting – village hall

The Parish Clerk/RFO reported on the quotes she had received for the outside lighting to be replaced with LED. Because the first quote came in under the allocated amount stated in the Standing orders (£500) she only obtained 2 quotes for comparison.

RESOLVED: That the Parish Council accepts the quote from A C Titterton for £465.00.

d) Kenny Brakes – quote

The Parish Clerk/RFO reported on the quote she had received from Kenny Brakes for upgrading the back Kitchen and for odd jobs in the Village hall for £920 plus VAT.

The quote listed:

- Supply and Kit kitchen Units and workshop to Kitchenette area;
- Supply and fit new single bowl and sink;
- Supply and fix white tiles around new sink
- Refit double doors
- Supply and fit materials to patch up hole in the wall in the store room.

RESOLVED: That the quote be accepted and that the works be done on the 20th December 2014.

e) WIFI

RESOLVED: That after a discussion, the Parish Clerk/RFO look into prices for this.

f) Notes from Barlow Pre-school

The Parish Clerk/RFO ran through some of the points raised at the meeting and the following actions were recorded:

- Communication issues – noted.
- Issues state of the hall –
 - Pre-school checking the outside area before starting the sessions – noted
 - Pre-school to ensure the Back room is clean and the kitchen is cleared after each session – noted.
 - Milk Bottles be cleared away – noted
- General Issues –
 - New Hoover is better - noted
 - Lack of Toilet rolls – it was agreed to ensure there were spares in the cleaning cupboard.
 - Cleaning – discussed and actions were agreed to raise these with the Cleaner and Jeeves.
 - WIFI – to be discussed separately.
 - Refurbishment – 20th December 2014.

g) Refund of user

The Parish Clerk/RFO read out a comments form from a user who hired the hall on Sunday 23rd November stating that the hall was in an unsuitable state before she hired it.

RESOLVED: That the comments were discussed and noted and agreed to raise these with the Cleaner and Jeeves.

181/14 Dalc Circulars

Dalc Circular's will be e-mailed out to everyone.

182/14 Items reported to the Parish Clerk/RFO from Parish Councillors

Nothing reported

183/14 Standing Orders

RESOLVED: That this item be deferred to the next meeting.

184/14 Benches

RESOLVED: That the Parish Councillors inspect all the Parish Council benches to see if any need replacing/upgrading etc.

185/14 Finance

a) Bank Reconciliation

The Parish Clerk handed out and ran through the bank reconciliation, balancing the accounts up to the end of October.

b) Payments

The cheques be approved and signed off as follows:

Cheque No	Details	Amount
2360	Parish Clerk Salary & Expenses	£311.34
2361	Inland Revenue	£055.00
2362	NEDDC Trade Refuse extra removal	£005.91
2363	Jeeves	£264.18
2364	Nu-Roof Ltd	£1571.20
2365	Barlow Carnival Committee	£050.00
2366	Greenbean	£250.00
2367	Church	£350.00
2368	User refund	£037.00
2369	Glasdon	£100.80
	Total	£2995.43

c) Gas Bill

The Parish Clerk/RFO read out the gas bills from British Gas for the last year and as quoted the last gas bill was for £4666.06.

RESOLVED: That the gas meter be read and sent to British Gas to recalculate the bill.

d) Precept 2015/2016

The Parish Clerk/RFO handed out and ran through the balance sheet for the accounts for the actuals for 2014/2015 figures to date (as at 30.9.2014) and the forecasting for the year end 2014/2015 alongside her proposed budget proposal for 2015/2016.

RESOLVED: That after careful consideration, the precept remain at £22,000.

e) On-line banking

RESOLVED: That on-line banking be agreed for the Parish Council.

f) Grit bins

RESOLVED: That this be Noted.

186/14 Any Other Business

a) Church Walkway

b) Highways

- Storm drain outside the Lychgate – needs attention
- Johneygate bridleway needs looking at
- Parking – Wilkin Hill

c) Internal Auditor – thank you

187/14 Date of Next Meeting

RESOLVED: That the next meeting of Barlow Parish Council be held on Monday 5th January 2015 at 7.30 p.m.

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Chair