

BARLOW PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING OF BARLOW PARISH COUNCIL HELD ON MONDAY 9th JANUARY 2012

Present:

Councillors Mrs Sue Rouse, P Pickering, Mrs C Hill, Mrs P Boyle, Mrs M Large, M Jones,
Mrs A Jones, Mrs J Chapman and Mrs C Huckerby

1/12 **An Apology for Absence**

N/A.

2/12 **Variation of Order of Business**

Nothing to report.

3/12 **Public Participation/Reports of the Policeperson, District Councillor and County Councillors**

No public in attendance.

4/12 **Minutes of last meeting and updates from the minutes**

RESOLVED: That the minutes of the last meeting be moved and seconded and signed by the Chair.

Planning Applications

- a) 11/00993/FL - Demolition of existing bungalow and construction of a replacement dormer bungalow (Private Drainage System) at The Woodlands Wilday Green Lane Barlow Dronfield Mr And Mrs Howard
- b) 11/01122/FLH Construction of a single storey rear extension Valley View Brindwoodgate Barlow Dronfield Mrs Emily Tagg

RESOLVED: That the Parish Council considered the above applications and made no comments.

5/12 **Planning Decisions**

Application for prior notification for erection of an agricultural infill building at Yew Tree Farm Far Lane Barlow Dronfield for Mr Clarence Haslam – granted

6/12 **Correspondence**

- a) Nothing to report.

7/12 **Village Hall Issues**

- a) **Monthly Inspection – update**
Nothing to report this month.
- b) **Cleaner – Update**
Nothing to report.

The Chair reported on her work and asked if the Councillors would accept getting the Cleaner some help on a Saturday with doing the hall to ensure that everything was cleaned.

RESOLVED: After a discussion it was agreed for the Parish Clerk/RFO to arrange the Cleaners annual Appraisal and discuss issues with her and that the Parish Clerk/RFO contacts DALC for advice on this.

c) **Village Hall Upgrade (Regular Item)**

Further to the last meeting the Parish Clerk/RFO produced a list of items that had been agreed on for improvements to the village hall.

The Parish Councillors ran through the list and agreed on the important items to progress first. These being:

New Kitchen

RESOLVED That the Parish Clerk/RFO obtains 3 quotes for a new kitchen in the village hall from Magnet, Howdens and B&Q. A side meeting be arranged when quotes have been received to discuss these.

New Hand-dryer in Gents

RESOLVED: That Mr Pickering lets the Parish Clerk/RFO have the information to order these asap.

d) **Disabled Toilet**

Parish Councillor Mr Jones presented the detailed plans with materials etc for the proposed new disabled toilet.

RESOLVED: That after a discussion it was agreed that 3 potential builders be approached for quotes for the work. A side meeting be arranged to discuss the quotes when received.

8/12 **Dalc Circulars**

These have been e-mailed to everyone for information.

9/12 **Issues from Councillors**

a) **Bus Shelter - Mrs P Boyle**

Parish Councillor Mrs Boyle asked the Parish Council for consideration for a new bus shelter at the bottom of Commonside Road/Chapel Hill.

RESOLVED: That after much consideration, the Parish Clerk/RFO contacts DCC for advice on bus shelters for this area.

b) **Cigarette ends – recreation ground and Trout pub**

RESOLVED: That the Parish Clerk writes to the Brewery and football club asking them to clear the cigarette ends away on a regular basis.

10/12 **Finance**

a) **Payments**

The invoices and statements were presented at the meeting.

The cheques be approved and signed off as follows:

| Cheque No | Details | Amount |
|------------------|--|---------------|
| 2126 | Cleaner Salary (reported at the meeting) | £189.00 |
| 2127 | Parish Clerk Salary & Expenses (reported at the meeting) | £312.09 |
| 2128 | Inland Revenue | £053.00 |
| 2129 | NEDDC Gang Mowing | £716.88 |
| 2129 | NEDDC Tractor Gang Mowing | £411.84 |
| 2129 | NEDDC Trade refuse | £141.31 |
| 2130 | Kemkill Environmental – annual renewal | £285.00 |
| 2131 | BMB - | £216.00 |
| | Total | £ |

b) Income

| Details | Amount |
|--|---------------|
| Pre-school October and November plus adhoc | £465.25 |
| WI | £010.50 |
| Bowls | £042.00 |
| Barlow Church car boot sales | £043.40 |
| DCC | £125.00 |
| Inland Revenue VAT 2009/2010 | £1112.25 |
| | |

11/12 **Funding Opportunities**

RESOLVED: that this item be noted.

12/12 **Carboot Sales 2012**

RESOLVED: That after consideration the Parish Council approved the 2 requests received.

May Day – Barlow School

August – Barlow Church

13/12 **Minor Maintenance Scheme 2011/2012**

The Parish Clerk/RFO explained and reminded everyone to think about what the above scheme could be used towards.

The Parish Clerk/RFO to advertise this in the Parish magazine asking for residents views.

14/12 **Additional Street Light**

The Parish Clerk/RFO reported on the costs of £1,500 for an additional street light between Oaklands and Rose Cottage.

RESOLVED: That the Parish Clerk/RFO asks DCC for a full quote on this.

15/12 **Double Glazing**

The Parish Clerk/RFO reported on the quote from Abbey Glass for double glazing at the village hall. Mr Pickering reported on his quote he had received and would be asking them for written details. A side meeting be arranged to discuss this further when the quotes have been received.

16/12 **Items for Information**

Nothing to report:

17/12 **Any Other Business**

Parish Councillor Mrs Jones reported that she had been successful in becoming the Parish Clerk to Hathersage Parish Council.

18/12 **Date of Next Meeting**

RESOLVED: That the next meeting be held on Monday 6th February 2012.

19/12 **Forward Agenda Items**

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Chair

BARLOW PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING OF BARLOW PARISH COUNCIL HELD ON MONDAY 6th FEBRUARY 2012

Present:

Councillors Mrs Sue Rouse, P Pickering, Mrs C Hill, Mrs P Boyle, Mrs M Large, M Jones,
Mrs A Jones and Mrs J Chapman

PC Silvers and 3 members of the Public were in attendance

20/12 **An Apology for Absence**

An apology for absence was received from District Councillor Mrs C Huckerby.

21/12 **Variation of Order of Business**

Nothing to report.

22/12 **Public Participation/Reports of the Policeperson, District Councillor and County Councillors**

- a) PC Silvers reported that there had been 2 thefts and 1 burglary since the last meeting.

Mrs Large asked about the speeding gun for Barlow. PC Silvers responded that there was a waiting list for people to get trained up on the speeding gun.

If anyone does see people speeding through the village then they should report the vehicle registration No direct to the police by ringing 101 – non emergency number.

The Community Van will be in Barlow on 23rd February 2012 where they will record people with the speeding gun.

The Chair thanked PC Silvers for her attendance and information.

- b) 3 members of the Public were in attendance to ask for the Parish Council's support towards a Heritage Centre/Village Co-operative Shop.

Mr Clarke explained that there had been 2 successful exhibitions which raised lots of support for a Heritage Centre. However after consulting with NEDDC and Rykneld Homes it was decided to go for lottery funding for a Heritage Centre/Village Co-operative Shop.

A Questionnaire was devised and distributed throughout the village of which 125 responses were received.

A public meeting was held on 10 January which 28 people were in attendance. A committee was formed. (Mr Clarke Chair, Mr Watson Vice-Chair and Ms Clarke Treasurer).

The issue for the Heritage Centre/Village Co-operative Shop was regarding the location. After liaising with NEDDC, 3 suitable locations were being considered for a portable/new build and. These being, 1 – Bottom Bull Ring on Springfield Road, 2 – Village Green and 3 – Garages off Valley Road.

Mr Clarke was asking for the Parish Council's support either financially or to find a location for this in Barlow.

Mr Clarke, Ms G Clarke and Mr Watson left the meeting.

The Parish Council agreed to seek information from NEDDC and Rykneld Homes on this regarding the Parish Council's position.

23/12 **Minutes of last meeting and updates from the minutes**

RESOLVED: That the minutes of the last meeting be moved and seconded and signed by the Chair.

24/12 **Updates from notes**

- a) Bus Shelters – The Parish Clerk/RFO read out an e-mail she had received informing the Parish Council that the lay-by on Commons Road was under investigation for improvements.
- b) Additional Street Light – The Parish Clerk/RFO reported that because there was no underground cabling in this area the cost for a new street light was £10,000.

25/12 **Planning Applications**

None received this month.

26/12 **Planning Decisions**

- a) Retrospective application for the retention of stables store and greenhouse (amendment to previously refused 11/00506/FL) at Reservoir House Wilday Green Lane Barlow Dronfield for Mr J Hill – REFUSED 20 January 2012
- b) Application to carry out works to trees within Barlow Mills and Crowholes Conservation Area at Barlow Trout Fishery and Holiday Cottages at Mill Farm, Crow Hole for Mr S Jenkinson – APPROVED 10 January 2012.
- c) Construction of a single storey rear extension at Valley View Brindwoodgate, Barlow for Mrs Tagg – Conditionally Approved/P.D. removed – 24th January 2012.

27/12 **Planning Correspondence**

- a) NEDDC – NED Development Framework, Adoption of Sustainable Buildings Supplementary Planning Document – Town and Country Planning (Local Development) (England) Regulations 2004, as amended in 2008 & 2009 – Regulation 19.

RESOLVED: The Parish Clerk/RFO had put the full document in the circulation list for everyone to read.

- b) NEDDC – Recreation Report - update

RESOLVED: The Parish Clerk/RFO had put the information in the circulation list for everyone to read.

28/12 **Correspondence**

- a) DCC – Moving Forward – A Healthy Future for Local Transport

RESOLVED: The Parish Clerk/RFO had put the information in the circulation list for everyone to read. The details be put in the Parish Magazine for information.

- b) DCC – Liaison Forum – 26th April 6.00 – 8.00 p.m.

RESOLVED: The date be noted.

- c) Barlow Pre-School – art work

The Parish Clerk/RFO read out an e-mail from Barlow Pre-School asking the Parish

Council's permission to display a large mosaic on the outside wall just to the right of the door and ask if the artwork in the main hall could be displayed permanently.

RESOLVED: That the Parish Council would like more information regarding the mosaic as there may be a problem health and safety regarding the weight of it, and to seek clarification on how long will the display be up for.

That the Parish Council remind Barlow Pre-school that other users use the village hall both from Barlow and outside of the village which leaving the artwork may not be appropriate. However the Parish Council are looking into other artwork to be displayed in the village hall.

d) Query – Barlow Carnival

The Parish Clerk/RFO read out an e-mail from Carnival Committee asking for clarification on the insurance for the village green Christmas Tree. The Parish Clerk/RFO wrote to the Insurance Company for clarification on this and as long as the Parish Council own the tree, the Parish Council are covered under the public liability insurance.

29/12 Village Hall Issues

a) **Monthly Inspection – update**

Nothing to report this month.

b) **Cleaner – Update**

RESOLVED: After a discussion it was agreed for the Parish Clerk/RFO to arrange the Cleaners annual Appraisal and discuss issues with her and that the Parish Clerk/RFO contacts DALC for advice on this.

Also consideration be given to looking into the costings of contract cleaners.

c) **Village Hall Upgrade (Regular Item)**

ci) New Kitchen

RESOLVED That the Parish Clerk/RFO reported on the quote she had received from Kitchen Craft. It was agreed to consider this when we receive the other quotes.

cii) **Disabled Toilet**

Parish Councillor Mr Jones presented 1 quote he had received from Robert Barnes Construction.

RESOLVED: That it was agreed to consider this when we receive the other quotes.

d) **Fees and Charges 2012/2013**

RESOLVED: That the fees and charges for 2012/2013 be increased as shown attached.

e) **Village Hall**

The Parish Council discussed ways of making improvements to the village hall, including administration, cleaning and users etc. This to be discussed in more detail at a future meeting.

30/12 Dalc Circulars

These have been e-mailed to everyone for information.

31/12 **Issues from Councillors**

Nothing reported.

32/12 **Finance**

Payments

- a) The invoices and statements were presented at the meeting.

The cheques be approved and signed off as follows:

| Cheque No | Details | Amount |
|------------------|--|---------------|
| 2143 | Cleaner Salary (reported at the meeting) | £168.00 |
| 2141 | Parish Clerk Salary & Expenses (reported at the meeting) | £340.94 |
| 2142 | Inland Revenue | £053.00 |
| 2144 | Pure Safety | £049.32 |
| 2145 | Direct Hygiene | £660.00 |
| 2146 | HM Customs and Revenue | £221.60 |
| 2147 | Mr S Walker | £025.00 |
| 2148 | Mrs Tagg | £025.00 |
| | Total | £ .86 |

- b) Income

| Details | Amount |
|----------------|---------------|
| Aerobics | £026.00 |
| Adhoc user | £025.00 |
| Adhoc User | £046.90 |
| Adhoc user | £026.00 |
| WI | £010.50 |
| Pilates | £078.00 |
| | £212.40 |

33/12 **Village Green Christmas Tree fee and Christmas tree electric fee**

RESOLVED: That after a discussion it was agreed to donate £25.00 to Mrs Tagg for the Christmas Tree and that Mr S Walker be given £25.00 for the use of his electricity for the Christmas Village Green Christmas Tree.

34/12 **Carboot Sales 2012 – price per vehicle**

RESOLVED: That after consideration the Parish Council agreed to charge £7.00 per vehicle for the car boot sales 2012 and that the Parish Clerk/RFO inform School, Church and Carnival of this fee.

35/12 **Minor Maintenance Scheme 2011/2012**

The Parish Clerk/RFO explained and reminded everyone to think about what the above scheme could be used towards.

The Parish Clerk/RFO reported that the information had been advertised in the Parish magazine which asked residents for their views.

36/12 **Queens Jubilee**

RESOLVED: That a Public Meeting be arranged for Monday 19th March 2012 at 7.30 p.m. in Barlow Village Hall to discuss events taking place for the celebration of the Queens Jubilee.

37/12 **Dates of Meetings for 2012/2013**

The Parish Clerk asked for clarification on the dates of meetings for 2012/2013 as some of these clashed with holidays.

Dates of the meetings for 2012/2013 be approved as attached to these notes.

38/12 **Items for Information**

Nothing to report:

39/12 **Any Other Business**

Nothing to report.

40/12 **Date of Next Meeting**

RESOLVED: That the next meeting be held on Monday 5th March 2012.

41/12 **Forward Agenda Items**

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Chair

BARLOW PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING OF BARLOW PARISH COUNCIL HELD ON MONDAY 5th MARCH 2012

Present:

Councillors Mrs Sue Rouse, P Pickering, Mrs C Hill, Mrs P Boyle, Mrs M Large, M Jones,
Mrs A Jones and Mrs J Chapman

NEDDC Councillor Mrs Huckerby was in attendance

42/12 **An Apology for Absence**

None received.

43/12 **Variation of Order of Business**

Nothing to report.

44/12 **Public Participation/Reports of the Policeperson, District Councillor and County Councillors**

Nothing to report.

45/12 **Minutes of last meeting and updates from the minutes**

RESOLVED: That the minutes of the last meeting be moved and seconded and signed by the Chair.

46/12 **Updates from notes**

Nothing to report.

47/12 **Planning Applications**

- a) NED 12/00038/FL - Conversion of part of existing redundant barns to a farm shop and construction of an extension to an existing storage barn (Conservation Area) at Mill Farm Crow Hole Barlow for Mr Clive and Rex Ward.

RESOLVED: That the Parish Council made no comments on this application, however they did raise their concerns re the access. If Crow Hole was unsuitable for access then access via Overlees is not recommended as there have been problems in the past re access in this area.

- b) 11/00948/FLH – replacement of garaging and ancillary (Amended Plan) at the Hawthorns, Commonsides Road, Barlow for Dr G Hayes.

RESOLVED: That the Parish Council made no comments on this application.

- c) 12/00107/FLH - Demolition of existing garage and derelict outbuildings. Erection of new double garage with storage space in the roof space. Erection of new stable block. Site works to front of the house including, improved house access steps, new site egress on to Oaks Lane, new paving and landscaping, stable enclosure and new access to adjacent field from new stables at Oaks Cottage, for Me Nick Shaw.

RESOLVED: That the Parish Council made no comments on this application.

48/12 **Planning Decisions**
None reported at the meeting.

49/12 **Planning Letter**
None reported at the meeting.

50/12 **Correspondence**

a) **Chesterfield Borough Council - Draft Core Strategy February 2012**

RESOLVED: That the information be placed in the circulation list for reading.

b) **District & Parish Liaison Meeting - 4th April 6.00 p.m.**

RESOLVED: That Parish Councillors Mrs Rouse, Mrs Boyle, Mrs Large and Mrs Chapman attend the above Meeting.

c) **NEDDC – Maintenance of Ground –Recreation Ground and Open Spaces**

RESOLVED: That the quote from NEDDC for tractor gang mowing at the Community Centre for 12 cuts between March to mid October be approved at £415.92 and Cut areas inaccessible of tractor on Recreation Ground plus open spaces embankment and Valley Rise for 12 cuts between March to mid October be approved at £724.72.

d) **NEDDC – House to House Licence/Policy**

RESOLVED: That the information be placed in the circulation list for reading/and if anyone wants to make any comments then they should let the Parish Clerk/RFO have these by 20th March 2012.

51/12 **Village Hall Issues**

a) **Monthly Inspection – update**

Nothing to report this month.

b) **Cleaner – Update**

The Parish Clerk/RFO reported that the Cleaner has been signed off sick x2 during February. The Appraisal had been arranged for Saturday 3rd March but unfortunately she was off sick but had not reported this to the Parish Clerk/RFO. The Parish Clerk/RFO had also mentioned that the Cleaner was not happy with a problem and as guidance the Parish Clerk/RFO had asked the Cleaner to put this in writing so that this could be investigated.

The Parish Clerk/RFO also reported that she had amended the Cleaners contract to include reporting of sickness and as she had not got a JD the Parish Clerk devised a JD with a check list for the Cleaner to tick each time she had performed a task.

RESOLVED: It was agreed that the Parish Clerk/RFO re-arranges the Cleaners annual Appraisal and discuss issues with her.

That the JD and Contract be circulated for comments.

c) **Village Hall Upgrade (Regular Item)**

ci) **New Kitchen**

RESOLVED That the Parish Clerk/RFO reported that she had met with a lady from Howdens but had not received the quote. It was agreed to arrange a separate meeting when all quotes/designs had been received.

cii) **Disabled Toilet**

Parish Councillor Mr Jones reported that he had not received a quote from Mr Bird or L Swift and Sons.

RESOLVED: That it was agreed to consider these at a separate meeting when other quotes had been received.

d) **Correspondence**

di) Hire of hall for Yoga Classes

The Parish Clerk/RFO reported on an e-mail she had received asking for use of the Village hall on Tuesdays before the Young Farmers use the hall. As this is usually the Cleaners time the Parish Clerk/RFO felt that she should bring this to the Parish Council meeting for discussion.

RESOLVED: That the request to use the hall on Tuesdays be approved as long as the users can use the hall between 6.30 – 8.00 p.m.

dii) Barlow Pre-School

The Parish Clerk/RFO read out an e-mail from Barlow Pre-school asking for a number of answers. These being:

Use of Carnival Cupboard for storage

RESOLVED: That the Parish Council had no objections to Barlow Pre-school using Carnival cupboards as storage for the printer.

Small Toilet

RESOLVED: That the Parish Council will look into the possibility of having a small toilet in the disabled toilet.

Gazebo

RESOLVED: That the Parish Council will add onto the Booking conditions that the outside gazebo should not be used as a smoking area.

52/12 **Dalc Circulars**

These have been e-mailed to everyone for information.

DALC Circular 08 - Section 137 - Queen Elizabeth II Fields Challenge - Community Commissioning - information held in private email accounts – Mapperley PC Vacancy - Marston Montgomery PC Vacancy - Stanton by Dale PC Vacancy

DALC Circular 09-12 - Neighbourhood Planning - Final Roadshow - Little Eaton 21 March 2012 - Planning Champion for Derbyshire

DALC CIRCULAR 10-12 - Meetings of Local Councils - A Summary of the various types of Meetings held by Local Councils.

DALC Circular 11-2012: Prayers at Council Meetings - Repeal of the Local Government (Discretionary Payments) Regulations 1996- Chesterfield Police Community Safety Planning Day

DALC Circular 12-2012 - Audit 2011-12, Clerks' Day, Government Fast-Tracks General Power of Competence to permit prayers at Council Meetings, Castleton PC Clerk RFO Vacancy, DALC Subscription Invoices

53/12 **Issues from Councillors**

Nothing reported.

54/12 **Finance**

Payments

- a) The invoices and statements were presented at the meeting.

The cheques be approved and signed off as follows:

| Cheque No | Details | Amount |
|------------------|---|---------------|
| 2137 | Cleaner Salary (reported at the meeting) | £126.00 |
| 2135 | Parish Clerk Salary & Expenses (reported at the meeting) | £247.50 |
| 2136 | Inland Revenue | £053.00 |
| 2138 | BMB Buildbase | £216.00 |
| 2139 | NEDDC – Dog Bins | £195.31 |
| 2140 | Drip Doctor | £468.48 |
| 2149 | Central Electrical | £150.00 |
| | | £0 |
| | Total | £ . |

- b) Income

| Details | Amount |
|----------------|----------------|
| ZUMBA | £026.00 |
| BOWLS | £063.00 |
| ADHOC USERS | £115.50 |
| PRE-SCHOOL | £161.00 |
| | £365.60 |

55/12 **Minor Maintenance Scheme 2011/2012**

RESOLVED: That the Parish Council considers where this money can be spent for the next meeting.

56/12 **Queens Jubilee**

RESOLVED: That a Public Meeting be arranged for Monday 19th March 2012 at 7.30 p.m. in Barlow Village Hall to discuss events taking place for the celebration of the Queens Jubilee.

57/12 **Clerks Contract**

The Parish Clerk/RFO reported that the Clerks contract had been amended in accordance with guidance recently sent out by DALC.

RESOLVED: That the information be circulated for comments.

58/12 **Items for Information**

Nothing to report:

59/12 **Any Other Business**

a) **Website**

Mr Pickering reported on the website at Little Eaton and asked everyone to have a look at this site with a view to spending some money to update Barlow's website.

b) **Planning Neighbourhood**

Mrs Boyle reported Mr Kirkham had offered to come and talk to the Parish Council about the above. The Parish Council felt that this will be more appropriate when Mrs Boyle and Mrs Large had been on the 2nd part of the Course.

c) **Mirror opposite Mill Street**

Mrs Rouse reported that she had been asked to ask DCC again for a mirror opposite Mill Street to help with the view on getting out of Mill Street.

60/12 **Date of Next Meeting**

RESOLVED: That the next meeting be held on Monday 26th March 2012.

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Chair

BARLOW PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING OF BARLOW PARISH COUNCIL HELD ON MONDAY 26th MARCH 2012

Present:

Councillors Mrs Sue Rouse, P Pickering, Mrs C Hill, Mrs P Boyle, Mrs M Large, M Jones,
and Mrs J Chapman

63/12 **Apologies for Absence**

Apologies for Absence were received from Mrs A Jones and Mrs C Huckerby.

64/12 **Variation of Order of Business**

Nothing to report.

65/12 **Public Participation/Reports of the Policeperson, District Councillor and County Councillors**

Nothing to report.

66/12 **Minutes of last meeting and updates from the minutes**

RESOLVED: That the minutes of the last meeting be moved and seconded and signed by the Chair.

67/12 **Updates from notes**

Nothing to report.

68/12 **Planning Applications**

- a) 12/00074/LB Application for Listed Building Consent for repairs to roof of barn to include stripping of existing roof covering, repair of timber roof structure and re-instate roof covering as existing (Listed Building/Conservation Area) at Barlow Woodseats Hall Johnnygate Lane Barlow Dronfield for Mr Nick Todd
- b) 12/00229/FLH Installation of solar panels on south west facing roofslope at Bradley Lane Farm Bradley Lane Barlow Dronfield for Nick Kitchen

RESOLVED: That the Parish Council made no comments on these applications.

69/12 **Planning Decisions**

Application to discharge condition 3 (levels) of 11/00727/FL for the erection of a stable block at Oxton Rakes Hall Farm Grange Lane Barlow Dronfield for Mark Phillips
CONDITIONS DISCHARGED - 21 February 2012 - (23 April 2012)

70/12 **Planning Letter**

None reported at the meeting.

71/12 **Correspondence**

- a) **Carnival Committee request**
The Parish Clerk/RFO reported that Carnival Committee had asked if the Parish Council had any objections to having agility dogs on the field during Carnival.

RESOLVED: That the Parish Council did not object to Carnival Committee having agility dogs on the field provided that there was a dog toilet area and that everything was cleared away after the event.

b) DCC Bus Shelter on Commonside Road/Keepers Lane

RESOLVED: That the information be deferred till the next meeting.

c) WI

The Parish Clerk/RFO reported that WI had asked the Parish Council's permission to plant a tree on the recreation ground for the Diamond Jubilee.

RESOLVED: That the Parish Council don't object to WI planting a tree. However the WI needs to confirm the area and the type of tree that they preferred to be planted.

72/12 Village Hall Issues

a) **Monthly Inspection – update**

Nothing to report this month.

b) **Cleaner – Update**

Further to the special meeting, the Parish Clerk/RFO reported that she had sent out the revised JD and contract to all for final comments.

RESOLVED: It was agreed that the Parish Clerk/RFO re-arranges the Cleaners annual Appraisal and discuss these with her.

c) **Village Hall Upgrade (Regular Item)**

ci) New Kitchen

RESOLVED That after a discussion the Parish Clerk/RFO notifies Howden's and Magnet asking them to re-visit the village hall to make a few amendments and to give us a final quote based on, flooring (easy to clean), tiling/decorating/removal of boiler, works surface, doors, locks, plumbing, refit and their availability.

cii) Disabled Toilet

The Parish Clerk/RFO reported on the 3 quotes she had received for the proposed new disabled toilet.

Quotes were received from:

L Swift and Sons (Builders) Ltd - £6665.00 (Zero VAT)

Robert Barnes Construction - £7,760.00 (plus VAT)

Bird Group - £9,600.00

RESOLVED: That the Parish Council accepts the lowest quote from L Swift and Sons (Builders Ltd) for the above works subject to a number of questions/references.

d) Correspondence

Nothing to report.

73/12 **Dalc Circulars**

These have been e-mailed to everyone for information.

DALC Circular 13-2012: VAT - Local Government Pay 2012-13 - Campaign to secure a share of business rate for Parish Town Councils - East Midlands Officers Forum

74/12 **Issues from Councillors**

Website

RESOLVED: That the Parish Council agree to meet Bruce Broughton from ??? to discuss upgrading the website for Barlow Parish Council.

75/12 **Finance**

Payments

- a) The invoices and statements were presented at the meeting.

The cheques be approved and signed off as follows:

| Cheque No | Details | Amount |
|------------------|--|---------------|
| 2150 | Cleaner Salary (reported at the meeting) | £ |
| 2151 | Parish Clerk Salary & Expenses (reported at the meeting) | £ |
| 2152 | Inland Revenue | £0.00 |
| 2153 | DALC Annual Subscription | £229.75 |
| 2154 | Granada Double Glazing | £2260.00 |
| | Total | £ . |

- b) Income

| Details | Amount |
|--------------------|----------------|
| BOWLS | £031.50 |
| ZUMBA | £052.00 |
| ART CLASS | £144.00 |
| PRE-SCHOOL | £145.00 |
| WI | £010.50 |
| CARNIVAL COMMITTEE | £112.00 |
| KEEPFIT | £032.50 |
| | £527.50 |

76/12 **Minor Maintenance Scheme 2011/2012**

RESOLVED: That the Parish Council spends the money on upgrading Mellor Lane.

77/12 **Queens Jubilee**

The Parish Clerk/RFO reported that the Public Meeting was well attended and a number of issues were discussed and resolved.

It was suggested that the Parish Council seek financial advice from DALC to give all Barlow School and Pre-school pupils a jubilee moneybox in celebration of the Queens jubilee.

RESOLVED: That subject to the clearance from DALC, the Parish Council purchases a money box for every Barlow School and Pre-school child.

78/12 **Items for Information**

Nothing to report:

79/12 **Any Other Business**

a) Neighbourhood Planning
Information noted.

b) Barlow Primary School
Congratulations to Barlow Primary School for their outstanding achievement in becoming the 5th rated Primary School and their achievement on the National Curriculum.

c) Parish Magazine
Mrs Hill had been approached by Barlow Church asking the Parish Council for a donation towards the cost of printing the Parish Magazine.

RESOLVED: That this item be deferred for discussion at the next meeting.

d) Wildflower Area
On behalf of the Parish Council, the Chair thanked Mrs Chapman for her hard work in making the area look fantastic.

80/12 **Date of Next Meeting**

RESOLVED: That the next meeting of the Annual Parish Meeting and the Annual Parish Council meeting .be held on Monday 7th May 2012 at 7.00 p.m.

.....
Chair

DRAFT

MINUTES OF THE ANNUAL PARISH MEETING

HELD ON 7th MAY 2012

Present:

Councillors Mrs S Rouse (Chair), P Pickering, Mrs C Hill, Mrs P Boyle, Mrs M Large, Mr M Jones and Mrs A Jones

Apologies for Absence

Apologies for Absence were received from Councillors Mrs J Chapman and Mrs C Huckerby (NEDDC).

ANN1 Appointment of Clerk the Meeting

Amanda Preston, Parish Clerk for Barlow Parish Council was appointed as Clerk to the meeting.

ANN2 Minutes of the last Annual Parish Meeting

RESOLVED: That the minutes of the last Annual Parish Council meeting held on 10 May 2010 be moved as a correct record and signed by the Chair.

ANN3 Chairman's report

The Chairperson presented her Annual Report for 2011/2012 to the members and thanked Mr M Ferreday (Internal Auditor), Mr P Pickering (Vice-Chair), Mrs C Huckerby (District Councillor) and Ms A Preston (Parish Clerk/RFO) for their valuable work.

The report is attached for information.

ANN4 Income and Expenditure 2011/2012

The Parish Clerk presented a draft report on the Income and Expenditure for 2011/2012.

The report was noted.

ANN5 Matters raised by the Parishioners

Nothing raised.

ANN6 Items raised by the Parish Council

Nothing raised.

.....
Chair

BARLOW PARISH COUNCIL

**MINUTES OF THE ANNUAL PARISH COUNCIL MEETING OF BARLOW PARISH COUNCIL
HELD ON
MONDAY 7th MAY 2012**

Present:

Councillors Mrs S Rouse, P Pickering, Mrs C Hill, Mrs J Chapman, Mrs P Boyle, Mrs M Large, M Jones and Mrs A Jones

81/12 To Elect a Chair and Vice-Chair for the year 2012/2013

The present Chair decided that a secret ballot would be the preferred option for appointment of Chair and vice-chair for 2012/2013.

The Clerk/RFO handed out a paper to each one to declare whom they wanted to nominate for the position of Chair and Vice Chair for 2012/2013.

The Clerk/RFO readout the results as follows:

Mrs Rouse – 7 votes for Chairmanship

P Pickering – 1 vote for Chairmanship and 6 votes for Vice-Chairmanship

Mrs J Chapman – 2 votes for Vice-Chairmanship

RESOLVED: That Mrs S Rouse be appointed Chair for the year 2011/2012.

82/12 Declaration of Acceptance of Office

The Chair signed the Declaration of Acceptance of Office for the year 2012/2013 for Barlow Parish Council.

The Clerk/Proper Officer of the Council witnessed the acceptance.

83/12 To Elect a Vice-Chair for the year 2012/2013

RESOLVED: That Councillor P Pickering be appointed Vice-Chair for the year 2012/2013.

84/12 Declaration of Acceptance of Office

The Vice-Chair signed the Declaration of Acceptance of Office for the year 2012/2013 for Barlow Parish Council.

The Clerk/Proper Officer of the Council witnessed the acceptance.

85/12 An Apology for Absence

An apology for Absence was received from Mrs Huckerby.

86/12 Appointment of Internal Audit for 2012/2013

RESOLVED: That M Ferreday be appointed the internal Auditor for 2012/2013.

87/12 Variation of Order of Business

Nothing to change.

87/12 **Public Participation/Reports of the Policeperson, District Councillor and County Councillors**

The Parish Clerk/RFO reported that there were no crime figures for Barlow reported to Derbyshire Constabulary for April 2012.

88/12 **Minutes of last meeting and updates from the minutes**

RESOLVED: That the minutes of the last meeting be moved and seconded and signed by the Chair.

89/12 **Audit of Accounts 2011/2012**

The Parish Clerk/RFO reported that the date for the return of the forms was 31st May 2012 and that the internal auditor had received all the necessary paperwork from the Parish Clerk/RFO. She also reported that a special meeting may be called to confirm the paperwork for the accounts to get these signed off.

90/12 **Planning Applications**

a)

Application Number: 12/00307/FL
Proposal: Construction of a replacement dwelling with detached garage and new access (revised scheme of 11/00419/FL)
Address: Whitegates, Dobbin Lane, Peakley Hill
Applicant: Mr R D Law

Application Number: 12/00333/AGD
Proposal: Application for prior notification for erection crop store
Address: Wilday Green Farm, Wilday Green Lane Dronfield
Applicant: Mr K A Pickering

Application Number: 12/00356/ CATPO
Proposal: Notification to fell one and prune 2 sycamore trees within Barlow Grange Conservation Area
Address: Grange Farm Dronfield
Applicant: Mr J Barden

RESOLVED: That the Parish Council considered the above planning applications and made no comments.

b) **Planning Decisions**

12/00333/AGD - Application for prior notification for erection crop store, Wilday Green Farm, Wilday Green Lane Dronfield for K A Pickering - approved

91/12 **Correspondence**

WI – Diamond Jubilee tree

Further to Min No 71 (c.) the Parish Clerk/RFO reported that WI would like to plant an Amelanchier Lamarckii" tree, 20ft x 20ft maximum at one of the possible locations:

1. Opposite Village hall Top of Furnace Lane and near to seat or
2. From Chapel across From Rutland Terrace - right hand side.

RESOLVED: That the Parish Council have no objections to the tree being planted. However the location needed to be addressed and Mrs Chapman agreed to meet WI to look at the best location for this tree. Mrs Chapman to report back at the next meeting.

92/12 **Village Hall Matters**

a) Monthly Inspection – (Matters arising from the monthly inspection)

The Parish Council discussed and resolved the issues brought up from the last inspection.

b) Cleaner

The Parish Clerk/RFO reported that she had issued the cleaner with a verbal warning for her non-attendance to clean the hall and for not letting the Parish Clerk/RFO know.

c) Updates

Kitchen – The Chair was meeting Hannibal from Magnet on 9.5.2012 to discuss final details for a quote. The Parish Clerk/RFO to chase up information from Howdens.

Disabled Toilet – It was agreed that Mr Jones meets Mr Swift to discuss the final details and arranges a starting date for these works.

d) Hire of hall Carboot Sale

The Parish Clerk/RFO asked if the Parish Council had any objections to the Parish Council holding the fee of £77.00 from a cancelled Carnival Committee event.

RESOLVED: That the fee of £77.00 be held for another event for Carnival provided it is within this financial year.

e) Roof repairs

The Parish Clerk/RFO reported that the roof had to have some emergency repairs done by NU-Roof during the bad weather. She also reported that she had accepted the quote from NU-Roof to complete the job on the roof asap. The Parish Clerk/RFO to chase NU-Roof for a starting date.

f) Conditions

The Parish Clerk/RFO asked the Parish Councillors to let her have any additions/ comments on the conditions asap.

g) Insurance

The Parish Clerk/RFO reported on the insurance renewal for 2012/2013. The Parish Clerk had circulated the quote of £2127.04 and the information from Came and Company. She also reported on an additional quote she had received from Came and Company for 16 months cover for the price of 12 for a long-term agreement of 3 years.

The Parish Clerk/RFO also reported on previous years, 2011/12 - £ 2030.83 and for 2010/2011 with AON it was £1235.52 for the Village Hall and £1867.63 for the Parish Council.

RESOLVED: That the quote from Came and Company for 16 months over 3 years for £2127.04 be agreed.

87/12 **Items reported to the Parish Clerk/RFO from Parish Councillors**

Nothing reported

88/12 **Dalc Circulars**

Dalc Circular's had been e-mailed to all.

89/12 **Finance**

a) **Payments**

The invoices and bank statements were presented at the meeting.

b) The cheques be approved and signed off

| Cheque No | Details | Amount |
|------------------|-------------------------------|---------------|
| 2156 | CLS computer | £396.62 |
| 2157 | Parish Clerk/RFO | £337.33 |
| 2158 | Cleaner | £211.10 |
| 2159 | NEDDC Trade Refuse & Dog Bins | £347.15 |
| 2160 | NU-Roof Ltd | £048.00 |
| 2161 | Philip Pickering | £041.96 |
| 2162 | Sue Rouse | £015.96 |
| 2163 | NEDDC Tens Licence | £021.00 |
| | Total | £1419.12 |

90/12 **Bus-Shelter Commonsie Road/Keepers Lane**

The Parish Clerk/RFO reported on the information received from DCC for the proposed bus shelter.

RESOLVED: That after a discussion the Parish Council agreed to seek views from the local residents on this by advertising in the Parish Magazine and circulating a flyer to nearby residents.

91/12 **Queens Jubilee**

The next meeting of the Queens Jubilee will be held on Monday 14th May 2012 at 7.00 p.m.

92/12 **Website**

Mr Pickering kindly showed the Parish Councillors the proposed new website for Barlow Village.

Information now needs to be gathered together and prepared to be downloaded onto the site. We were hoping that the site will be up and running by Mid June.

93/12 **Any Other Business**

a) **Parish Magazine Costs**

RESOLVED: That further costings are required before a decision could be made.

94/12 **Date of Next Meeting**

RESOLVED: That the next meeting be held on Monday 11th June 2012. at 7.30 p.m.

95/12 **Forward Agenda Items**

- Village Hall Pavement
- Bench – look at options
- Entrance gate – to be repaired

- Standing Orders – Annual update
- Accounts – annual return

.....
Chair

BARLOW PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING OF BARLOW PARISH COUNCIL HELD ON MONDAY 11th JUNE 2012

Present:

Councillors Mrs Sue Rouse, P Pickering, Mrs P Boyle, Mrs M Large, Mr M Jones and Mrs A Jones
Also in attendance was District Councillor Mrs Huckerby

95/12 **Apologies for Absence**

Apologies for absence were received from Mrs J Chapman and Mrs C Hill.

96/12 **Variation of Order of Business**

Nothing to report.

Declaration of Acceptance of Office

Nothing to declare.

97/12 **Public Participation/Reports of the Policeperson, District Councillor and County Councillors**

The Parish Clerk/RFO reported on the crime figures from Derbyshire Constabulary as follows during May 2012:

1 Burglary non dwelling,
1 theft
and 1 assault

Mrs Huckerby congratulated Mrs S Rouse and Mr P Pickering on becoming the Chair and Vice Chair for another year.

98/12 **Minutes of last meeting and updates from the minutes**

RESOLVED: That the minutes of the last meeting be moved and seconded and signed by the Chair.

99/12 **Internal Auditor – Accounts 2011/2012**

Mr M Ferreday attended the Parish Council meeting to present the accounts for 2011/2012. Mr Ferreday presented the receipts and payments account together with the Annual Return for the Audit Commission and attachments.

Mr Ferreday also reminded everyone about the VAT rules and the exemptions as applicable to Parish Councils. Although the rule that enabled parish councils to reclaim vat was disapplied in march 2009 HMRC have confirmed a "more flexible approach to claims - to be measured over a 7 year period ". Mr Ferreday and the Parish Clerk/RFO reported that they have completed and sent off the returns for 2009/2010 and 2010/2011. Mr Ferreday suggested that the Parish Council re look at the VAT in a few years time.

Mr Ferreday mentioned minor issues regarding the financial records but there were no concerns that required a formal letter to the council this year.

The Chair thanked Mr Ferreday for his detailed report

RESOLVED: That the Annual Accounts were approved.
That the Parish Clerk/RFO and Chair sign the Annual Return.
That the Parish Clerk/RFO sends off the Annual Return.

100/12 **Planning**

a) Applications

None to report at the meeting

b) Planning decisions

None to report at the meeting.

101/12 **Correspondence**

a) Town and Parish Council winter Service scheme 2011/2012

RESOLVED: That the information be noted.

b) Carnival Committee – use of committee room storage

The Parish Clerk/RFO read out an e-mail from Carnival committee asking if the Committee room could be used to store bottles the week before carnival.

RESOLVED: That the Parish Council gives approval for Carnival committee to use the Committee room to store bottles the week before carnival weekend.

c) External Auditor

The Parish Clerk/RFO reported on the changes to the external auditor. As from the 1st September 2012, Grant Thornton UK LLP will take over the auditing for 2012/2013 and future years from District Audit.

d) German Exchange Visit

The Parish Clerk/RFO read out an e-mail from Ms S Collis asking permission from the Parish Council to let the Coach park in the village hall car park between 3rd – 10th July 2012.

RESOLVED: That the Parish Council give permission for the German Coach driver to park on the village hall car park during the 3rd-10th July 2012.

e)

NEDDC Rural Community Partnership Meeting – 12th June 2012

The Parish Clerk/RFO had e-mailed out information for this meeting.

102/12 **Village Hall Issues**

a) **Monthly Inspection – update**

Nothing to report this month.

b) **Cleaner – Update**

Nothing to report

c) **Upgrades**

ci Disabled Toilet

Parish Councillor M Jones reported that the works on the disabled toilet was progressing well.

- cii) **Kitchen**
The Parish Clerk/RFO reported on the quote from Magnet and Howden's.

RESOLVED: That the Parish Council agreed in principle to accept the quote from Howden's, subject to obtaining 3 quotes for the fitting of the kitchen. The Parish Council discuss these quotes when received at the next meeting.
- d) **Pavement**
RESOLVED: That the Parish Clerk/RFO liaises with Mrs Chapman re tarmacing the pavement.
- e) **Entrance Gates**
RESOLVED: That the Parish Clerk/RFO liaises with Mrs Ward for a quote to repair and repaint the gates.
- f) **Bench outside Village hall**
RESOLVED: That the Parish Clerk/RFO purchases a bench. Mr Pickering to send information onto the Parish Clerk/RFO,

103/12 **Dalc Circulars**
These were e-mailed out for information.

104/12 **Items from Parish Councillors**
Nothing to report.

105/12 **Finance**

- a) **Payments**
The invoices and mini statement were presented at the meeting.

The cheques be approved and signed off

| Cheque No | Details | Amount |
|------------------|--------------------------------|---------------|
| 2167 | Cleaner | £224.00 |
| 2168 | Clerk monthly sal and expenses | £249.25 |
| 2169 | Inland Revenue | £053.06 |
| 2170 | Freedom of Information | £035.00 |
| 2171 | Hicks | £054.22 |
| 2172 | Mugs | £451.80 |

Total £1067.33

106/12 **Phone box**
RESOLVED: That everyone thinks about ideas for the use of the phone box.

107/12 **Web Site**
RESOLVED: That the Parish Clerk/RFO arranges a meeting after the 18th June 2012 with the Chair and Vice-Chair to move this on.

108/12 **Any Other Business**

Wall – Mr Kay

It was reported that the wall at the front of Mr Kay's property needs some attention. The Parish Clerk/RFO to report this to Mr Kay.

109/12 **Date of Next Meeting**

RESOLVED: That the next meeting be held on Monday 2nd July 2012.

110/12 **Forward Agenda Items**

- Gardening Night

.....
Chair

BARLOW PARISH COUNCIL

MINUTES OF THE SPECIAL PARISH COUNCIL MEETING OF BARLOW PARISH COUNCIL HELD ON MONDAY 23rd July 2012

Present:

Councillors Mrs Sue Rouse, Mrs P Boyle, Mrs J Chapman, Mrs C Hill,
Mr M Jones and Mrs A Jones

Plus Matthew Kane attended (NEDDC) for Item 133/12 Code of Conduct

127/12 **Apologies for Absence**

Apologies for absence were received from Mrs Large and Mr Pickering.

128/12 **Variation of Order of Business**

Nothing to report.

129/12 **Declaration of Members Interests**

Nothing to declare

130/12 **Public Participation/Reports of the Policeperson, District Councillor and County Councillors**

Nothing to share

131/12 **Minutes of last meeting and updates from the minutes**

RESOLVED: That the minutes of the last meeting be moved and seconded at the next meeting for approval.

132/12 **Planning**

Nothing to report.

133/12 **Correspondence**

a) **Code of Conduct**

Mr Kane introduced himself and gave a detailed explanation on the new rules of the New members Code of Conduct.

Mr Kane's explanation is attached for information.

Under the new arrangements Parish Councils must adopt a code of conduct which is consistent with the seven Nolan principles. From the 1st July the personal and prejudicial interests will be replaced by two categories of interest – disclosable pecuniary interests and other interests.

Disclosable Pecuniary Interests – The law requires councillors to register all disclosable interests (DPI's). A member will have a DPI where it relates to their own or partners:

- Employment, office, trade, profession or vocation
- Payments or financial benefits made to them by a trade union or in connection with election or member expenses
- Contracts with the authority for any goods or services received or works undertaken
- Land in the District in which they have a beneficial interest (including own home)
- Licenses to occupy in the District for a month or more

- Tenancies where the landlord is the Council or the tenant is a body in which they or their partner have a beneficial interest
- Beneficial interests in securities.

DPI's are similar to the existing prejudicial interest but with important changes.

Other Interests

These should be included in members Interests forms, these include:

- Bodies to which the member has been appointed or nominated by the authority as its representative
- Public authorities or bodies exercising functions of a public nature
- Bodies directed to charitable purposes
- Bodies whose principal purpose is the influence of public opinion or policy.

Mr Kane stated that the Parish Council needed to decide on the following in relation to the Code of Conduct:

- 1 – Need to agree which Code of Conduct the Parish Council was going to adopt?
- 2 – Need to decide how the Register of Interest forms would be advertised?
- 3 – Need to make a stance for the person with the interest to leave the room while the item is being discussed.
- 4 – Need to decide if dispensations are to be dealt with by the Parish Clerk/RFO or direct to the Monitoring Officer.

The Chair thanked Mr Kane for his detailed explanation.

RESOLVED:

1 - That Barlow Parish Council adopts the new Code of Conduct shared by NEDDC Code of Conduct for Parish Councils and that the Parish Clerk/RFO adopts this code to the Parish Council. It was noted that members had until 31st July to sign their undertaking to abide by the new code. It was

2 – That NEDDC would be notified ASAP after the 31st July with the original forms

3 – That the Register of Interest forms be advertised on NEDDC's website and that a link will be made from Barlow's website to go direct to NEDDC's site.

4 – That the Standing Orders be amended to say that when a member has an interest they leave the room while the item is being discussed.

5 – That dispensations be sent direct for the Parish Clerk/RFO to deal with.

b) The Localism Act

The Parish Clerk explained about the new Localism Act 2011.

The Localism Act 2011 includes a radical overhaul of ethical standards in local government which will impact on every Parish Council.

As part of the changes, the Model Code of Conduct, NEDDC's Standards Committee, complaints framework have all ceased and the Standards Board closed down at the beginning of 2012.

Under this new Act the Parish Council will have new duties to:

- Promote and maintain high standards of conduct
- Adopt a new Code of Conduct and put a copy of the forms on a website
- Determine when members leave the meetings if they have an interest
- Deal with dispensations

All of the above have been dealt with as part of the New Code of Conduct.

As part of the Localism Act, Local Councils were given a general power of competence (GPC). This means that Parish Councils no longer need to ask if they have a general power to act, the GPC gives Parish Council's a power to do anything that individuals generally may do as long as they don't break any laws.

The GPC is available to Parish Councils only if:

- Two thirds of the Parish Council must have been elected at the last elections and
- The Clerk must be qualified to CILCA level

The Parish Clerk/RFO informed that Parish Council that because Barlow Parish Council co-opted 5 of its members last year the Parish Council do not qualify to adopt with GPC till the next elections in 2015.

RESOLVED: That the information be noted.

c) The NEDCC Standards Committee – Parish Representative

The Parish Clerk/RFO asked if anyone wanted to nominate themselves to be part of the Standards Committee at NEDCC.

Mrs P Boyle nominated herself to be part of the above committee.

d) Standing Orders

RESOLVED: That the Parish Clerk/RFO amends the Standing orders in light of the amended Code of Conduct and circulate them for approval/comments.

134/12 Village Hall Issues

a) **Monthly Inspection – update**

The Parish Clerk/RFO adds the Play Equipment onto the Inspection sheet.

b) **Cleaner – Update**

The Parish Clerk/RFO reported that the Cleaner will be going into hospital in August and asked if the Parish Council would like to pay for another person to do the cleaning or for all Parish Councillors to take it in turn each week.

RESOLVED: That the Parish Clerk/RFO appoints a cleaner for this short period.

139/12 Date of Next Meeting

RESOLVED: That the next meeting be held on Monday 3rd September 2012.
Apologies from Mr and Mrs Jones and Mrs Hill.

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Chair

BARLOW PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING OF BARLOW PARISH COUNCIL HELD ON MONDAY 3rd SEPTEMBER 2012

Present:

Councillors Mrs Sue Rouse, P Pickering, Mrs P Boyle, Mrs M Large and Mrs J Chapman
NEDDC Councillor Mrs C Huckerby
Plus 1 member of the public

140/12 **Apologies for Absence**

Apologies for absence were received from Mrs C Hill, Mr and Mrs Jones.

141/12 **Variation of Order of Business**

Nothing to report.

142/12 **Declaration of Members Interests**

Nothing to report.

143/12 **Public Participation/Reports of the Policeperson, District Councillor and County Councillors**

- a) The Parish Clerk/RFO reported on the crime figures from Derbyshire Constabulary as follows during August 2012:
3 x Theft,
1 violence against 1 person
- b) Mr Webb (Ex Holmesfield Parish Councillor) introduced himself to the meeting and explained and asked the Parish Council about how Barlow dealt with issues regarding rights of way?

The Parish Clerk and the Chair explained that Barlow Parish doesn't receive many issues/complaints about rights of way and when they did, the Parish Clerk referred them to NEDDC or DCC for advice and act upon their advice.

The Chair thanked him for attending and for his information.

144/12 **Minutes of last meeting and updates from the minutes**

RESOLVED: That the minutes of the last meeting and of the Special Meeting be moved and seconded and signed by the Chair.

145/12 **Planning**

- a) Applications
None received.
- b) Planning decisions
None to report at the meeting.
- c) Planning Correspondence
NEDDC – North East Derbyshire Local Plan (Part1) Strategies Policies Consultation on Emerging Local Strategy.

The Parish Clerk read out a letter from NEDDC asking for the Parish Councils comments on the strategy. The Parish Clerk put the document in circulation and handed out a form for everyone to complete. The document was also available on line at NEDDC's website.

146/12 **Correspondence**

a) **DALC - NEDDC Standards Committee**

The Parish Clerk reported that the above committee will meet on the following dates:

20th September 2012

29th November 2012

24th January 2013

21st March 2013

RESOLVED: That the information be noted.

The Parish Clerk asked that Mrs Boyle leave the meeting as she was one of the Candidates to stand on the Committee while the Parish Council voted.

RESOLVED: That the Parish Clerk send the voting nomination off to DALC.

b) **Parish & Town Council Liaison Committee – 25th October 2012.**

RESOLVED: That the above meeting be noted.

c) **Code of Conduct Interest**

The Parish Clerk reported that she had received a document from NEDDC with advice on Parish Councillors declaring their interests, under the New Code of Conduct and informed everyone that she would copy this for everyone.

d) **NEDDC – Chairs Appeal**

The Parish Clerk read out a letter from the Chair of NEDDC asking the Parish Council for a donation towards his appeal – Derbyshire Leicestershire and Rutland Air ambulance.

RESOLVED: That the Parish Council make a donation of £35.00 towards his appeal.

e) **DCC Maintenance Money 2012/2013**

The Parish Clerk informed the Council that she had not been able to locate Mr Armstrong till mid August. However as Mellor Lane needed more money spending on the footpath, she asked if anyone objected to the money for 2012/2013 be included for expenditure on Mellor Lane and upgrade the footpath to an estimated cost of £1,000.00

RESOLVED: That the Parish Council agreed to upgrade Mellor Lane with 2012/2013 money.

147/12 **Village Hall Issues**

a) **Monthly Inspection – update**

Nothing to report this month.

RESOLVED: That the Parish Clerk upgrades the list and sends this to the appropriate people to do the next inspection.

b) **Cleaner – Update**

The Parish Clerk reported that the Cleaner was no longer going into hospital. However the Parish Clerk asked the Parish Council if the casual cleaner could clean the hall during the Cleaners holiday – 15th September for 2 weeks.

RESOLVED: That the Parish Clerk contacts the casual cleaner to clean the hall during the Cleaners holiday.

c) **Issues**

ci) **J Crookes**

The Parish Clerk read out an e-mail from Ms J Crookes asking the Parish Council to give her free use of the hall on Thursday 1st November 2012 as she was arranging a Pamper evening for Ashgate Hospice.

RESOLVED: That Ms Crookes be granted free use of the hall on Thursday 1st November 2012.

cii) **Barlow Pre-school**

The Parish Clerk read out an e-mail she had received after the last meeting asking the Parish Council for a sanitary bin and toilet brush in the disabled toilet and asked if the fire extinguisher in the main hall could be moved as this was hovering just above children's heads.

RESOLVED: That the Parish Clerk purchases a sanitary bin and toilet brush asap. That the Parish Clerk seeks advice on the fire extinguisher.

ciii) **Barlow Carnival Committee**

The Parish Clerk read out a txt from Carnival Committee informing the Parish Council on the following issues:

- a) The mens toilet seat broken
- b) A leak in the ladies need investigating
- c) Need bigger bins in the toilets
- d) Leak in the disabled toilet.

RESOLVED: That the above be sorted.

d) **Upgrades - Kitchen**

RESOLVED: That the Parish Clerk arranges a separate meeting to discuss the quotes in more detail.

e) **Pavement**

RESOLVED: That the Parish Clerk contacts Mr C ? to get the pavement tarmaced.

f) **Entrance Gates**

RESOLVED: That the Parish Clerk chases Mr Ward for the invoice for repairing the gate.

148/12 **Dalc Circulars**

These were e-mailed out for information.

149/12 **Items from Parish Councillors**

Nothing received.

150/12 **Finance**

a) **Payments**

The invoices and statement were presented at the meeting.

The cheques be approved and signed off

| Cheque No | Details | Amount |
|------------------|--------------------------------|---------------|
| 2185 | Clerk monthly sal and expenses | £250.94 |
| 2186 | Cleaner | £189.00 |
| 2187 | Inland Revenue | £106.00 |
| 2188 | NU Roof | £780.00 |
| 2189 | NEDDC Chairs Appeal | £035.00 |
| 2190 | Adhoc user deposit returned | £025.00 |

Total £1385.94

b) The Parish Clerk reported that she had received the completed annual return. The only comment Audit Commission had made was about the over payment of the precept from NEDDC.

c) The Audit Commission had confirmed that Grant Thornton UK LLP will be Barlow Parish Council's auditors for the foreseeable future.

151/12 **Phone box**

RESOLVED: That the Parish Council agreed to re-paint the phonebox.

152/12 **Web Site**

RESOLVED: That a separate meeting be arranged with the Chair, Vice-Chair and the Parish Clerk.

153/12 **Bus Shelter**

RESOLVED: That this item be deferred as there seemed to be a lack of interest for this.

154/12 **Standing Orders – review**

The Parish Clerk asked for a Councillor to have a final look over these before they are distributed for everyone to comment as she had made a number of amendments etc.

RESOLVED: That Mrs Large volunteered to do this for the Parish Clerk.

155/12 **Unfinished Business**

RESOLVED: That this item be deferred to the next meeting.

156/12 **Items for information**

Nothing to report.

157/12 **Any Other Business**

a) **Replacing of name plate on Tree at the bottom of Wilkin Hill**

Agreed to discuss in more detail at the next meeting.

b) **Highways Issues**

A number of highways issues were brought up at the meeting.

c) **Notice board – to be updated.**

158/12 **Date of Next Meeting**

RESOLVED: That the next meeting be held on Monday 1st October 2012.

159/12 **Forward Agenda Items**

- Village Hall Entrance
- Karate

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Chair

BARLOW PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING OF BARLOW PARISH COUNCIL HELD ON MONDAY 1st OCTOBER 2012

Present:

Councillors Mrs Sue Rouse, P Pickering, Mrs P Boyle, Mrs M Large, Mrs J Chapman, Mrs C Hill,
M Jones and Mrs A Jones

NEDDC Councillor Mrs C Huckerby

160/12 **Apologies for Absence**

Apologies for absence

161/12 **Variation of Order of Business**

Nothing to report.

162/12 **Declaration of Members Interests**

Mrs J Chapman declared her interest in planning application No 12/00762/FL.

163/12 **Public Participation/Reports of the Policeperson, District Councillor and County Councillors**

The Parish Clerk/RFO reported on the crime figures from Derbyshire Constabulary as follows during September 2012:

1 violence

164/12 **Minutes of last meeting and updates from the minutes**

RESOLVED: That the minutes of the last meeting and of the Special Meeting be moved and seconded and signed by the Chair.

165/12 **Planning**

a) **Applications**

- i) Mrs J Chapman declared her interest in planning application No 12/00762/FL, she left the meeting while the application was discussed.

Application Number: 12/00762/FL

Proposal: Change of use of land to provide 10 seasonal touring caravan pitches

Address: Mill Farm Cottage Crow Hole Barlow Dronfield

Applicant: Mr Clive and Rex Ward

RESOLVED: That the Parish Council objected to this application on the grounds of:

- The loss of the amenity for local residents
- They want to retain the greenbelt /conservation area
- Disturbance
- Noise

The Parish Council strongly supports the local residents against this application.

However the Parish Council have already received verbal comments from immediate residents complaining about the noise and verbal language from people using the caravans at present.

- ii) **Application Number:** 12/00687/LB
Proposal: Application for Listed Building Consent for demolition of outbuilding and conversion and alterations to existing barn to create 2 No residential units (Listed Building/Conservation Area/Private Drainage System)
Address: Woodseats Hall Johnnygate Lane Barlow Dronfield
Applicant: Mr NTodd
- iii) **Application Number:** 12/00686/FL
Proposal: Demolition of existing outbuilding and conversion and alterations to existing barn to create 2 No residential units (Listed Building/Conservation Area/Private Drainage System)
Address: Woodseats Hall Johnnygate Lane Barlow Dronfield
Applicant: Mr N Todd
- iv) **Application Number:** 12/00842/RM
Proposal: Application for approval of reserved matters (appearance and landscaping) following outline approval (11/00498/OL) for erection of a cattle shed at field No 2649
Address: Fields to the East of Millbrook Farm Furnace Lane
Applicant: Miss K O,Neill

RESOLVED: That the Parish Council considered applications No's ii to iv and made no comments.

- b) Planning decisions
None to report at the meeting.
- c) Planning Correspondence
Town and Country Planning Act 1990, Appeal by J Hill

The Parish Clerk read out the Appeal by Mr Hill against his previous planning application.

RESOLVED: That the information be noted.

166/12 Correspondence

- a) Barlow WI Tree
The Parish Clerk read out an e-mail she had received regarding the positioning of the Jubilee Tree. Barlow WI are considering another site – left hand side, as you enter the car park of the village Hall.

RESOLVED: That after a discussion it was agreed that a meeting be arranged with the WI and the Parish Council to resolve the issue.

- b) Barlow Co-Operative –Village Questionnaire
The Parish Clerk read out the results of a questionnaire sent in for the Parish Council's information.

RESOLVED: That the questionnaire be noted and put in circulation for information.

c) Name Change

The Parish Clerk read out a letter from BCN Consultancy informing the Parish Council on a name change at Cutthorpe. (The Cottage and Sailings to the Sailings).

RESOLVED: That the information be noted.

d) NEDDC – Chairs Appeal

The Parish Clerk read out a thank you letter from the Chair of NEDDC expressing his thanks for the Parish Council's donation.

e) Town/Parish Snow Warden scheme

The Parish Clerk read out a letter from Derbyshire County Council asking the Parish Council if they wanted to join the scheme.

RESOLVED: That the letter be noted.

147/12 **Village Hall Issues**

a) **Monthly Inspection – update**

Nothing to report this month.

RESOLVED: That the Parish Clerk re-circulates the form.

b) **Cleaner – Update**

The Parish Clerk reported that the Cleaner was on annual leave and the temp cleaner had cleaned the hall in kind and the Parish Clerk thought she should be given some donation for her work.

RESOLVED: That the Parish Clerk seeks advice on a payment for the temp cleaner's service.

c) **Upgrades – Kitchen meeting**

RESOLVED: That the meeting to discuss the quotes in more detail be arranged on Thursday 11th October 2012.

d) **Health and Safety Checklist**

The Parish Clerk informed everyone that she had been on the HSE website and the recommendation for the inspection was in more detail. The Parish Clerk suggested that the Parish Council continue with the present one until she has sought advice from other Parish Councils etc.

RESOLVED: That the Parish Clerk re-circulates the current form.

168/12 **Dalc Circulars**

These were e-mailed out for information.

169/12 **Items from Parish Councillors**

Nothing received.

170/12 **Finance**

a) Payments

The invoices and statement were presented at the meeting.

The cheques be approved and signed off

| Cheque No | Details | Amount |
|------------------|--------------------------------|---------------|
| 2192 | Clerk monthly sal and expenses | £296.52 |
| 2193 | Cleaner | £175.00 |
| 2194 | Inland Revenue | £053.00 |
| 2195 | Hicks and Sons | £024.19 |
| Total | | £0570.13 |

171/12 **Web Site**

RESOLVED: That the new website will be up and running soon.

172/12 **Unfinished Business**

RESOLVED: That the list be discussed in more detail at the next meeting.

173/12 **Items for information**

CHART LSP Annual Report - as e-mailed on 20.9.2012.

174/12 **Any Other Business**

a) **Carnival Committee – Road Closure**

Mrs Huckerby reported on the presentation Mr Branson gave on behalf of Barlow carnival Committee to scrutiny Committee re the above.

RESOLVED: That the information be noted.

b) **Springfield Road Parking**

The chair reported on the proposal to re-instate the possibility of providing additional car parking on Springfield Road.

RESOLVED: That this item be discussed in more details at the next meeting in preparation for the precept/budget proposal.

175/12 **Date of Next Meeting**

RESOLVED: That the next meeting be held on Monday 5th November 2012.

176/12 **Forward Agenda Items**

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Chair

BARLOW PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING OF BARLOW PARISH COUNCIL HELD ON MONDAY 5th NOVEMBER 2012

Present:

Councillors Mrs Sue Rouse (Chair) , Mrs P Boyle, Mrs J Chapman, Mrs C Hill, M Jones and
Mrs A Jones

177/12 **Apologies for Absence**

Apologies for absence were received from P Pickering, Mrs M Large and Ms A Preston.

178/12 **Variation of Order of Business**

Nothing to report.

179/12 **Declaration of Members Interests**

Nothing to report.

180/12 **Public Participation/Reports of the Policeperson, District Councillor and County Councillors**

The Chair reported on the following crime figures from Derbyshire Constabulary as follows during October 2012:

1 theft.

181/12 **Minutes of last meeting and updates from the minutes**

RESOLVED: That the minutes of the last meeting and of the Special Meeting be moved and seconded and signed by the Chair.

182/12 **Planning**

a) **Applications**

- i) **Proposal:** Demolition of existing outbuilding and conversion and alterations to existing barn to create 2 No residential units (Listed Building/Conservation Area/Private Drainage System)
Address: Woodseats Hall Johnnygate Lane Barlow Dronfield
Applicant: Mr N Todd
- ii) **Application No** 12/00831/LDC
Proposal: Application for a certificate of proposed lawful development for the construction of a conservatory.
Address: Bank Farm Far Lane Barlow Dronfield
Applicant: Mr David Sivil

RESOLVED: That the Parish Council considered application No's i and ii and made no comments on these.

- iii) **Application No** 12/00824/LDC
Proposal: Application for a certificate of lawful existing use of land
Address: Hillcrest Commons Road Barlow Dronfield
Applicant: Mr David Simm

RESOLVED: That the Parish Council wanted more information on this application before they could consider the application.

- iv) **Application No** 12/00935/FLH
Proposal: Proposed 2 storey extension Single Storey front porch and new roof over existing bay window
Address: Meadow Reach, Wilkin Hill, Barlow
Applicant: Mr and Mrs Yates

RESOLVED: That the Parish Council considered the above application and made no comments.

- b) Planning decisions
None to report at the meeting.
- c) Planning Correspondence
Nothing to report.

183/12 **Correspondence**

- a) Barlow WI Tree
Parish Councillor Mrs J Chapman reported that she had met a representative from WI and agreed that the tree be placed on the grassed area near to the entrance of the car park of the village hall. The tree should not grow more than 10 feet tall.

RESOLVED: That the Chair notifies WI with this decision.

- b) Rykneld Homes – Neighbourhood Improvement Budget Funding

RESOLVED: That the information be advertised in the Parish Magazine and on notice board in the village hall.

- c) NEDDC – Town and Country Planning questionnaire

RESOLVED: That Parish Councillor M Jones completes the questionnaire on behalf of the Parish Council.

184/12 **Village Hall Issues**

- a) **Monthly Inspection – update**
Nothing to report this month.

RESOLVED: That the Parish Clerk sends the form onto Mrs A Jones/Mrs C Hill for November.

- b) **Cleaner – Update**
No issues to raise.

- c) **Upgrades – Kitchen meeting**

RESOLVED: That a meeting has been arranged for Monday 12th November 2012 at 5.00 p.m. with Howdens and the Builder. All Parish Councillors welcome to join the meeting.

185/12 **Dalc Circulars**

These were e-mailed out for information.

186/12 **Items from Parish Councillors**

Nothing received.

187/12 **Finance**

a) **Payments**

The invoices and statement were presented at the meeting.

The cheques be approved and signed off as follows;

| Cheque No | Details | Amount |
|------------------|--------------------------------|---------------|
| 2196 | Clerk monthly sal and expenses | £263.22 |
| 2198 | Cleaner | £053.00 |
| 2197 | Inland Revenue | £210.00 |
| 2199 | Cleaner | £080.50 |
| 2200 | NU-Roof | £120.00 |
| | Total | £0726.72 |

188/12 **Web Site**

RESOLVED: That the new website is up and running.

189/12 **Any Other Business**

a) **Well Dressing**

It was reported that the Well dressers had asked permission to donate planting in the village green.

RESOLVED: That the information be noted.

b) **Precept 2013/2014**

The clerk asked everyone to think of projects for 2013/2014 for consideration for the budget proposal.

c) **Complaint**

It has been noted that a complaint had been received by a Parish Councillor re shots being fired across a public footpath at the Towers. Police were notified at the time but no further action was taken.

RESOLVED: That the information be noted.

d) **Telephone box**

The Chair presented the Parish Councillors with a quote for repainting the Village Phone box and agreed that the quote is acceptable. Confirmation be agreed at the next meeting.

190/12 **Date of Next Meeting**

RESOLVED: That the next meeting be held on Monday 3rd December 2012.

191/12 **Forward Agenda Items**

Precept 2013/2014

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Chair

BARLOW PARISH COUNCIL

**MINUTES OF THE SPECIAL MEETING OF THE PARISH COUNCIL MEETING HELD ON
12th NOVEMBER 2012**

Present:

Councillors P Pickering, Mrs Sue Rouse, Mrs P Boyle, Mrs M Large, and Mrs J Chapman

Also in attendance were:

Kenny Brakes

Howdens

SP1/12 **Apologies for Absence**

Apologies for Absence were received from M Jones, Mrs A Jones and Mrs C Hill.

SP2/12 **Kitchen**

The Clerk introduced everyone to the meeting and explained that this meeting had been called to finalise the arrangements for the new kitchen at the Village Hall.

RESOLVED: That after a discussion the following actions were agreed:

- a) The Units, colour and handles;
 - b) An extractor fan be added;
 - c) The type of flooring recommended
 - d) The kitchen is erected during the Easter Holidays (29th March to 14th April approx) and that all the users are advised of this date.
 - e) Car boot Sale for Easter is put on hold for 2013 or they be advised that the hall will be out of use for this.
 - f) The Cleaners cupboard be changed to ensure there were shelving in one side with a lockable door and the other side be a tall cupboard for all to access.
- 2) That both Howdens and Kenny Brakes revise their quotes based on the above and sends these to the Parish Clerk.

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Chair

BARLOW PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING OF BARLOW PARISH COUNCIL HELD ON MONDAY 3rd DECEMBER 2012

Present:

Councillors Mrs Sue Rouse (Chair), P Pickering, Mrs P Boyle, Mrs M Large, Mrs J Chapman,
Mrs C Hill, M Jones and Mrs A Jones

192/12 **An Apology for Absence**

An apology for Absence was received from Mrs C Huckerby.

193/12 **Variation of Order of Business**

Nothing to report.

194/12 **Declaration of Members Interests**

Parish Councillor Mrs S Rouse declared her interest in min No 200/12 – Cleaner and left the room while this item was discussed.

195/12 **Disclosable Pecuniary Interest (DPI's)**

To receive and approve requests for dispensations from Members on matters in which they have a DPI.

The Parish Clerk read out the information on circular No 45/12 and the advice from NEDDC on a DPI for the Parish Precept.

After a discussion each Parish Councillor asked for a DPI on the Parish Precept and for issues arising for discussion on the village hall.

The Parish Clerk approved the requests for dispensations and asked that each one complete the recommended form in circular 45/12.

196/12 **Public Participation/Reports of the Policeperson, District Councillor and County Councillors**

Nothing reported.

197/12 **Minutes of last meeting and updates from the minutes**

RESOLVED: That the minutes of the last meeting be moved and seconded and signed by the Chair.

198/12 **Planning**

a) **Applications**

- i) **Application No** 12/00968/FL
Proposal: Application to vary condition 2 of planning approval 02/00915/FL restricting the equestrian use of the land to the occupants (Major Development)
Address: Oxton Rakes Farm Oxton Rake Road Oxton Rakes Barlow
Applicant: Miss Rebecca Moffatt

- ii) **Application No** 12/00961/FL
Proposal: Conversion and extension of existing stone barn for use as 1 bedroom holiday accommodation at land opposite
Address: Keepers Cottage Keepers Lane Barlow Dronfield
Applicant: Mr M Murphy

RESOLVED: That the Parish Council considered the above applications and made no comments.

- iii) **Application No** 12/00988/FL
Proposal: Conversion of part of existing redundant barns to a farm shop and construction of an extension to an existing storage barn (revised scheme of 12/00038/FL) (Conservation Area)
Address: Mill Farm Crow Hole Barlow Dronfield
Applicant: Mr Clive and Rex Ward

RESOLVED: That the Parish Council considered the above application and agreed that there were no objections to the application. However the Parish Council felt that a site visit was needed to look at the access along Overlees.

- b) Planning decisions
Nothing reported at the meeting.
- c) Planning Correspondence
Nothing to report.

199/12 Correspondence

- a) Winter Estate Walkabout – 11th December 2012
The Parish Clerk reminded everyone about the Winter Estate Walkabout on 11th December at 1.00 p.m. at Springfield junction valley Road junction. Parish Clerk to notify Sarah Allen, Neighbourhood Support Officer, at Rykneld Homes direct to inform her that there will be persons present on the 11th December.
- b) Review of Community Partnerships
The Parish Clerk read out an e-mail on behalf of Cllr G Baxter informing the Parish Council that NEDDC would like to discuss how they could work with Parish Councils to make better working relationships.

RESOLVED: That the Parish Clerk arranges a special meeting with NEDDC to discuss this further.

- c) NEDDC – Draft Choice Based Lettings Allocations Policy for consultation
The Parish Clerk reminded everyone that the closing date for comments on the above Policy was 3rd December 2012.
- d) Phonebox
RESOLVED: That further to last months meeting it was confirmed that the quote to repaint the telephone box be approved.

200/12 Village Hall Issues

- a) **Monthly Inspection – update**
Parish Councillor Mrs A Jones ran through the Inspection sheet and brought to the attention the issues that needed resurrecting. (Moles, Grafetti, Gable end soffits need sorting)

RESOLVED: 1 – That the Parish Clerk calls Kemkill to do 1 last blast on the moles;
2 – That Parish Councillor P Pickering deals with the Graffiti

3 – The Parish Clerk sorts the Sofits out.

b) **Cleaner – Update**

The Parish Clerk reported on an issue that had arisen with the Cleaner.

The Parish Clerk informed the meeting that after the issue was raised she discussed it with the Cleaner and advised her the best way forward.

The Cleaner then contacted the Parish Clerk and because of her personal reasons she resigned from her post as Cleaner to the Parish Council.

Parish Councillor P Pickering responded that he had approached Academy Cleaning (Sheffield) and Jeeves (Chesterfield) Cleaning to obtain quotes to clean the village hall twice a week. Academy quoted £12.50 per hour and Jeeves £12.95 per hour.

RESOLVED: That after a discussion the following was agreed:

- 1 – That the Parish Clerk contacts the Cleaner for her resignation in writing.
- 2 – That Jeeves be the approved contractor (as they were local) and Parish Councillor Pickering contacts them to discuss the contract in more detail and that they commence works in New Year.

c) **Upgrades – Kitchen meeting**

RESOLVED: That further to the meeting held on 12th November 2012, the Parish Clerk readout the revised quotes from Kenny Brakes and Howdens. Notes of this meeting are attached to these notes.

201/12 **Dalc Circulars**

These were e-mailed out for information.

202/12 **Items from Parish Councillors**

a) **Community Pay Back Scheme (Pat Boyle)**

Parish Councillor Mrs Boyle reported on a meeting she had had with the Probation Team to discuss the Community Pay Back Scheme. The Team will get Youth Offenders to do large jobs in the area. The fee for this would be £150.00 per day which could be negotiated down if for charity.

RESOLVED: That the information be noted and that the Parish Clerk contacts them to arrange a meeting to discuss this in more detail with a view of possibly decorating the hall.

b) **Table Tennis (Allyson Jones)**

Parish Councillor Mrs A Jones informed the Parish Council that she had been approached by a resident for the possibility of Barlow Parish Council holding a Table Tennis Club in the village hall and asked if the Parish Council could fully or partly support the club.

RESOLVED: That after a discussion the Parish Council felt that this was a good idea however there was the problem of storing the equipment. Unfortunately on this occasion the Parish Council would have to decline this request on those grounds. Parish Councillor Mrs Jones to notify the resident of the enquiry.

203/12 **Finance**

a) Parish Precept for 2013/2014

The Parish Clerk represented her balance sheet/predictions for the precept for 2013/2014.

RESOLVED: That after a debate the Parish Clerk notifies the District Council that Barlow wants to precept £22,000 for 2013/2014.

b) Payments

The invoices and statement were presented at the meeting.

The cheques be approved and signed off as follows;

| Cheque No | Details | Amount |
|------------------|--------------------------------|---------------|
| 2201 | NEDDC | £350.27 |
| 2202 | Clerk monthly sal and expenses | £272.10 |
| 2203 | Cleaner | £161.00 |
| 2204 | Inland Revenue | £053.00 |
| 2205 | BMB | £302.94 |
| 2206 | Kemkill | £090.00 |
| 2207 | NEDDC Dog bins | £198.43 |
| 2208 | P Pickering | £058.40 |
| 2209 | Carnival Committee | £011.91 |
| | Total | £1498.05 |

204/12 Any Other Business

a) Tables – Village hall

RESOLVED: That this item in more detail at the next meeting.

b) Travellers – Far Lane

RESOLVED: That the issue be reported to NEDDC/DCC.

c) Website

RESOLVED: That the website be advertised as widely as possible.

205/12 Date of Next Meeting

RESOLVED: That the next meeting be held on Monday 7th January 2013.

206/12 Forward Agenda Items

Village Hall - Tables

Parking in the Village

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Chair