

BARLOW PARISH COUNCIL

MINUTES OF THE MEETING OF BARLOW PARISH COUNCIL HELD ON MONDAY 5th JANUARY 2015

Present:

Councillors M Jones, P Pickering, Mrs S Rouse, Mrs J Chapman, Mrs J Hunter, Ms J Fisher,
J Rushby and Ms J Brougham

Also in attendance was District Councillor Mrs C Huckerby

01/15 **Apologies for Absence**

No apologies were received.

02/15 **Declaration of Members Interests**

Nothing to report.

03/15 **Variation of Order of Business**

Nothing to change.

04/15 **Public Participation/Reports of the Policeperson, District Councillor and County Councillors**

The Parish Clerk/RFO reported that there had been no crimes in the village since the last meeting. (Post meeting note – The Parish Clerk/RFO had received notification that there had been 2 burglaries during December in Barlow).

05/15 **Minutes of last meeting and updates from the minutes**

RESOLVED: That the minutes of the last meeting be moved and seconded and signed by the Chair.

06/15 **Planning**

a) **Planning Applications**

- i 14/01268/FL – Installation of a new septic tank to serve Peakley House at land adjacent (Private Drainage System) Whitegates, Dobbin Lane for Mr D Law.

RESOLVED: That the application was considered and no comments made.

b) **Planning Decisions**

No decisions reported at the meeting.

c) **Planning Correspondence**

48m Wind Turbine planning application on land off Top Lane Wigley

The Parish Clerk/RFO reported on an application that had been passed on from a resident from Wigley asking for the Parish Council's support against this application.

RESOLVED: That after a discussion, the Parish Council agreed defer this pending further information.

07/15 **Correspondence**

a) **Barlow Estate Walkabout – 3rd December 2014.**

The Parish Clerk/RFO reported on the feedback from the Walkabout on the 3rd December 2014.

RESOLVED: That the information be noted.

b) NEDDC Ethical Standards Survey – Parish/Town Council results

The Parish Clerk/RFO reported on the results from the Survey and informed the Parish Council that these results were in the circulation folder.

RESOLVED: That the information be noted.

08/15 Village Hall Matters

a) Monthly Inspection – (Matters arising from the monthly inspection)

Updates/Outstanding issues for the Village Hall issues:

- Oven - to be replaced.
- Disabled toilet alarm – fault (Builder) – Pending
- Wheelchair has a flat tyre

b) Village Hall – General

Feedback from Parish Councillor

- i) The Parish Clerk/RFO reported on the findings from the Parish Councillor's adhoc inspection. Parish Councillor J Rushby was thanked for inspecting the hall during December.

RESOLVED: That the Parish Clerk/RFO sends a letter to Barlow School and Barlow Pre-school reminding them of their duties to keep the hall clean and tidy.

c) WIFI

The Parish Clerk/RFO reported on the 2 mail lists she had received regarding Wifi for the village hall.

RESOLVED: That the Parish Clerk/RFO contacts BT to get a quote for WIFI for the village hall.

d) Fees and Charges 2015/2016

RESOLVED: That after detailed discussions and because of the increased energy bills and general maintenance costs for the village hall the fees and charges be increased as attached to these notes.

09/15 Dalc Circulars

- a) Dalc Circular's will be e-mailed out to everyone.

b) Parish Clerk/RFO Salary 2015/2016

RESOLVED: That this item be discussed at the next meeting.

10/15 Items reported to the Parish Clerk/RFO from Parish Councillors

Nothing reported

11/15 Carboot Sales 2015

The Parish Clerk/RFO reported on the requests she had received from Barlow School, Barlow Carnival Committee, Barlow Hunt to run Carboot Sales during 2015.

RESOLVED: That the following carboot sales for 2015 be approved:

Easter – Barlow Hunt

May Day – Barlow School

Spring Bank – Carnival Committee

August – TBC

12/15 **Minor Maintenance Agreement**

The Parish Clerk/RFO reminded the Parish Council about the Minor Maintenance Grant we receive from DCC towards upgrading/maintaining public footpaths etc around the village.

RESOLVED: That after a discussion Parish Councillor Chapman discusses areas with overgrown vegetation with Greenbean to see if he could do the improvements before the 31st March 2015.

13/15 **Standing Orders**

RESOLVED: That a separate meeting be arranged to finalise the Standing orders.

14/15 **Benches**

Parish Councillor Mrs J Chapman reported that she had visited majority of the benches around the village and reported on the ones that needed replacing/repairing or disposing of.

RESOLVED: That the following benches be replaced/disposed of etc –

- Commonisde Road – to be replaced
- Crow hole – to be replaced
- Village hall –
 - WI bench – needs attention
 - Horsley – Needs attention
 - Booker – Needs some attention

15/15 **Finance**

a) **Bank Reconciliation**

The Parish Clerk reported on the balances as at 24th December 2014.

b) **Payments**

The cheques be approved and signed off as follows:

Cheque No	Details	Amount
2370	Parish Clerk Salary & Expenses	£311.34
2371	Inland Revenue	£055.00
2372	NEDDC Trade Refuse	£005.91
2373	Jeeves	£264.18
2374	Philip Pickering	£30.64
2375	Kenny Brakes Joinery	£919.20
2376	Mark Plumbing and Heating	£720.00
	Total	£2995.43

16/15 **Grit bins**

RESOLVED: That all the grit bins be filled asap.

17/15 **Any Other Business**

- a) Pot holes – Barlow Lees in the dip.
- b) Website be updated

18/15 **Date of Next Meeting**

RESOLVED: That the next meeting of Barlow Parish Council be held on Monday 2nd February 2015 at 7.30 p.m.

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Chair

BARLOW PARISH COUNCIL

MINUTES OF THE MEETING OF BARLOW PARISH COUNCIL HELD ON MONDAY 2nd FEBRUARY 2015

Present:

Councillors M Jones, P Pickering, Mrs S Rouse, Mrs J Chapman, Mrs J Hunter, and J Rushby

19/15 **Apologies for Absence**

Apologies for Absence were received from Parish Councillors Mrs J Brougham and Mrs J Fisher and NEDDC Councillor Mrs C Huckerby.

20/15 **Declaration of Members Interests**

Parish Councillor M Jones declared his interest in Planning Application for Mr J Hill.

21/15 **Variation of Order of Business**

Nothing to change.

22/15 **Public Participation/Reports of the Policeperson, District Councillor and County Councillors**

The Parish Clerk/RFO reported that there had been no crimes in the village since the last meeting.

23/15 **Minutes of last meeting and updates from the minutes**

RESOLVED: That the minutes of the last meeting be moved and seconded and signed by the Chair.

24/15 **Planning**

a) **Planning Applications**

i) 14/01239/FLH – Erection of a Bridge link to existing garage and conversion of roof void to ensuite/dressing room with external stone staircase at Reservoir House for Mr Hill.
(Mr M Jones left the meeting at 7.45 p.m. while the application was discussed).

ii) 15/00003/FL – Change of use of the field to the stabling and keeping of horses and the erection of stable block 14.4x10.4x 4.5 at Oxtan Rakes Hall farm for Mr Wilkinson.

RESOLVED: That the above applications were considered and no comments made.

iii) 14/01168/FL – Demolition of existing dwelling and outbuilding and construction of 3 No detached dwellings and a detached garage (Amended Plans) at 68 Valley Road, Barlow for Mr Rob Howard.

RESOLVED: That the above application was considered and the Parish Council raised the following concerns:

- The proposed construction of 3 houses on the site is considered to be excessive and an over-development of the relatively small site.
- The proposed development would result in an increase in on-road parking on a bend in the road in an area where on-street parking is necessary for some existing residents in the vicinity.

- There appears to be a limited amount of off-street parking with inadequate space to safely turn to drive on and drive off.
- Residents living along Mill Lane may be inconvenienced during the construction phase by working space requirements due to limited amount of free space available as a result of the density of the proposals.
- The Parish Council support the proposals to develop the site in general but would prefer to see 2 houses constructed instead of 3.

iv) 14/01143FLH for J Vardy – the Parish Council noted that the application had been withdrawn.

b) Planning Decisions
No decisions reported at the meeting.

25/15 Correspondence

a) District Parish Liaison Group

It was noted that the District Parish Liaison Group meeting had been re-arranged from 27th January to 24th February 2015 due to the snow.

b) Maintenance of Ground – Barlow Recreation Ground/Open Spaces, Milken Lane

The Parish Clerk/RFO read out a quote received from NEDDC to undertake the tractor gang mow playing field areas at the Community Centre, Millcross Lane at a cost of £437.06 for 12 cuts per year. Additional cuts are priced at £36.42 per cut.

And cut grassed areas inaccessible of the tractor gang mowing at the Community Centre, nature site, embankment opposite Barlow Methodist Church and at the junction of Valley Rose at a cost of £760.44 for 12 cuts per year. Additional cuts at £63.37 per cut.

RESOLVED: That the quote received from NEDDC be approved.

26/15 Village Hall Matters

a) Monthly Inspection – (Matters arising from the monthly inspection)

Updates/Outstanding issues for the Village Hall issues:

- Oven - to be replaced. (discussed and approved)
- Disabled toilet alarm – fault (Builder) – Pending
- Wheelchair has a flat tyre
- Curtains falling off the rail – sorted
- Light – no cover. (PP to look at)
- Toilet lights on too long – (PP to look into)
- First aid Box – JH to look at (Sorted)
- Chairs – to be restored. (JR to provide a quote for these)
- Waste bin outside – to be disposed of
- Health and Safety signs
- Larger floor mat at the entrance to the hall – PP to purchase one

b) Village Hall – General

A general discussion was held on the general state of the general state of the hall.

- c) WIFI
RESOLVED: That the Parish Clerk/RFO contacts BT to get a quote for WIFI for the village hall.

27/15 **Dalc Circulars**

- a) Dalc Circular's will be e-mailed out to everyone.
- b) Parish Clerk/RFO Salary 2015/2016
The Parish Clerk/RFO left the meeting while her salary was discussed.

RESOLVED: 1) That the Parish Clerk's salary be set at SCP 17 in line with DALC guidance at £9.029 per hour;
2) That her hours per week be increased from 7 to 8 per week;
3) That her annual salary be £3,756.00;
4) That the Parish Clerk/RFO accepted this increase.

28/15 **Items reported to the Parish Clerk/RFO from Parish Councillors**

Nothing reported

29/15 **Minor Maintenance Agreement**

Further to the last meeting, the Parish Clerk/RFO informed the Parish Council that she had spoken to Matt Bean and he was going to do the works asap and so that she could send off the information to DCC in time to claim back the grant money.

RESOLVED: That the updated information be noted.

30/15 **Standing Orders**

RESOLVED: That a special meeting be arranged for Monday 16th February 2015 at 7.00 p.m. to discuss and finalize the standing orders.

31/15 **Benches**

RESOLVED: 1) That the following benches be replaced/disposed of etc –

- Commonside Road – to be replaced
- Crow hole – to be replaced
- Village hall –
 - WI bench – needs attention
 - Horsley – Needs attention
 - Booker – Needs some attention

2) That the Parish Clerk/RFO liaises with the recycling company.

32/15 **Finance**

- a) Bank Reconciliation
The Parish Clerk reported on and the Parish Councillors accepted the balances as at 31st January 2015.
- b) Payments
The cheques be approved and signed off as follows:

Cheque No	Details	Amount
2378	Parish Clerk Salary & Expenses	£255.73
2379	Inland Revenue	£055.00
2380	M J Wilson	£195.77
2381	Jeeves	£217.56
2382	R J B Services	£622.20

	R J B Services	£154.88
2383	DALC – Training course	£025.00
2384	Sue Rouse	£010.00
	Total	£

33/15 **Any Other Business**

- a) Website to be updated

34/15 **Date of Next Meeting**

RESOLVED: That the next meeting of Barlow Parish Council be held on Monday 2nd March 2015 at 7.30 p.m.

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Chair

BARLOW PARISH COUNCIL

MINUTES OF THE MEETING OF BARLOW PARISH COUNCIL HELD ON MONDAY 2nd MARCH 2015

Present:

Councillors M Jones, P Pickering, Mrs S Rouse, Mrs J Chapman, Mrs J Hunter, J Rushby,
Ms J Brougham and Mrs J Fisher

Also in attendance was District Councillor Mrs C Huckerby

35/15 **Apologies for Absence**

No apologies received.

36/15 **Variation of Order of Business**

Nothing to change.

37/15 **Public Participation/Reports of the Policeperson, District Councillor and County Councillors**

The Parish Clerk/RFO reported that she hadn't received a crime report from Derbyshire Constabulary since the last meeting. (Post meeting note – a report was received after the meeting - One theft of vehicle (land Rover) and One Public Order Offence reported during Feb 2015).

38/15 **Minutes of last meeting and updates from the minutes**

RESOLVED: That the minutes of the last meeting be moved and seconded and signed by the Chair.

39/15 **Planning**

a) **Planning Applications**

- l) 15/00047/FL – Construction of an agricultural workers dwelling to replace temporary accommodation (Private Drainage System) at Riverside Farm Furnace Lane Barlow Dronfield for Ms K O'Neil.

RESOLVED: That the Parish Council was concerned about this application on highway grounds as it will inevitably result in an increase in traffic, particularly delivery lorries. The Parish Council were also concerned about development generally on green belt land and would like to discuss this issue with the planners with a view to understanding future planning policy.

15/00104/FL – Demolition, replacement/new build and alternations to existing buildings used as dwelling house and outbuildings/stables (Conservation Area) at Barlow Grange Barlow Grange Lane Barlow Dronfield for Mr Jonathan Vardy

RESOLVED: That the above application was considered and no comments were made.

b) **Planning Decisions**

No decisions reported at the meeting.

c) **Other Planning Issues**

District Councillor Mrs Huckerby updated the Parish Council on the following planning issues:

- W Rodgers Application – Still on-going
- Mr J Hill – Progressing

- Mr R Ward – The Environmental Health department had visited the site and found that there were no issues to be looked into. However Mrs Huckerby agreed to liaise with them again and ask to meet them on site to show them direct the issues.

Mrs Huckerby also updated the Parish Council on the new regulations regarding barns/stables.

After a discussion, the Parish Council agreed that the Parish Clerk/RFO invites Adrian Kirkham to a future meeting to update the Parish Council on the new regulations and for the Parish Council to raise their concerns.

40/15 **Correspondence**

a) District Parish Liaison Group

The Parish Clerk/RFO reported that the papers from the meeting held on Tuesday 24th February 2015 were in the circulation folder for information.

b) NEDDC – Draft Local Plan = Consultation

The Parish Clerk/RFO read out information received from NEDDC informing the Parish Council on their Draft Local Plan.

RESOLVED: That the information was noted and that any Parish Councillors wishing to view the document then this can be found on NEDDC's website by logging onto the document through the password sent to the Parish Clerk/RFO.

c) Local resident – Bus Shelter

Mrs Huckerby reported on an enquiry she had received from a local resident (via NEDCC) asking for a new Bus Shelter in the village.

RESOLVED: That the information was noted.

41/15 **Village Hall Matters**

a) Monthly Inspection – (Matters arising from the monthly inspection)

Updates/Outstanding issues for the Village Hall issues:

- Oven - to be replaced. (discussed and approved)
- Disabled toilet alarm – fault (Builder) – Pending
- Wheelchair has a flat tyre
- Light – no cover. (PP to look at)
- Toilet lights on too long – (PP to look into)
- Waste bin outside – to be disposed of.

b) Village Hall – General

i) Chairs

Parish Councillor J Rushby reported on the costings to replace the upholstery of the chairs. The fee for these was £28.00 per chair.

RESOLVED: That the Parish Clerk/RFO agreed to replace all the red chairs.

ii) Carboot Sales

RESOLVED: That the fee for any vehicle at the car boot sale be set at £7.00 per vehicle,

42/15 **Dalc Circulars**

Dalc Circular's will be e-mailed out to everyone.

43/15 **Items reported to the Parish Clerk/RFO from Parish Councillors**

a) **Elections (Jo Hunter)**

The Parish Clerk/RFO read out the e-mail received from NEDDC Governance Section detailing information and referred to the timetable produced by the Electoral Commission.

RESOLVED: That the information be noted and that when the Parish Clerk/RFO to circulate any information as soon as she receives it.

b) **Bus Service (John Rushby)**

This Item was withdrawn from the Agenda.

c) **Phone Box (Mark Jones)**

The Chair reported on a request he had received to use the phone box off Springfield Road as a book/plant share area.

RESOLVED: That the request be granted. The Chair agreed to look at and upgrade the phonebox

d) **Tree – Wilkin Hill (Mark Jones)**

The Chair reported on with photos showing that the railings and stonework around the tree at the bottom of Wilkin Hill is damaged and needs sorting.

RESOLVED: That these works be done asap.

44/15 **Standing Orders**

Further to the Special Meeting held on 16th February 2015, the Parish Clerk/RFO updated the Standing Orders as agreed in line with DALC Model ones.

RESOLVED: That the current Standing Orders be revoked and the new ones adopted with immediate effect.

45/15 **Financial Regulations**

Further to the Special Meeting held on 16th February 2015, the Parish Clerk/RFO updated the Financial Regulations as agreed in line with DALC Model ones.

RESOLVED: That the current Financial Regulations be revoked and the new ones adopted with immediate effect.

46/15 **Benches**

RESOLVED: 1) That the following benches be replaced/disposed of etc –

- Commonside Road – to be replaced
- Crow hole – to be replaced
- Village hall –
 - WI bench – needs attention
 - Horsley – Needs attention
 - Booker – Needs some attention

2) That the Parish Clerk/RFO liaises with the recycling company.

47/15 **Finance**

a) **Bank Reconciliation**

The Parish Clerk/RFO presented the Bank reconciliation report to the Parish Councillors as at 31st December 2014. These were accepted.

b) Payments

The cheques be approved and signed off as follows:

Cheque No	Details	Amount
2385	Parish Clerk Salary & Expenses	£312.02
2386	Inland Revenue	£055.00
2387	Adhoc User	£037.00
2388	Alfred Dunham and Son Ltd	£1004.00
2389	NEDDC – Dog Bins	£188.93
2389	NEDDC - Mow grassed areas	£868.46
2389	NEDDC – Mow recreation ground	£509.18
2390	Matthew Bean	£400.00
	Total	£

48/15 **Any Other Business**

- a) Website to be updated
- b) Wilkin Hill (Rockbank to Pinfold) pavement needs sweeping
- c) Street Light – to be looked into
- d) Pot holes – Main Road
- e) Commons side Road – Grates
- f) Rykneld Homes – Damage to grass verges

49/15 **Date of Next Meeting**

RESOLVED: That the next meeting of Barlow Parish Council be held on Monday 13th April 2015 at 7.30 p.m.

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Chair

BARLOW PARISH COUNCIL

MINUTES OF THE MEETING OF BARLOW PARISH COUNCIL HELD ON MONDAY 13TH APRIL 2015

Present:

Councillors M Jones, P Pickering, Mrs S Rouse, Mrs J Hunter, J Rushby,
Ms J Brougham and Mrs J Fisher

Also in attendance was District Councillor Mrs C Huckerby

50/15 **An Apology for Absence**

An apology for absence was received from Mrs J Chapman.

51/15 **Variation of Order of Business**

Nothing to change.

52/15 **Public Participation/Reports of the Policeperson, District Councillor and County Councillors**

The Parish Clerk/RFO reported that she hadn't received a crime report from Derbyshire Constabulary since the last meeting.

53/15 **Minutes of last meeting and updates from the minutes - below**

RESOLVED: That the minutes of the last meeting and 16th February be moved and seconded and signed by the Chair.

a) **Planning Application 15/00047/FL – for Ms K O'Neil**

The Chair reported that he had received a copy of the resident's objections to this application. The Parish Clerk/RFO agreed to send a copy of the report onto all the Parish Councillors.

b) **Tree – Wilkin Hill**

The Parish Clerk/RFO reported that she had spoken to Robert and he stated that he preferred to meet the Parish Councillors for a site visit (it was agreed) to explain what improvements needed doing to the surrounding wall and railings. It was also agreed to also contact Pete Wardle for a quote.

54/15 **Planning**

a) **Planning Applications**

- l) 15/00140/FL – Construction of detached outbuilding to provide laundry/utility room at 33-35 Valley Road Barlow for Mr D Mapp (previously e-mailed)

RESOLVED: That the above application was considered and no comments were made.

b) **Planning Decisions**

The following decisions were reported at the meeting:

- 1 NED14/01274/DICCON – Application to discharge Condition 4 (basement infill methodology) of Planning approval 14/00368/FL for retention and alterations to barn at Reservoir House Wilday Green for Mr J Hill – Conditions discharged.
- 2 NED15/00194/CATPO – Notification of intended works to various trees within the Barlow Conservation Area at Keri House Main Road Barlow For Mr John Rushby – No Objection

- 3 NED15/00202/CATPO = Notification of intended works to various trees within Barlow Mills and Crow Holes Conservation Area at 1 Crow Hole for Mrs J Marsh – No Objection 31st March 2015.

RESOLVED: That the above applications were noted.

c) Other Planning Issues

District Councillor Mrs Huckerby updated the Parish Council on the following planning issues:

- W Rodgers – progressing and was hoping to make a decision soon
- R Ward – Mrs Hunter reported that the site had been improved and tidied up. It was also reported that there were caravans on the site. Mrs Huckerby agreed to investigate into this with NEDDC.

The Parish Clerk/RFO reported that Adrian Kirkham will be happy to attend a Parish Council meeting to update the Parish Council on the new regulations and for the Parish Council to raise their concerns. He suggested that he attends the June meeting when the new Parish Councillors are in place.

55/15 Correspondence

a) District Parish Liaison Group –24TH APRIL WAS CANCELLED

b) NEDDC – Street Naming and Numbering - Springwell Cottage

RESOLVED: That the naming of Springwell Cottage be noted.

c) DCC County and Parish Forum -22nd June 2015 at Matlock 6.00 -8.00 p.m.

RESOLVED: That the above meeting be noted.

d) Street Lights

Further to the last meeting the Parish Clerk/RFO updated everyone on the situation with the Streetlight and stated that DCC would not re-consider leaving the light on unless the Parish Council produced additional information.

RESOLVED: That a site meeting be arranged with DCC to show the bad bend and explain the situation to try and get them to see the reason why the street light should be left on..

e) Tickled Troup Pub – update

The Parish Clerk/RFO updated everyone on the situation regarding the access in front of the Ticked Trout Pub.

A number of meetings and discussions have taken place with the landowners, their consultants and North East Derbyshire District Council Planning Officers in order to debate a course of action. It was believed that the owners would be submitting a planning application to NEDDC for (retention of) the ramp, also incorporating alterations to widen the footway and provide “bus boarder” kerbs at the existing kerb line, will be submitted (and be open to consultation). If planning permission is granted by NEDDC these works would then have to be undertaken in accordance with the County Council’s specification and an Agreement under Highways Act 1980 Section 278 entered into to provide for the implementation of works within highway limits.

f) NEDDC Neighbourhood Development Plan

RESOLVED: That the information be noted.

- g) NEDDC - Strengthening parish and town council accountability - Consultation on extending the remit

RESOLVED: That the information be noted.

- h) NEDDC - Calendar of meetings (e-mailed 1.4.2015)

RESOLVED: That the information be noted.

56/15 **Village Hall Matters**

- a) Monthly Inspection – (Matters arising from the monthly inspection)

Updates/Outstanding issues for the Village Hall issues:

- Oven – has been replaced.
- Disabled toilet alarm – fault (Builder) – Pending
- Light – no cover. (PP to look at)
- Toilet lights on too long – (PP to look into)
- Waste bin outside – to be disposed of.
- Chairs – that a strip of foam be placed in the store room to stop the Chairs being rubbed on the wall.
- Disabled Toilet – doesn't flush.

- b) Village Hall – General

- i) Complaint - User

Parish Clerk/RFO read out a letter of complaint regarding the use of the village hall in April and as the cooker was disconnected asked if they could be compensated for this.

RESOLVED: That the Parish Clerk/RFO writes to the complainant apologising for this and the Parish Council agreed to refund their money back.

57/15 **Dalc Circulars**

- a) Dalc Circular's will be e-mailed out to everyone.

- b) Transparency Code/Smaller Authorities Audit Regulations

The Parish Clerk/RFO informed the Parish Council that the above code dictates to Parish Councils that they should advertise more information especially financial information on their websites.

RESOLVED: That the information be noted

- c) Dalc Subscriptions

The Parish Clerk/RFO informed the Parish Council on both suggestions DALC were offering for their subscription fees for the year 2015/2016. Option 1 represent 1% increase in fee with full range of services and support offered. Option 2 which is the a higher fee but included training in Group 1.

RESOLVED: That the Parish Council agreed to go for Option 2 at a cost of £314.06.

58/15 **Elections**

The Parish Clerk/RFO reported that the Parish Council had only received 6 Parish Councillrs come forward, therefore no election will be called on the 7th May 2015 for Barlow.

The Parish Council now need to co-opt 2 Parish Councillors to make a full membership.

59/15 **Items reported to the Parish Clerk/RFO from Parish Councillors**

a) **DCC Highways "children" warning sign at the end of Springfield Road/Valley Road (Mark Jones)**

The Chair reported on a request he had received to put Children Warning signs up at the end of Springfield Road to warn drivers that Children are playing in the area.

RESOLVED: That after a discussion it was agreed to write to DCC and ask for their advice.

60/15 **Benches**

RESOLVED: 1) That the following benches be replaced/disposed of etc –

- Commonside Road – to be replaced
- Crow hole – to be replaced

The Parish Clerk/RFO produced e,g,'s of the benches to the Meeting. The Parish Council agreed that a larger bench be purchased for Crow Hole. The benches were agreed at the meeting.

- Village hall –
 - WI bench – needs attention
 - Horsley – Needs attention
 - Booker – Needs some attention

2) That the Parish Clerk/RFO liaises with the recycling company.

61/15 **Finance**

a) **Draft Accounts/Bank Reconciliation**

The Parish Clerk/RFO presented the Bank reconciliation report to the Parish Councillors as at 31st March 2015 and stated that the Grant Thornton external Auditor report had been received with a closing date of 8th June. These were accepted.

b) **Payments**

The cheques be approved and signed off as follows:

Cheque No.	Details	Amount
2400	Parish Clerk Salary & Expenses (reported at the meeting)	£610.30
2392	Inland Revenue	£0048.60
2393	Philip Pickering	£0012.56
2394	NEDDC – Dog Bins – January to March	£0204.67
2395	Park Hall Designs	£0090.00
2396	Upholstery Services	£448.00
2397	DALC subscriptions	£314.06
2398	Kenny Brakes – Installation of cooker	£054.00
2399	AC Titterton	£465.00

62/15 **Any Other Business**

a) **Resignation of Parish Councillors Mr P Pickering and Mrs J Chapman**

The Chair thanked both Parish Councillors for all their hard work over the year, (P Pickering 38 years and Mrs J Chapman 3 years this term)

b) **Gates – Village Hall to be repaired/repainted**

c) **Goal Posts – to be replaced**

d) **Wifi – updated**

e) Road Sweeper

61/15 **Date of Next Meeting**

RESOLVED: That the next meeting of Barlow Parish Council be held on:

Annual Parish Meeting – Monday 18th May 2015 at 7.00 p.m.

Annual Parish Council Meeting – Monday 18th May 2015 at 7.30 p.m.

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Chair

BARLOW PARISH COUNCIL

MINUTES OF THE ANNUAL MEETING OF BARLOW PARISH COUNCIL HELD ON MONDAY 18th MAY 2015

Present:

Councillors M Jones, Mrs J Hunter, J Rushby, Ms J Brougham and Mrs J Fisher

Also in attendance was District Councillor Mrs C Huckerby

62/15 **Declaration of Acceptance of Office**

63/15 **To Elect a Chair for the year 20152016**

It was nominated and seconded that Parish Councillor Mr M Jones be proposed as Chair for 2015/2016. No other nominations were received. Mr Jones accepted the position.

RESOLVED: That Mr Mark Jones be appointed Chair for the year 2015/2016.

64/15 **The Chair – Declaration of Office**

The Chair signed the Declaration of Acceptance of Office for the year 2015/2016 for Barlow Parish Council.

The Clerk/Proper Officer of the Council witnessed the acceptance.

65/15 **To Elect a Vice Chair for the year 20152016**

It was nominated and seconded that Parish Councillor Mrs Jo Hunter be proposed and seconded as Vice-Chair for 2015/2016. No other nominations were received. Mrs Jo Hunter accepted the position

RESOLVED: That Mrs Jo Hunter be appointed as Vice-Chair for 2015/2016.

66/15 **The Vice-Chair – Declaration of Office**

The Vice-Chair signed the Declaration of Acceptance of Office for the year 2015/2016 for Barlow Parish Council.

The Clerk/Proper Officer of the Council witnessed the acceptance.

67/15 **An Apology for Absence**

An apology for absence was received from Mrs S Rouse.

68/15 **Variation of Order of Business**

Nothing to change.

69/15 **Public Participation/Reports of the Policeperson, District Councillor and County Councillors**

The Parish Clerk/RFO reported on the crimes taken place during April in Barlow – these were:

1 x Dog bite

1x Production of cannabis

1 x Theft from Motor Vehicle

1 Burglary

Mrs Huckerby reported that recently there had been lots of burglaries in Holmesfield. It was agreed to say a few words in the Parish magazine asking people to be vigilant of this.

70/15 **Minutes of last meeting and updates from the minutes - below**

RESOLVED: That the minutes of the last meeting be moved and seconded and signed by the Chair.

71/15 **Audit of Accounts 2014/2015**

The Parish Clerk/RFO reported that she had met with the Internal Auditor and agreed on the accounts for 2014/2015. He will be attending the meeting on the 1st June to present the report in preparation to send to the External Auditor.

72/15 **Appointment of the Internal Auditor 2015/2016**

RESOLVED: That this item be deferred to the next meeting.

73/15 **Report of the Parish Clerk/RFO**

a) **Planning Applications**

- i) 15/00349/FL Erection of storage building at Figg Barn Grange Lane Barlow Dronfield for Tim Hopkinson
- ii) 15/00355/LB Application for listed building consent to replace 2no timber casement windows with bereco heritage casement windows (Listed Building) at The Old Vicarage Hackney Lane Barlow Dronfield for Mr Jim Chambers
- iii) 15/00352/CUPDMB Application for prior approval for conversion of a barn into a dwelling at Wellspring Farm Commons Road Barlow Dronfield for Mr John Robinson
- iv) 15/00335/FLH Single storey rear extension at Cliff View Cottage Barlow Lees Lane Barlow Dronfield at Mr Nick Staley

RESOLVED: That the above applications were considered and no comments were made.

b) **Planning Decisions**

None reported at the meeting.

c) **Other Planning Issues**

Town and Country Planning Act, 1990

Appeal By: Mr P Moore For the Site at: Reservoir House Wilday Green Lane Barlow Dronfield

Proposal: Retention of horticultural building (e-mailed 6.5.2015)

RESOLVED: That the above appeal be noted.

74/15 **Correspondence**

a) **Springfield Road – Update**

The Parish Clerk/RFO updated the Parish Council and readout the response from DCC on the safety measures for Springfield Road.

The DCC stated that “Springfield Road is essentially a cul-de-sac albeit quite a long one. There is no “through traffic”. People driving on Springfield either live there, are visiting there or delivering there and must be aware that it is a residential street where other drivers are likely to be turning in and out of the junctions or on & off parking spaces and pedestrians are likely to be walking about as well as children playing.

There is no sign in the Traffic Signs Regulations & General Directions, warning of children playing generally, that we could put on the public highway.

As far as traffic calming measures, are concerned (speed bumps) , these schemes have been initiated in the past in order to bring about a reduction in casualty figures resulting from personal injury collisions. There has only been one reported injury since 1990.

Traffic calming speed humps are not universally popular so we always need a strong justification to install a scheme and in these days of budget cut backs it is highly unlikely that any schemes will be promoted over the next few years”.

RESOLVED: That the information be noted.

b) Street Light Wilkin Hill –Update

The Parish Clerk/RFO updated the Parish Council and readout the response from DCC on the street light on Wilkin Hill. DCC stated that he didn't feel there was any relevance in meeting as he was aware of the road layout and have followed procedures in investigating the concerns raised by the two local residents and the conclusions both I, our Traffic and Safety staff and the Police have consistently reached is that the operation of this light on a part night basis is entirely justified based on the use of the road after midnight.

If your council could provide any additional information that is different from the concerns we have already investigated they would be happy to look at this again.

RESOLVED: That the information be noted.

c) Derbyshire and Derby Minerals local Plan

RESOLVED: That the above information had been put in the circulation folder.

75/15 Village Hall Matters

a) Monthly Inspection – (Matters arising from the monthly inspection)

Updates/Outstanding issues for the Village Hall issues:

- Disabled toilet alarm – fault (Builder) – Pending
- Light – no cover. (PP to look at)
- Toilet lights on too long – (PP to look into)
- Waste bin outside – to be disposed of.
- Chairs – that a strip of foam be placed in the store room to stop the Chairs being rubbed on the wall.
- Disabled Toilet – doesn't flush.
- Grafetti
- WI bench – now not safe (MJ to look at)
- Floor at the entrance to the Pre-school store room (AJP)

b) Village Hall – General

Nothing reported at the meeting.

c) Heating system

RESOLVED: That the Parish Clerk/RFO chases up the quotes.

76/15 Items reported to the Parish Clerk/RFO from Parish Councillors

Nothing reported at the time of preparing the agenda.

77/15 Dalc Circulars

a) Dalc Circular's will be e-mailed out to everyone.

b) DALC Executive Committee – Members for 2015/2019

The Parish Clerk/RFO reported on the vacancy on the DALC Executive Committee and asked if anyone wanted to be put forward for the position.

RESOLVED: That if any Parish Councillor was interested then they should liaise with Parish Clerk/RFO by 1st June so that the paperwork can be passed on.

c) DALC Training

RESOLVED: That Parish Councillor Joanne Brougham attends the Council Induction training in the June 2015.

78/15 Finance

a) Payments

The cheques be approved and signed off as follows:

Cheque No.	Details	Amount
2401	Parish Clerk Salary & Expenses (reported at the meeting)	£338.80
2402	Inland Revenue	£062.60
2403	M J Wilson	£373.18
2404	Alfred Dunham & Son Ltd	£766.73
2405	Upholstery Services	£490.00
2406	Mrs Evans	£162.07

79/15 Co-Opt of Vacancies

The Parish Clerk/RFO reported that the Parish Council now have 2 vacancies and she will be starting the process to advertise these in the Parish Magazine and on the notice Boards asap.

80/15 Clerks contract – updated

This item be deferred to the next meeting.

81/15 The General Power of Competence

The Parish Clerk/RFO reported on the General Power of Competence and informed the Parish Council that she was seeking advice from DALC to see if 6 out of 8 Parish Councillors was sufficient to adopt this Competence.

82/15 Any Other Business

a) Pot holes – Smelting House Lane

83/15 Date of Next Meeting

RESOLVED: That the next meeting of Barlow Parish Council be held on:

Monday 1st June 2015 at 7.30 p.m.

84/15

Forward Agenda Items

That the following items be placed on the agenda for 1st June:

- Internal Auditor – report on the accounts for 2014/2015
- Appointment of Internal Auditor for 2015/2016
- Parish Clerks/RFO Contract update
- Mobile Traffic/Speed Gun
- Website update
- Bank Mandate – update

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Chair

BARLOW PARISH COUNCIL

MINUTES OF THE MEETING OF BARLOW PARISH COUNCIL HELD ON MONDAY 1st JUNE 2015

Present:

Councillors M Jones, Mrs J Hunter, J Rushby, Ms J Brougham, Mrs S Rouse and Mrs J Fisher

85/15 **An Apology for Absence**

An apology for absence was received from District Councillor Mrs C Huckerby.

86/15 **Variation of Order of Business**

Nothing to change.

87/15 **Public Participation/Reports of the Policeperson, District Councillor and County Councillors**

The Parish Clerk/RFO reported that there had been no crimes reported since the last meeting.

88/15 **Minutes of last meeting and updates from the minutes - below**

RESOLVED: That the minutes of the last meeting be moved and seconded and signed by the Chair.

89/15 **Audit of Accounts 2014/2015**

Mr M Ferreday attended the Parish Council meeting to present the accounts for 2014/2015.

Mr Ferreday presented the receipts and payments account together with the Annual Return for Grant Thornton and attachments.

The accounts were approved and signed by Mr Ferreday, (Internal Auditor), Mr M Jones (the Chair) and the Parish Clerk/RFO, Miss A J Preston.

Mr Ferreday also reminded everyone about the VAT rules and the exemptions as applicable to Parish Councils. Although the rule that enabled parish councils to reclaim vat was dis-applied in March 2009 HMRC had confirmed a "more flexible approach to claims - to be measured over a 7 year period " .

As part of Mr Ferreday's internal report the following areas were brought to the Parish Councillors attention:

- 1) British Gas Bill – being in credit
- 2) Jeeves Cleaning – outstanding bills.

The Chair thanked Mr Ferreday for his detailed report.

RESOLVED: That the Annual Accounts were approved.

That the Parish Clerk/RFO and Chair sign the Annual Return.

That the Parish Clerk/RFO sends off the Annual Return.

That the Parish Clerk/RFO sends the draft VAT return to the Internal Auditor before sending this off.

90/15 **Appointment of the Internal Auditor 2015/2016**

Unfortunately, Mr Ferreday had decided to retire as the Internal Auditor for Barlow Parish Council.

The Parish Clerk/RFO and Parish Councillors thanked Mr Ferreday for his assistance and helpfulness over the last 20 years as Internal Auditor for Barlow Parish Council.

RESOLVED: That the Parish Clerk/RFO starts looking into appointing an Internal Auditor for Barlow Parish Council will effect from 2015/2016 accounts.

91/15 **Report of the Parish Clerk/RFO**

a) **Planning Applications**

- i) 15/00461/FLH Construction of a single storey front & side extension at 5 Springfield Road, Barlow for Mr Adrian Clarke

RESOLVED: That the above application was considered and no comments made.

- ii) 15/00399/FLH Construction of single storey link between existing house and rebuild garage to side elevation - to replace existing patio doors to side elevation with Victorian style bay window and new storm porch to side elevation at Vine Cottage Wilday Green Lane Barlow Dronfield for Mr Kevin Hornsby

RESOLVED: That the above application be circulated and if any Parish Councillors had any concerns/comments then they should let the Parish Clerk/RFO know by 12th June 2015.

b) **Planning Decisions**

None reported at the meeting.

c) **Other Planning Issues**

Nothing to report at this meeting.

92/15 **Correspondence**

Overhanging hedges

The Parish Clerk/RFO read out a letter from a resident complaining about their overhanging hedges in the village.

RESOLVED: That a letter be sent to the resident asking them to kindly cut the hedge back.

That an article be placed in the Parish Magazine asking all residents to cut their overhanging hedges and to be mindful of people walking along public footpaths.

93/15 **Village Hall Matters**

a) **Monthly Inspection – (Matters arising from the monthly inspection)**

Updates/Outstanding issues for the Village Hall issues:

- Disabled toilet alarm – fault (Builder) – Pending
- Light – no cover. (PP to look at)
- Waste bin outside – to be disposed of.
- Disabled Toilet – doesn't flush.
- Grafetti
- WI bench – now not safe (MJ to look at)

- Floor at the entrance to the Pre-school store room (AJP)

b) Village Hall – General

Nothing reported at the meeting.

c) Heating system

RESOLVED: That the Parish Clerk/RFO chases up the quotes.

94/15 Items reported to the Parish Clerk/RFO from Parish Councillors

Nothing reported at the time of preparing the agenda.

95/15 Dalc Circulars

- a) Dalc Circular's will be e-mailed out to everyone.

96/15 Finance

a) Bank Mandate

The Parish Clerk/RFO presented the new mandate to the Parish Councillors.

RESOLVED: 1) That Mrs J Hunter (Vice-Chair) and Mr J Rushby be added to the list of signatories and that Mr P Pickering and Mrs J Chapman be taken off the list.

2) That the Parish Clerk/RFO processes with the new mandate.

b) Payments

The cheques be approved and signed off as follows:

Cheque No.	Details	Amount
2407	Parish Clerk Salary & Expenses (reported at the meeting)	£240.32
2408	Inland Revenue	£062.60
2409	Jeeves	£1056.72
2410	Upholstery Services	£518.00
2411	S Rouse (Windows)	£010.00

97/15 Co-Opt of Vacancies

The Parish Clerk/RFO reported that an advert had been placed in the Parish Magazine for the 2 vacancies.

98/15 Parish Clerk/RFO contract – updated

RESOLVED: That this item be deferred to the next meeting.

99/15 Mobile Traffic/Speed Gun

RESOLVED: That this item be deferred to the next meeting.

100/15 Website

RESOLVED: That Parish Councillors think about how the website could be improved and this be a regular item on the agenda.

101/15 Any Other Business

- a) Footpath Valley Road to Springfield Road

That the footpaths be reported to the District Council to clear/look into.

Pot Holes

Grate outside Tickled Trout

Drugs in the village

102/15 **Date of Next Meeting**

RESOLVED: That the next meeting of Barlow Parish Council be held on:

Monday 13th July 2015 at 7.30 p.m.

103/15 **Forward Agenda Items**

That the following items be placed on the agenda for July:

- Upgrade the railings/stone on the triangle at the bottom of Wilkin Hill
- Jeeves contract be reviewed

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Chair

BARLOW PARISH COUNCIL

MINUTES OF THE MEETING OF BARLOW PARISH COUNCIL HELD ON MONDAY 13TH JULY 2015

Present:

Councillors M Jones, Mrs J Hunter, J Rushby, Ms J Brougham, Mrs S Rouse and Mrs J Fisher

Mrs C Huckerby (NEDDC) and Mrs C Macdonald - Public

104/15 **An Apology for Absence**

No apologies received.

105/15 **Variation of Order of Business**

Nothing to change.

106/15 **Public Participation/Reports of the Policeperson, District Councillor and County Councillors**

Mrs C MacDonald attended the meeting to ask the Parish Council to re-consider having a defibrillator in the village and explained the types available.

The Parish Council thanked Mrs Macdonald for her information and stated that the Parish Council would look into this further.

The Parish Clerk/RFO reported that the following crimes were reported to the police since the last meeting:

- 1 common assault
- 1 ABH Domestic related crime
- 1 damage to Vehicle
- 1 call regarding late music from the Tickled Trout Public House

107/15 **Minutes of last meeting and updates from the minutes**

RESOLVED: That the minutes of the last meeting be moved and seconded and signed by the Chair.

108/15 **Report of the Parish Clerk/RFO**

a) **Planning Applications**

- i) 15/00499/FLH – Proposed single storey rear garden room at Hillcrest, Newgate Farm for Mr C Clarke.
- ii) 15/00593/FLH – removal of projecting bay window and construction of single storey side extension at Reservoir House for Mr J Hill.

RESOLVED: That the above applications were considered and no comments made.

- iii) 14/01168/FL Demolition of existing dwelling and outbuildings and construction of 2 No detached dwellings and a detached garage (Amended Plans) (Further Amended Plan/Amended Title) at 68 Valley Road Barlow Dronfield S18 7SN for Rob Howard
- iv) 15/00705/FLH Single Storey link between existing house and outbuilding at Vine Cottage Wilday Green Lane Barlow Dronfield for Kevin Hornsby.

RESOLVED: That the above applications be considered by e-mail after the Parish Councillors have had time to look at the applications on-line.

- v) 15/00047/FL – Construction of an agricultural workers dwelling to replace temporary accommodation (Private Drainage System) (Amended Plans) at Riverside Farm, Furnace Lane for Ms K O’neil.

RESOLVED: That the above application be deferred for further consultations. (Post meeting note – the application will be considered at full Council meeting of NEDDC on 2nd September 2015)

b) Planning Decisions

- i) 15/00461/FL – Brick cladding of dwelling and construction of a single storey front and side extension (amended plans) at 5 Springfield Road for Mr A Clarke – Approved 24th June 2015.

15/00493/AMEND – Application for a non-material amendment to planning approval 14/00108/FLH to allow alterations to the approved plans at Millcross, Millcross Lane for mr T Wells - approved 24th June 2015.

c) Other Planning Issues

Nothing to report at this meeting.

109/15 Correspondence

DCC – Street Lighting

The Parish Clerk/RFO read out an e-mail from DCC asking if the Parish Council wanted to purchase any extra street lights for the village?

RESOLVED: That the information be noted.

b) DCC – Wheelie Bin stickers

The Parish Clerk/RFO read out an e-mail from DCC asking if the Parish Council wanted to purchase any stickers for wheelie bin advertising the speed limits in the village.

RESOLVED: That the information be noted.

c) Railings Wilkin Hill

The Parish Clerk/RFO read out an e-mail from Mr R Duszczak advising the Parish Council on the works which needed to be done to make the area safe at a cost of £8500.

RESOLVED: That in line with the Standing Orders, the Parish Clerk/RFO obtains 2 other quotes before making a decision.

d) NEDDC Standards Committee Vacancies

The Parish Clerk/RFO informed the Parish Council on the nominees for the Co-Opted members of Standards Committee.

RESOLVED: That the Parish Council Nominate Mrs D Ward onto the Council's Standards Committee.

e) Crowhole

The Parish Clerk/RFO read out an e-mail from DCC advising the Parish Council that there were no immediate works to be done by the DCC Highways division on the triangle at Crowhole?

RESOLVED: That the information be noted.

110/15 **Village Hall Matters**

a) Monthly Inspection – (Matters arising from the monthly inspection)

Updates/Outstanding issues for the Village Hall issues:

- Disabled toilet alarm – fault (Builder) – Pending
- Waste bin outside – to be disposed of.
- WI bench – now not safe (MJ to look at)
- Floor at the entrance to the Pre-school store room (AJP)

b) Village Hall – General

Nothing reported at the meeting.

c) Heating system

The Parish Clerk/RFO reported on the 1 quote she had received for the new heating in the village hall.

RESOLVED: That the Parish Clerk/RFO chases up the other 2 quotes.

d) Goal Posts

The Parish Clerk/RFO reported that Mr Hardy had supplied 3 quotes for new Goal Posts for the Recreation Ground.

RESOLVED: That after careful consideration, the Parish Council agreed to go with Mark Harrod Ltd at a cost of £753.60 and that the Clerk asks Mr Hardy to proceed with these ASAP.

e) Jeeves Contract

RESOLVED: That after careful consideration, the Parish Council revised the current contract. The Parish Clerk/RFO amends the contract and sends this to the Chair and Vice-Chair for sign off before sending to Jeeves to sign.

f) Adhoc Booking

The Parish Clerk/RFO reported on a request she had received from waterways Recovery Group to hire out the Village Hall over 2 weeks for volunteers to camp out in the hall.

Looking at the Diary the hall is free subject to 2 weekend bookings which the Group have stated that they would work around this.

RESOLVED: 1) That the Parish Council agree in principal to let the Group use the hall over these 2 weeks;

2) That the Fee for the hire of this be £10.00 per day plus a donation.

3) That the Parish Clerk/RFO checks this out with the Insurance Company.

g) Request for Hire of Chairs and Tables for Wedding 2016

The Parish Clerk read out a request she had received asking the Parish Council if she could hire the Tables and Chairs for her wedding on 23rd July 2016.

RESOLVED: That the request be agreed at the hourly rate.

111/15 **Dalc Circulars**

Dalc Circular's will be e-mailed out to everyone.

112/15 Items reported to the Parish Clerk/RFO from Parish Councillors

a) Parking on the Main Road (Mr J Rushby)

Parish Councillor J Rushby raised the problem of parking on the Main Road outside his property and his neighbours. He produced photos of evidence at the meeting.

RESOLVED: 1) That after a discussion the Parish Council agreed to re-consider the parking issue in Barlow.

2) That the Parish Clerk/RFO organises a meeting with the Highways again to re-look at the issue.

113/15 Website

RESOLVED: That the Website be updated.

114/15 Finance

a) Internal Auditor

The Parish Clerk/RFO reported that she had consulted with Mr B Woods to take on Barlow Parish Council and he agreed to do this at a cost of £25.00 per hour.

RESOLVED: That after consideration the Parish Council agreed to appoint Mr B Wood as the Internal Auditor for Barlow Parish Council for 2015/2016 and that this be revised again next year.

b) Payments

The cheques be approved and signed off as follows:

Cheque No.	Details	Amount
2412	Parish Clerk Salary & Expenses (reported at the meeting)	£343.30
2413	Inland Revenue	£062.60
2414	Jeeves	£279.72

115/15 Co-Opt of Vacancies

The Parish Clerk/RFO reported that she had received 2 applications From Mr D Curtis and Mr B Alcock for the 2 vacancies of Barlow Parish Council.

RESOLVED: 1) That Mr Curtis be co-opted onto the Parish Council

2) That the Parish Clerk/RFO seek clarification on the eligibility of the application from Mr Alcock as he no longer lives in the village.

116/15 Mobile Traffic/Speed Gun

RESOLVED: That the information be noted.

117/15 August Carboot Sale

RESOLVED: That the Car boot sale be cancelled.

118/15 Gifts for retiring Parish Councillor and Internal Auditor

The Parish Clerk/RFO asked the Parish Council for ideas for a retiring gift on behalf of the Parish Council donating their time to the Parish Council for lots of years.

RESOLVED: That after careful consideration, the Parish Clerk/RFO looks at hampers at a

cost of around £50.00 each.

119/15 **Any Other Business**

- a) Potholes
- b) Grate
- c) Gullies
- d) Direction Sign

120/15 **Parish Clerk/RFO contract – updated**

The Parish Clerk/RFO asked the Parish Council to bring her contract up to date and to revise the amount towards heating and lighting and e-mails telephone calls etc. The last time these were looked at was 2007.

RESOLVED: That the Chair looks into this further and reports back to the next meeting.

121/15 **Date of Next Meeting**

RESOLVED: That the next meeting of Barlow Parish Council be held on:

Monday 7th September 2015 at 7.30 p.m.

122/15 **Forward Agenda Items**

That the following items be placed on the agenda for July:

- Clerks Salary
- Co-Opted Members – acceptance of Office
- Defibrillator

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Chair

BARLOW PARISH COUNCIL

MINUTES OF THE MEETING OF BARLOW PARISH COUNCIL HELD ON MONDAY 7th SEPTEMBER 2015

Present:

Councillors Mrs J Hunter (in the Chair), J Rushby, Mrs S Rouse, Mrs J Fisher, Mr B Allcock and Mr D Curtis

Mrs C Huckerby (NEDDC) and 4 members of the public were present

123/15 **Apologies for Absence**

Apologies for Absence were received from M Jones (Chair) and Mrs J Brougham.

124/15 **Welcome to the new Parish Councillors and Declaration of Acceptance of Office**

The Vice-Chair welcomed the new Parish Councillors, Mr Brian Allcock and Mr Dave Curtis to the meeting. The new Parish Councillors signed the acceptance of office before the order of business began. The Parish Clerk/RFO witnessed and signed the forms.

125/15 **Variation of Order of Business**

Nothing to change.

126/15 **Public Participation/Reports of the Policeperson, District Councillor and County Councillors**

4 members of the public attended the meeting to raise their concerns to planning application No. 15/00766/FL - Construction of a new stable barn at Oxton Rakes Hall Farm Grange Lane Barlow Dronfield for Mr Mark Wilkinson and asked for the Parish Council's support in raising objections to this application.

On behalf of the neighbours, Mr Mark Phillips raised and explained the about their following concerns in relation to the application:

- Appearance and Design;
- Disprortionate of the application;
- Rural area;
- Not inkeeping with the area;
- Conservation Area;
- Highway Safety;
- Privacy and visability;
- Safety and Security;
- Access and right of way;
- Environmental.

The Vice-Chair thanked the public for attending the meeting and making us aware of your concerns. The Parish Council will consider the application under planning matters.

The Parish Clerk/RFO reported that the following crimes were reported to the police during July:

- 2 x damage to vehicles
- 1 criminal damage to gate

RESOLVED: That the information be noted.

127/15 **Minutes of last meeting and updates from the minutes**

RESOLVED: That the minutes of the last meeting be moved and seconded and signed by the Vice-Chair.

128/15 **Report of the Parish Clerk/RFO**

a) **Planning Applications**

- i) 15/00766/FL - Construction of a new stable barn at Oxton Rakes Hall Farm Grange Lane Barlow Dronfield for Mr Mark Wilkinson.

RESOLVED: 1) That The Parish Council asks that this application be deferred so that the Parish Councillors can have more time to consider the application. They were concerned about the following areas:

- How the building will be serviced e.g. drainage, lighting etc;
- Environmental considerations;
- Issues raised in the previous application – 00032/FL

2) That a site visit be arranged to look at the site in more detail.

- ii) 15/00784/FLH - Recladding of Airey house with brickwork (Conservation Area) at 18 Springfield Road, Barlow for Mr Ellis Charlesworth.

RESOLVED: That the above application was considered and no comments made.

b) **Planning Decisions**

- i) Construction of a detached agricultural workers dwelling (Private Drainage System) (Amended Plans) at Grange House Stables Grange Lane Barlow for Mr Wayne Rodgers **CONDITIONALLY APPROVED - 16 July 2015.**
- ii) Erection of storage building at Figg Barn Grange Lane Barlow Dronfield for Mr Tim Hopkinson – **CONDITIONALLY APPROVED - 17 July 2015.**
- iii) Single Storey link between existing house and outbuilding at Vine Cottage Wilday Green Lane Barlow Dronfield for Mr Kevin Hornsby **CONDITIONALLY APPROVED – 5 August 2015.**
- iv) Construction of an agricultural workers dwelling to replace temporary accommodation (Private Drainage System) (Amended Plan) at Riverside Farm, Furnace Lane for Ms K Oneil – **CONDITIONALLY APPROVED**

c) **Other Planning Issues**

The Parish Clerk/RFO informed the Parish Council on the update of the North East Derbyshire Local Plan.

129/15 **Correspondence**

Enforcement Policy – Joint Environmental Health Service (NEDDC & Bolsover)

RESOLVED: That the document be noted.

b) **DCC – Rights of Way Consultation**

RESOLVED: That the consultation be noted.

c) **DCC – 20mph Speed Limits on Residential Street**

RESOLVED: That the document be noted.

- d) DCC – Winter Services Scheme/Snow Warden Scheme
RESOLVED: That the information be advertised within the Parish.

130/15 Village Hall Matters

- a) Monthly Inspection – (Matters arising from the monthly inspection)

Updates/Outstanding issues for the Village Hall issues:

- Disabled toilet alarm – fault (Builder) – Pending
- Waste bin outside – to be disposed of.
- WI bench – now not safe (MJ to look at)
- Floor at the entrance to the Pre-school store room (AJP)
- Plugs in kitchen
- Loose Slate – over Committee Room
- Wooden Panelling need replacing at the back/side of the hall
- Chairs – refurbish rest of the chairs
- Benches (Mrs Horsley and Armstrong)

- b) Village Hall – General

Village hall Chairs

- bi A Parish Councillor asked for clarification on whether to re-cover rest of the Chairs.

RESOLVED: That after a discussion, it was moved and seconded that the remaining chairs be resurfaced when the budget becomes available.

- c) Heating system

RESOLVED: That the Parish Clerk/RFO chases up the other 2 quotes.

- d) Goal Posts

The Parish Clerk/RFO reported that the Goal Posts had been ordered and delivered to the village hall. Mr P Hardy agreed to erect these in time for the football season.

RESOLVED: That the Goal Posts be paid for.

- e) Defibrillator

The Parish Council considered the need for a defibrillator for the Village and agreed that the village could do with one at each end of the village and one at the village hall.

RESOLVED: That after discussion and subject to funding, the Parish Clerk/RFO purchases 1 for the village hall and that consideration be given for donations towards a possible 2 more for the village.

- f) Hire of Hall

The Parish Clerk/RFO reported on a request she had received from waterways Recovery Group to hire out the Village Hall over night in October and asked how much the fee would be?

RESOLVED: 1) That the Parish Council agree in principal to let the Group use the hall over night;

2) That the Fee for the hire of this be £50.00.

3) That the Parish Clerk/RFO deals with the request.

g) Playground Inspection by NEDDC

The Parish Clerk/RFO read out the report from NEDDC on the inspection of the Play Area, Recreation ground. There were no immediate defects, however there were a few medium defects that need attention.

RESOLVED: That the Parish Clerk/RFO seeks information to get the medium ones sorted.

h) Blocked Drain

The Parish Clerk/RFO reported that during August the drain in the village hall was blocked and she had to call out an emergency company to unblock this. The report indicated that the drain was full of baby wipes.

RESOLVED: That the information be noted.

131/15 Dalc Circulars

Dalc Circular's have been e-mailed out to everyone.

The Parish Clerk/RFO asked the 2 New Parish Councillors if they wanted to go on the Induction course by DALC on either 19th November or the 25th February 2016.

RESOLVED: That Mr Allcock and Mr Curtis get back to the Parish Clerk/RFO on their availability to attend the course.

132/15 Items reported to the Parish Clerk/RFO from Parish Councillors

a) Parking on the Main Road (Mr J Rushby)

Parish Councillor J Rushby raised his concerns/issues with the problem of parking on the Main Road outside his property and his neighbours. He produced photos of evidence at the meeting.

The Parish Clerk/RFO reported that she had liaised with DCC to arrange a meeting. After a discussion, it was agreed that both Mr Rushby and Mr Curtis meets with Mrs Pollard from DCC to discuss the options with her.

RESOLVED: 1) That after a discussion the Parish Council agreed to re-consider the parking issue in Barlow.

2) That the Parish Clerk/RFO arranges the meeting with the Mrs Pollard from DCC Highways on the 17th September 2015 in Barlow.

b) Glebe Field Fencing

Parish Councillor J Rushby asked the Parish Council if they would like to make a financial donation towards the fencing around the Glebe Field. The total cost would be £2,000.

RESOLVED: The Parish Council considered this request and agreed to defer the decision until after the financial report had been presented to the next meeting.

c) Wagons – Overlees

Parish Councillor Mrs Hunter reported on the No of vehicles going down Overlees.

RESOLVED: That the Parish Clerk/RFO reports this to DCC.

d) Wood

Parish Councillor Mrs Hunter reported on a health and hygiene hazard in the woods.

RESOLVED: That the Parish Clerk/RFO reports this to NEDDC.

133/15 Website

RESOLVED: That the Website be updated.

134/15 Finance

a) Internal Auditor

The Parish Clerk/RFO reported that she had met with Mr B Woods for an initial meeting.

b) Payments

The cheques be approved and signed off as follows:

Cheque No.	Details	Amount
2415	Parish Clerk Salary & Expenses (reported at the meeting) August	£441.72
2416	Jeeves	£248.64
2417	NEDDC Dog bins	£207.79
2418	Parish Clerk Salary & Expenses (reported at the meeting) September	£436.36
2419	Inland Revenue August and September	£125.20
2420	Jeeves	£217.56
2421	Paul Hardy – Goal Posts	£753.60
2422	Park Hall Gardens	£75.00
2423	NEDDC Inspection	£32.40
2424	Deposit return	£25.00
2425	Came and Company Insurance	£1911.52

135/15 Parish Council Insurance Renewal

The Parish Clerk/RFO reported on the renewal notice from Came and Company for £1911.52.

RESOLVED: That the Parish Council agreed to continue with Came and Company with effect from 1st October 2015.

136/15 Parish Clerk/RFO contract – updated

The Parish Clerk/RFO asked the Parish Council to bring her contract up to date and to revise the amount towards heating and lighting and e-mails telephone calls etc. The last time these were looked at was 2007.

RESOLVED: That the Chair looks into this further and reports back to the next meeting.

137/15 Any Other Business

a) Moles - noted

b) Dog Bin – to be erected

c) Bus Stop

A Parish Councillor reported that the morning bus hadn't stopped at the bus stop at Crow Hole on 2 occasions. The information was noted.

138/15 **Date of Next Meeting**

RESOLVED: That the next meeting of Barlow Parish Council be held on:

Monday 5th October 2015 at 7.30 p.m.

139/15 **Forward Agenda Items**

That the following items be placed on the agenda for October:

- Clerks Salary
- Accounts - report

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Chair

BARLOW PARISH COUNCIL

MINUTES OF THE MEETING OF BARLOW PARISH COUNCIL HELD ON MONDAY 5th OCTOBER 2015

Present:

Councillors Mr M Jones (Chair), Mrs J Hunter (Vice-Chair), J Rushby, Mrs S Rouse, Mrs J Fisher,
and Mr D Curtis

Mrs C Huckerby (NEDDC) and 1 member of the public were present
Mr Adrian Kirkham, Planning Manager NEDDC attended for item 144/15(c)

140/15 **Apologies for Absence**

Apologies for Absence were received from Mrs J Brougham and Mr B Allcock.

141/15 **Variation of Order of Business**

Nothing to change.

142/15 **Public Participation/Reports of the Policeperson, District Councillor and County Councillors**

a) **Planning**

Mr A Kirkham from NEDDC Planning department attended the meeting to run through the planning process and explain about the new regulations relating to changes to agricultural dwellings etc.

The Governance Guidance is available at:

http://planningguidance.planningportal.gov.uk/blog/guidance/when-is-permission-required/what-are-permitted-development-rights/permitted-development-rights-for-the-change-of-use-of-agricultural-buildings/#paragraph_104

b) **Complaint**

On behalf of the local residents, 1 member of the public attended the meeting to raise their concerns regarding noise and disturbance arising from the neighboring caravan site at Mill Farm. They had raised a number of complaints to the Local Council regarding noise, antisocial behavior, vehicles etc.

The Chair thanked the resident for attending the meeting and bringing the residents concerns to the Parish Councils attention and informed him that the Parish Council will consider this in more detail later in the meeting.

c)

Figures

The Parish Clerk/RFO reported that there were no crimes reported to the police during September 2015:

RESOLVED: That the information be noted.

143/15 **Minutes of last meeting and updates from the minutes**

RESOLVED: That the minutes of the last meeting be moved and seconded and signed by the Chair. The updates are below:

Further to Min No 128/15 (a), a site visit was held to consider planning application 15/00766/FL, and agreed that the Parish Council agreed with the changes in principal, however the Parish Council were concerned with the following:

- The size and overall height of the building could be reduced
- The proposed location should be reconsidered. It was felt that a site adjacent to Grange Lane would be more appropriate with the building being less obvious to neighbouring properties.
- The access road be reconsidered with a possible entrance located at the entrance to neighboring farm.

RESOLVED: That the Parish Clerk/RFO notifies NEDDC.

144/15 **Report of the Parish Clerk/RFO**

a) **Planning Applications**

- i) 15/00791/FL Proposed garage and dependant relative accommodation (Revised scheme 14/00385/FL) (Conservation Area) at The Beeches Crow Hole Barlow Dronfield for Mr F Ludlam
- ii) 15/00900/FL Gravel surface to existing car park at The Art Room Wilkin Hill Barlow for Mrs Diane Gilder
- iii) 15/00853/FL - Change of use of agricultural shed to animal hydrotherapy facility (Conservation area/Affecting Setting of a listed building) at Hall Farm Hackney Lane Barlow Dronfield for Mr D Horsley.
- iv) 15/00893/FLH - Construction of extension - raising of ridge height with dormers in roof space - detached garage and new access way (amended title) at 47 Valley Road Barlow Dronfield S18 7SL for Mr Ian Blanksby.
- v) 15/00921/FLH - Change of use of outbuilding to residential use and alterations to main dwelling at Highlightley Farm Highlightley Lane Barlow Dronfield at Mr and Mrs Harrison.

(Mr M Jones declared his interest in this application and left the meeting while the application was discussed).

RESOLVED: That the above applications were considered and no comments made.

b) **Planning Decisions**

- bi) NED14/01168/FL – Demolition of existing and outbuildings and construction of 2 No detached dwellings and detached garage (Amended Plans and Further amended plan) at 68 Valley Road for Rob Howard – Approved 7.9.2015
- bii) NED 15/00784/FLF recladding of Airey house with brickwork at 18 Springfield Road for Mr Ellis Charlesworth – Approved 9.9.15

c) **Other Planning Issues**

Mr A Kirkham (NEDDC) attended the Meeting to explain to the Parish Councillors about the changes to agricultural dwellings at NEDDC. (See note 142/15 a)).

145/15 **Correspondence**

a) **DCC Town Parish Council Minor Maintenance Scheme – changes**

The Parish Clerk/RFO read out the changes to the above scheme. The Parish Council were in support of these changes and agreed to continue applying for the donation towards upkeep of these footpaths.

RESOLVED: That the document be noted.

b) NEDDC – Chairs Charity – Chesterfield Royal Hospital Charity donation

The Parish Clerk/RFO read out a letter from NEDDC asking for a donation towards her Appeal – Chesterfield Royal Hospital.

RESOLVED: That the Parish Council agreed to donate £25.00 towards her appeal.

c) District/Parish Council Liaison Group

The Parish Clerk/RFO read out a letter asking for the Parish Council views on the changes to the District Parish Liaison Group meeting. She also stated that the next meeting will be held on Wednesday 7th October 2015 at NEDDC Offices, Wingerworth.

RESOLVED: That the document be noted and that the Parish Clerk/RFO e-mails out the questions to everyone and asked that they respond to her for the Clerk to compile 1 response by the 30th November.

146/15 Village Hall Matters

a) Monthly Inspection – (Matters arising from the monthly inspection)

The Parish Clerk/RFO read out the issues raised from the last inspection.

Updates/Outstanding issues for the Village Hall issues:

- Disabled toilet alarm – fault (Builder) – Pending
- Waste bin outside – to be disposed of.
- Floor at the entrance to the Pre-school store room (AJP)
- Plugs in kitchen
- Loose Slate – over Committee Room
- Wooden Panelling need replacing at the back/side of the hall
- Chairs – refurbish rest of the chairs
- Benches (Mrs Horsley and Armstrong)

RESOLVED: That the Chair looks at the issues at the next inspection.

b) Village Hall – General

i) Heating system

The Parish Clerk/RFO reported that she had arranged to meet with British Gas, however the wrong Inspector arrived and agreed to consult with the correct one.

RESOLVED: That the Parish Clerk/RFO chases up the other 2 quotes.

ii) Playground Inspection by NEDDC

The Parish Clerk/RFO read out the quote from NEDDC/Hays for the upkeep of the Play Area, Recreation ground as requested in the last inspection.

RESOLVED: That the Parish Clerk/RFO notifies the District Council to go ahead with these works.

iii) Defibrillator

RESOLVED: That a defibrillator be purchased for the village hall. The Parish Clerk/RFO to obtain prices and examples for the next meeting.

147/15 Dalc Circulars

Dalc Circular's have been e-mailed out to everyone.

RESOLVED: That Mr Allcock and Mr Curtis get back to the Parish Clerk/RFO on their availability to attend the course.

148/15 **Items reported to the Parish Clerk/RFO from Parish Councillors**

a) **Parking on the Main Road - update (Mr J Rushby)**

Further to the last meeting, a site meeting was held with DCC (Mrs S Pollard) on Thursday 17th September 2015 and in attendance was Mrs S Pollard, Parish Councillors D Curtis and J Rushby and Parish Clerk to show her the issues local residents were facing on the main Road near to Hackney House etc. Issues and options were discussed.

The Parish Clerk/RFO read out an update from DCC stating that “ there was no immediate straightforward conclusion as discussed at the site meeting. There are always at least two sides to every situation such as this, to be considered. For example, whereas residents would like unobstructed visibility when entering the carriageway, traffic safety practitioners often regard the presence of parked vehicles as useful natural traffic calming features. Obviously there are degrees within these two viewpoints and the difficulty therefore is finding a balance.

In order to assess the implications more carefully DCC had suggested that we both monitor the situation over the next few months particularly as, at the moment, there is no quantifiable justification for the introduction of waiting restrictions”.

RESOLVED: That the information be noted and that a letter be hand delivered to residents updating them of what is happening.

b) **Glebe Field Fencing**

RESOLVED: That this item be deferred to a further meeting after the financial report had been presented.

c) **Changes to the NEDDC Waste Collection Charges**

RESOLVED: That the changes to the increased fees be noted.

149/15 **Website**

RESOLVED: That the Website be updated.

150/15 **Finance**

a) **Grant Thornton Annual Return 2015/2015**

The Parish Clerk/RFO reported that the Annual return had been returned signed by Grant Thorntons.

b) **Budget**

At the last meeting the Parish Clerk/RFO reported that she was concerned about the spend being agreed within the Parish Council meetings and agreed that the Parish Clerk/RFO gets the accounts up to date and prepares an initial budget update in time for this meeting.

The Parish Clerk/RFO ran through her budget and stated that the accounts look healthy. However the precept for 2015/2016 had been fully received and the only income for the next 6 months would be from the village hall.

RESOLVED: That the Parish Council noted the current budget position and agreed that a priority list be added to the information and considered at each meeting.

c) Payments

The cheques be approved and signed off as follows:

Cheque No.	Details	Amount
2426	Parish Clerk Salary & Expenses (reported at the meeting)	£310.62
2427	Inland Revenue October	£62.60
2428	Jeeves	£77.70
2429	Grant Thornton	£240.00
2430	NEDDC Chairs Appeal	£25.00
2431	NEDDC Trade Refuse	£347.10

151/15 **Parish Clerk/RFO contract – updated**

The Parish Clerk/RFO asked the Parish Council to bring her contract up to date and to revise the amount towards heating and lighting and e-mails telephone calls etc. The last time these were looked at was 2007.

RESOLVED: That the Chair looks into this further and reports back to the next meeting.

152/15 **Any Other Business**

a) Moles - Noted

b) Potholes – Main Road, Village Hall to School

c) Resignation of Parish Councillor

It is with regret that Parish Councillor Mrs J Fisher handed in her resignation to the Parish Council due to change in her circumstances.

153/15 **Date of Next Meeting**

RESOLVED: That the next meeting of Barlow Parish Council be held on:

Monday 2nd November 2015 at 7.30 p.m.

154/15 **Forward Agenda Items**

That the following items be placed on the agenda for November:

- Village Hall Lighting
- Wilkin Hill Tree/railings etc.
- Grit Bins
- Wilkin Hill verge condition
- Gates to village hall car park

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Chair

BARLOW PARISH COUNCIL

MINUTES OF THE MEETING OF BARLOW PARISH COUNCIL HELD ON MONDAY 2nd NOVEMBER 2015

Present:

Councillors Mr M Jones (Chair), Mrs J Hunter (Vice-Chair), J Rushby, Mrs S Rouse, Mrs J Brougham and Mr B Allcock

2 members of the public were in attendance (Mr Clive Ward and a neighbour)

155/15 **Apologies for Absence**

Apologies for Absence were received from Mr D Curtis and Mrs C Huckerby.

156/15 **Variation of Order of Business**

Nothing to change.

157/15 **Public Participation/Reports of the Policeperson, District Councillor and County Councillors**

a) **Fishing Ponds**

2 members of the public attended the meeting. Mr Clive Ward from Mill Farm informed the Parish Council of his plans for developing the Caravan site.

Mr Ward handed out letters of support from locals who had attended his business and had enjoyed their stay.

Mr Ward asked the Parish Council for advice and support to keep his business going and asked how he could improve this to keep the neighbours happy.

He will be opening up the farm shop and welcomed all Parish Councillors to attend to see what could be sold in the shop etc.

The Chair stated that the main issues the Parish Councilors are approached with is the noise that comes from the caravan site late at night. Mr Ward responded that he wants to work with NEDDC and the Parish Council to alleviate all issues. He would be applying for a seasonal license for the Caravans and has obtained some land for storage.

He agreed that there were problems with noise, dog fouling and he was happy to try and resolve these issues quite amicably.

The chair concluded that the Parish Council don't have any objections to him running the business as long as he complies with the planning rules and regulations and consider the local neighbours.

The Chair thanked the members of the public for attending and this information.

The members of the public left the meeting.

The Parish Councillors agreed to visit the area before the shop opens in December.

b) **Figures**

The Parish Clerk/RFO reported that there was no information received from the police for the crimes in October 2015.

157/15 **Minutes of last meeting and updates from the minutes**

RESOLVED: That the minutes of the last meeting be moved and seconded and signed by the Chair. The updates are as follows:

- Further to Min No 145/15 – the Parish Clerk/RFO reported that she had received a thank you letter from NEDDC Chairs Appeal for the Parish Council’s donation of £25.00.
- Further to Min No 148/15 - Parking on the main road, Mr Rushby reminded the Parish Council that as part of the parking problem, people were parking in front of the disabled tactile paving on both sides of the road. The Parish Clerk/RFO to ask for advice from DCC to try to stop this.

158/15 **Report of the Parish Clerk/RFO**

a) **Planning Applications**

- i) 15/01060/FLH – Construction of two storey front extension at Springwell Cottage, Wilday Green Lane, Barlow for Mr and Mrs S Hamilton.

RESOLVED: That the above application was considered and no comments made.

b) **Planning Decisions**

NED 15/00811/DISCON - Discharge of Condition 2 (boundary treatment) relating to application 14/00260/FL at St Lawrence Parish Church Hackney Lane Barlow S18 7TR for Peter Gould Thorpe APPROVED, 6.10.2015

NED 15/00791/FL – Proposed garage and dependant relative accommodation (revised scheme) 14/00385/FL) (Construction Area) at the Beeches Crow Hole for Fraser Ludlam – REFUSED 21.10.2015.

159/15 **Correspondence**

a) **NEDDC A New Health and Well Being Strategy 2015-2019**

RESOLVED: That the document be noted.

b) **Barlow Carnival Committee**

The Parish Clerk/RFO informed the Parish Council that she had been approached by the Chair of Barlow Carnival Committee asking if the Parish Council would like Carnival Committee to purchase an item for the community.

The Parish Clerk/RFO suggested something for the recreation ground as some of the play equipment was in need of repair.

RESOLVED: That Parish Councillor Mr Allcock liaises with the Chair of Carnival Committee and brings back to the next meeting some suggestions for the Parish Council to consider.

160/15 **Village Hall Matters**

a) **Monthly Inspection – (Matters arising from the monthly inspection)**

The Parish Clerk/RFO read out the issues raised from the last inspection:

Updates/Outstanding issues for the Village Hall issues:

- Disabled toilet alarm – fault (Builder) – Pending
- Waste bin outside – to be disposed of.

- Floor at the entrance to the Pre-school store room (AJP)
- Plugs in kitchen
- Loose Slate – over Committee Room
- Wooden Panelling need replacing at the back/side of the hall
- Chairs – refurbish rest of the chairs
- Benches (Mrs Horsley and Armstrong)

RESOLVED: That the Chair looks at the issues at the next inspection.

b) Village Hall – General

i) Heating system

The Parish Clerk/RFO reported that she had received 3 quotes to replace the heating in the Village Hall. The quotes received were as follows:

- 1 – DH Plumbing and Heating (£9,000.00);
- 2 – 2RED (£9850.03)
- 3 – M J Wilson (£8972.14 inc VAT)

RESOLVED: That further questions be asked before a decision could be made. However, once the questions are answered, the Parish Clerk/RFO e-mails the Parish Councillors for the answer and that a decision be made and an order placed with the preferred supplier.

ii) Lighting

RESOLVED: That after a discussion, it was agreed to look into replacing the lighting in the small hall. For the time being the current lights in the small room be swapped into the main hall. The lights in the main hall be replaced in another financial year.

iii) Gates to the village hall

RESOLVED: That after a discussion it was agreed to look into repainting the access and car park gates to the village hall.

iv) Defibrillator

Further to the last meeting, the Parish Clerk/RFO produced examples of a defibrillator for the Parish Councillors to consider.

RESOLVED: That after a discussion a defibrillator be purchased for the village hall from St Johns Ambulance at a cost of £980.00, plus a cabinet to put this in and that the Parish Clerk/RFO liaises with the BHF to apply for a grant towards this.

161/15 Dalc Circulars

Dalc Circular's have been e-mailed out to everyone.

Derbyshire Association of Local Councils - Annual Report 2014-2015 noted.

162/15 Items reported to the Parish Clerk/RFO from Parish Councillors

a) Glebe Field Fencing

Parish Councillor J Rushby approached the Parish Council on behalf of Barlow Church by asking for a donation towards the timber fencing around the Glebe Field.

RESOLVED: That after a discussion the Parish Council agreed to donate £1,050 towards the field subject to clarifying the powers to donate this under.

163/15 **Website**

The Parish Clerk/RFO reported that as far as she was aware all the updates had now been made.

164/15 **Finance**

a) **Budget**

At the last meeting it was stated that the Parish Clerk/RFO agreed that a priority list be added to the information and considered at each meeting. The priority list was shown and noted at the meeting.

b) **Payments**

The cheques be approved and signed off as follows:

Cheque No.	Details	Amount
2432	Parish Clerk Salary & Expenses (reported at the meeting)	£396.75
2433	Inland Revenue October	£62.60
2434	Jeeves	£248.64

165/15 **Wilkin Hill Verge condition**

The Chair reported about the condition of the verges on Wilkin Hill.

RESOLVED: That the Parish Clerk/RFO reports this to DCC.

166/15 **Wilkin Hill Railings**

RESOLVED: That this item be deferred to the next meeting.

167/15 **Parish Council Vacancy**

The Parish Clerk/RFO confirmed that the vacancy had been advertised.

168/15 **Any Other Business**

a) **Moles** - Noted

b) **Bench Crow Hole** – to be disposed of.

c) **Pavement outside Hackney House to Barley cottage**

d) **Grit Bins** – filled

169/15 **Parish Clerk/RFO contract – updated**

The Parish Clerk/RFO asked the Parish Council to bring her contract up to date and to revise the amount towards heating and lighting and e-mails telephone calls etc. The last time these were looked at was 2007.

RESOLVED: That the Chair looks into this further and reports back to the next meeting.

170/15 **Date of Next Meeting**

RESOLVED: That the next meeting of Barlow Parish Council be held on:

Monday 7th December 2015 at 7.30 p.m.

171/15 **Forward Agenda Items**

That the following items be placed on the agenda for November:

- Wilkin Hill railings

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Chair

BARLOW PARISH COUNCIL

MINUTES OF THE MEETING OF BARLOW PARISH COUNCIL HELD ON MONDAY 7th DECEMBER 2015

Present:

Councillors Mr M Jones (Chair), J Rushby, Mrs S Rouse, Mrs J Brougham, D Curtis and Mr B Allcock
1 member of the Public attended the meeting

172/15 **An Apology for Absence**

An Apology for Absence was received from Mrs J Hunter.

173/15 **Variation of Order of Business**

Nothing to change.

174/15 **Public Participation/Reports of the Policeperson, District Councillor and County Councillors**

a) **NEDDC Village Co-ordinator**

Mr Nathan Culkin attended the meeting to explain to the Parish Council what services they could offer to the Parish.

The work they offer allows people of all ages and abilities to take part to try something new or perhaps get back into the old hobby and they were looking at expanding into Barlow.

Suggestions of Chair based exercise and working with other users were discussed at the meeting.

The Chair thanked Mr Culkin for attending the meeting and information will be passed onto him as requested.

b) **Figures**

The Parish Clerk/RFO reported that there had been the following crimes in Barlow since the last meeting:

- 1 damage to vehicle (domestic related) Valley Road
- 1 dog attack on livestock in Bradley Lane

175/15 **Minutes of last meeting and updates from the minutes**

RESOLVED: That the minutes of the last meeting be moved and seconded and signed by the Chair.

176/15 **Report of the Parish Clerk/RFO**

a) **Planning Applications**

- i) 15/01105/FLH Two storey and single storey side and rear extensions with ground source heating system at Dobbin Cottage Dobbin Lane for Mr and Mrs Bell

RESOLVED: That the above application was considered and no comments made.

b) **Planning Decisions**

- i) Raising of ridge height with dormers in roof space and construction of a side extension and a detached garage (amended plans) (amended title) at 47 Valley Road Barlow Dronfield S18 7SL for Mr Ian Blanksby- **CONDITIONALLY APPROVED - 11 November 2015**
- ii) Construction of two storey front extension at Springwell Cottage Wilday Green Lane Barlow Dronfield for Mr And Mrs Stuart Hamilton – **refused 24th November 2015**

c) Other Planning Matters

- i) 15/00921/FL – Change of use of outbuilding to residential use and alterations to main dwelling at Highlightley Farm, Highlightley Lane for Mr and Mrs Harrison – **application withdrawn**
- ii) TOWN AND COUNTRY PLANNING ACT 1990 (AS AMENDED) - PLANNING APPEAL AGAINST REFUSAL OF A HOUSEHOLDER APPLICATION
Appeal By: Mr & Mrs J Hill at: Reservoir House Wilday Green Lane Barlow Dronfield
Proposal: Removal of projecting bay window and construction of single storey rear extension; Start Date: 04.11.2015

177/15 **Correspondence**

a) Barlow Carnival Committee

The Parish Clerk/RFO read out a letter from Barlow Carnival Committee giving the Parish Council a donation of £500.00 towards the refurbishment of the play equipment on the recreation ground.

After a discussion, the Parish Council agreed to get the Boat repaired asap

RESOLVED: That Parish Council thanked Barlow carnival Committee for the kind donation and will keep them updated with the repairs.

b) Retiring Parish Councillor

The Chair read out a thank you letter from Mr P Pickering for his retiring gift from the Parish Council.

178/15 **Village Hall Matters**

a) Monthly Inspection – (Matters arising from the monthly inspection)

The Parish Clerk/RFO read out the issues raised from the last inspection:
Updates/Outstanding issues for the Village Hall issues:

- Disabled toilet alarm – fault (Builder) – Pending
- Floor at the entrance to the Pre-school store room (AJP)
- Plugs in kitchen
- Loose Slate – over Committee Room
- Wooden Panelling need replacing at the back/side of the hall
- Chairs – refurbish rest of the chairs
- Benches (Mrs Horsley and Armstrong)
- Toilet seat repaired
- Window Cracked – waiting information from Heat guard

RESOLVED: That the Chair looks at the issues at the next inspection.

b) Village Hall – General

i) Heating system

The Parish Clerk/RFO reported that she had written to DH Plumbing & Heating confirming that their quotation had been accepted and agreed that we would meet with them in the new year to finalise details.

RESOLVED: That a meeting be held in January 2016 to finalise the details

ii) Lighting
RESOLVED: That the lights in the main hall be replaced in another financial year. In the meantime the lights in the back room be swapped into the main hall until these are replaced.

iii) Gates to the village hall
The Parish Clerk/RFO reported on the 1 quote she had received from Blake & Sons to repair the village hall gates. As this was over £500.00 2 other quotes would need to be sort.

RESOLVED: That 2 other quotes be sought in time for the next meeting.

iv) Hire of Hall – Waterways
The Parish Clerk/RFO reported that Waterways would like to use the hall over the Easter period and asked how much this would be.

RESOLVED: That the price to hire the hall was agreed at £25.00 per night.

v) Hire of Hall - Choir
The Parish Clerk/RFO reported that a Choir group would like to hire out the hall on a Monday night from 7.30 -9.30 p.m. and asked the Parish Council how much a regular booking would be?

RESOLVED: That the price to hire the hall was agreed at £10.00 per hour.

vi) Defibrillator
The Parish Clerk/RFO reported that she had completed and sent off the application form to BHF for a grant towards the equipment and cabinet and they had acknowledged this.

RESOLVED: That the Parish Clerk/RFO would update the Parish Council as and when she receives information.

vii) WIFI
The Parish Clerk/RFO updated the Parish Council that she had secured a deal with Plusnet for WIFI in the village hall.

The direct debit application form was completed at the meeting.

179/15 Dalc Circulars
Dalc Circular's have been e-mailed out to everyone.

180/15 Items reported to the Parish Clerk/RFO from Parish Councillors
Nothing raised at the time of producing the agenda.

181/15 Website
The Parish Clerk/RFO reported that as far as she was aware all the updates had now been made.

182/15 Finance
a) Precept 2016/2017
The Parish Councillors signed the DPI form for consideration of the Parish Precept. The Parish Clerk/RFO witnessed the forms.

The Parish Clerk/RFO handed out and ran through the balance sheet for the accounts for the actuals for 2015/2016 figures to date (as at 30.11.2015) and the forecasting for the year end 2015/2016 alongside her proposed budget proposal for 2016/2017.

RESOLVED: That after careful consideration, the precept remains at £22,000 with a view of increasing this next year.

b) Sector Led Audit Body for Audit procurement

The Parish Clerk/RFO read out the above information and asked the Parish Council how they want to proceed with the Audit arrangements.

Following the abolishment of the Audit Commission NALC, SLCC and ADA have been tasked with procuring authority audit services for smaller authorities (including all parish and town councils with an income of less than £6.5m) starting from the 2017/18 financial year.

It was important that the Parish Council decides whether to opt in or out.

RESOLVED: That after considering all the information the Parish Council agreed to stay opt in.

c) Auto enrolment

The Parish Clerk/RFO informed the Parish Council that from 2016, the Parish Council are required by law to provide a workplace pension. The PC/RFO was progressing with this.

d) Payments

The cheques be approved and signed off as follows:

Cheque No.	Details	Amount
2435	Parish Clerk Salary & Expenses (reported at the meeting)	£347.25
3436	British Gas	£93.87
3437	NEDDC – Dog bins	£207.79
3437	NEDDC – Playground	£524.47
2438	RSS – Playground Inspection	£792.50
3439	DALC Training	£65.00
3440	Jeeves	cancelled
3441	Barlow Church donation	£1050.00

183/15 **Highways**

a) Main Road Parking

The Parish Clerk/RFO read out an e-mail from DCC updating the Parish Council on the parking in Barlow.

DCC had quoted that DCC have had ongoing problems with their lining contractor and have now got a massive backlog of high priority work to try and get through.

Although we are no longer able to offer PEMs (white line protective entrance markings) to individuals to delineate their driveways (as obstruction is a police matter) we can mark pedestrian crossing points where there are dropped kerbs for the purpose.

It is worth remembering that it is an offence to park across pedestrian dropped kerbs whether or not they are marked by a white line. Such parking can be reported to the Parking Team (01629 538671) here at County Hall and they will pass the complaint to the Civil Enforcement Officers. If a CEO is in the general vicinity and can be deployed within a reasonable timescale, a fixed penalty will be issued.

RESOLVED: That the information be noted and an article be placed in the Parish Magazine.

b) Barlow – Overlees – Update

The Parish Clerk/RFO read out an e-mail from DCC updating the Parish Council on the issue at Overlees.

RESOLVED: That the information be noted.

c) Street Light out – update

RESOLVED: That as Street Light No 3083, Commonsie Road had not been sorted the Parish Clerk/RFO was asked to report this again to DCC.

d) Wilkin Hill Verges – update

The Parish Clerk/RFO updated the Parish Council on the above and stated that the inspector had visited the site and found that there was no action to take.

e) Footpath deterioration at Hackney Lane – update

The Parish Clerk/RFO updated the Parish Council on the above and stated that the inspector had visited the site and found that there was no action to take but they would monitor the situation.

184/15 **Tickled Trout**

The Parish Clerk/RFO updated the Parish Council on the above, DCC quoted that a number of meetings had been held with the owners of the premises, their designers and North East Derbyshire District Council with regard to a scheme that would enable the ramp to be retained and the kerbline altered to create an area of footway. It is also intended that the altered footway would incorporate raised bus boarder kerbs and the bus stop repositioned accordingly. It is understood that the owners would then need to submit this scheme as part of an application for planning permission to NEDDC.

It is regretted that this issue is taking longer to resolve than any of us would like. However a further meeting had been arranged for Tuesday 1st December 2015 with the owner's designer to discuss some matters of detailed design and hope that the matter can then be progressed.

RESOLVED: That the Parish Council noted the information and wait for further updates.

185/15 **Parish Council Vacancy**

The Parish Clerk/RFO confirmed that the vacancy had been advertised and to date no-one had come forward.

186/15 **Wilkin Hill Railings**

RESOLVED: That 2 further quotes be sort for this work.

187/15 **Any Other Business**

a) Parking on Church Lane

A Parish Councillor raised the issue of cars being parked on the church walk way.

188/15 **Parish Clerk/RFO contract – updated**

The Parish Clerk/RFO asked the Parish Council to bring her contract up to date and to revise the amount towards heating and lighting and e-mails telephone calls etc. The last time these were looked at was 2007.

RESOLVED: That the Chair looks into this further and reports back to the next meeting.

189/15 **Date of Next Meeting**

RESOLVED: That the next meeting of Barlow Parish Council be held on:

Monday 4th January 2016 at 7.30 p.m.

190/15 **Forward Agenda Items**

That the following items be placed on the agenda for January:

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Chair