

BARLOW PARISH COUNCIL

MINUTES OF THE MEETING OF BARLOW PARISH COUNCIL HELD ON MONDAY 6TH NOVEMBER 2017 AT THE VILLAGE HALL, BARLOW

- Present:** Councillors B. Allcock, Mrs J. Brougham, T. Crowley, D. Curtis, Mrs J. Hunter, J. Rushby, Mrs. J. Siddall and S. Woodhouse.
- Also in attendance:** Clerk Mrs A. Jones
- 165/17** **Apologies for Absence**
County Councillor Foster and District Councillor Huckerby had sent apologies.
- 166/17** **Variations to the Order of Business**
There was no variation to the Order of Business.
- 167/17** **Declaration of Members' Interests**
Cllr Curtis declared an interest in Planning Application 17/01138/TPO as he is a neighbour. Cllr Rushby declared an interest in Planning Application 17/01138/TPO because of his involvement with the church. Cllrs Curtis and Rushby will not take part in the discussion.
- 168/17** There were no requests for dispensations for Members with DPI's.
- 169/17** **Public Participation/Report of the Police/District and County Councillors.**
- a) No members of the public were present.
- b) Report from Derbyshire Constabulary. There had been 2 thefts. One a car number plate and one of goods falling out of the back of a trailer and stolen before they could be retrieved. There had been no ASB, even around Halloween.
- c) Cllrs Foster and Huckerby had nothing to report.
- 170/17** Cllr Siddall had completed a Disclosable Pecuniary Interests form which the Clerk will post on the website and send to NEDDC.
- 171/17** **Minutes of the Previous Meeting**
The minutes of the BPC meeting on 2nd October 2017 had been circulated.
RESOLVED: That the minutes of 2nd October 2017 were approved as a true record and signed by the Chair, Cllr Hunter.
- 171/17** **Matters Arising**
- a) The hedge on Hackney Lane has been cut back. The resident who had raised this issue has written to say thank you for the support of the Parish Council. The debris on the footpath below the hedge still needs clearing. The Clerk has written to the landowner and DCC Highways asking for this to be resolved as it is still causing the footpath to be narrow and unsafe.
- b) The Clerk had not been able so far to establish ownership of the perimeter wall.
- 172/17** **Clerk's Report/Correspondence**
- .1 The Play Area sign is ready to be installed. Cllr T. Crowley will fix the sign in the Play Area on the red railings by the swings.
- .2 The two new dog waste bins are ready to be installed. The location for the one on Overlees was agreed and will be fixed by Cllr S. Woodhouse. Arrangements for the fixing of the dog waste bin at the top of Smeltinghouse Lane are still to be agreed.

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- .3 **Village Survey**
The Clerk had circulated to Cllrs a draft of a letter to residents explaining the Village Survey and asking for feedback. The letter was approved. The deadline for responses will be 22nd December 2017 in time for feedback to be collated and included on the 8th January 2018 meeting agenda. The Clerk will print one per household and Cllrs will volunteer to deliver throughout the village.
- .4 **Bench at Crow Hole.** Subsequent to obtaining the quotes for repairing this bench, Cllr Crowley had offered to repair it for the cost of materials. This was agreed, and Cllr Crowley has it in hand.
- .5 Insurance Claim for repairs to damaged wall (January 2016). The Clerk had checked the file on the wall repairs. Came and Company had asked questions to establish if insurance would be payable. The information available did not satisfy the insurance claim requirements. Councillors agreed not to pursue the claim.
- .6 Proms in the Park 3rd June 2018. The Clerk has not received any further details.
- .7 Freeola Website booking and billing -domain name. This is now in the Clerk's name and payments are being taken from the Clerk's personal bank account. These will be reimbursed through the Clerk's monthly expenses claim.
- .8 Progress on Hall on-line booking. A calendar for hall bookings is now on the Barlow Village Website and the Clerk is trialling inputting hall bookings. When it has been fully tested the Clerk will put an item in the Parish Magazine to advise residents that hall booking information and availability is on the website.
- .9 Arrangements for the meeting with Lee Rowley MP, County Cllr Foster and District Cllr Huckerby on 30th November 2017 were considered. It was agreed that there will not be a formal BPC agenda for this meeting as it will be a relatively casual meeting. It was agreed that BPC will allow Lee Rowley to take the lead. Issues that BPC will raise will include Parking, Fracking and Police Resources. These Issues also to be raised with County Cllr Foster.
- .10 Information received after the agenda had been issued. Pre-School had reported damage occurring to Pre-School Play Equipment in their gated play area through vandalism over the weekend. The Clerk advised Pre-School to notify the police. The Clerk had also contacted the organiser of a booking of the Village Hall for a social event for the Camper Van Club who had been camping in the Needham's field over the weekend, to ask if they had heard anything. The organiser advised that there had been some youths in their group who had been unruly during their stay, and he accepted that the booking damage deposit would be retained. It was agreed that BPC will not accept a booking from this group in the future. The Clerk will also give the police the organiser's contact details, and will notify Peter Needham of the problems with the booking. (Police have since viewed the CCTV but nothing of value was captured.)

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- a) **Planning Applications**
- i) NED 17/01089/CATPO Notification of intention to reshape and reduce by 30% 2no Cherry trees within the Barlow Conversation Area at Middle Barley Wilkin Hill Barlow for Carol Evans. BPC made no comment.
- ii) NED 17/01094/FL Proposal: Demolition, replacement/ new build and alterations to existing buildings used as dwelling house and outbuildings/stables (Conservation Area)(Resubmission of 15/00104/FL) Address: The Grange Barlow Grange Lane Barlow Dronfield. BPC made no comments.

- iii) NED 17/01049/DISCON Application to discharge conditions 4 (Ground Levels), 5 (Foul water drainage), 6 (Surface water drainage), 7 (Landscaping), 9 (Boundary Treatments), 11 (Lighting scheme) and 13 (Site accommodation and storage/manoeuvring of vehicles) of planning approval 17/00681/FL at Land Between 66 And 70 Valley Road Barlow for Mr Richard Palfreyman. Councillors were not aware of the details. The Clerk will circulate the details. If BPC wishes to comment it will need to meet before 17th November or be given an extension to the deadline.
- iv) NED/17/01087/DISCON Application to discharge conditions 4 (Walling/Roofing), 6 (Site investigations), 10 (Contaminated Land Assessment), 11 (Remediation scheme), and 12 (Completion of remediation work) pursuant of 17/00628/FL at The Beeches Crow Hole Barlow for Mr Ludlam. BPC had no comment.
- v) NED 17/01138/TPO Proposal: Application to crown lift 4no Beech Trees (T1, T2, T3) and 1no False Acacia (T6) covered by TPO Number 5 Address: St Lawrence Parish Church, Hackney Lane Barlow S18 7TR. Cllrs Curtis and Rushby did not take part. BPC had no comment.

173/17 b) **Planning Decisions to be noted.**
NED17/00929/FLH. Application for front extension to bungalow at Valley View, Brindwoodgate. Conditionally Approved. Noted.

174/17 **Financial Report**

- .1 The Clerk presented the balances of the Reserve and Current Accounts with itemised transactions since the previous balances. The Financial Report is given at Appendix A and includes income and expenditure. This was received.
- .2 Accounts for Payment were approved as listed.
- .3 The Clerk and Cllr Rushby now both have access to view accounts on-line. No transactions can be carried out
- .4 The report from M. Ferreday had been circulated. It was noted that the two issues had been resolved. NEDDC has sent a statement confirming there is no outstanding invoice, and the former Clerk has repaid the petty cash float.
- .5 The Clerk circulated a report of income and expenditure for 2016/17 being the last full year's record. She will further circulate a report of income and expenditure for 2017/18 to date. This will be to facilitate Councillors consideration of the budget and precept for 2018/19 which will be on the December agenda.
- .6 The Clerk is still awaiting information to establish the amount of the former Clerk's Gratuity. The Clerk will send a reminder.

175/17 **Village Hall/Recreation Ground Issues**

- .1 This month's inspection was carried out by Cllrs Allcock and Brougham. The report had been circulated and was noted.
- .2 The wheelchair wheels had been flat. Cllr Rushby had since pumped them up. Does the Village Hall really need to have a wheelchair for which the Parish Council is responsible? It was originally provided in response to a request from WI. Cllr Siddall will query with WI if it is still needed.
- .3 It was agreed to provide new plaques for the new benches. Cllr Rushby will check with Mary Armstrong and Brian Horsley what exact wording is required.

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- .4 There had been no hot water for a party booking at the weekend and the Committee Room radiator is not working. It was agreed to delegate resolving these issues to Cllr Crowley and for him to make any purchases necessary to be reclaimed at the next meeting.
- .5 As agreed prior to the meeting, DCS Cleaning Solutions have been appointed to start from 1st December 2017, and Jeeves have been given notice to finish at the end of November. This was ratified at the meeting. The cleaning checklist has been agreed with DCS. They will provide all their own cleaning materials (included within the quote.) A 'Hire Diary' will be in place when DCS start.
- .6 Issues requiring urgent action at the Village Hall. It was agreed that the Clerk will call on trades as appropriate when urgent maintenance/repairs are required. Cllr Crowley is willing to help on matters concerning heating.
- .7 There is an ongoing 'to do' list for matters at the hall. Cllr Rushby will forward a copy to the Clerk and this will be monitored at P C meetings.
- .8 The Clerk has found a valuation of the hall on file dated October 2014. Councillors felt that this was recent enough, but the Clerk was asked to get confirmation from Came & Company that it was valid for insurance purposes.
- .9 **The fan heater** left in the Committee Room had belonged to Pre-School who have now removed it.
- .10 **The Hall Bookings regular users** invoicing is now up to date. Future invoices will be on a monthly basis and will make it clear the actual period of hire which is being paid for.
- .11 **Drains.** The CCTV survey had been carried out. There were different views as to the usefulness of the information. The Clerk was asked to obtain quotes for digging a hole over the area where the inspection pit is believed to be. Cllr Crowley would be available to meet and show where the hole needs to be dug.
- .12 Cllrs Rushby and Woodhouse are due to carry out the next Hall inspection. The Councillors will need to agree a day and time between themselves.
- .13 **Playground Equipment/Snow Clearance.** The Came & Company magazine had stated that weekly inspections of Playground Equipment was a requirement. It can be a simple visual inspection. There is training available. Also, the magazine had stated responsibilities for snow clearance of the Village Hall car park, and that the gate should be locked in the event of snow not being cleared. The Clerk will ask Pre-School and School what they do and ensure we are compliant.
- .14 **Grit Bins** Cllr Rushby had checked the PC Grit bins and gave the Clerk a list of bins needing to be topped up. The Clerk will order the grit from Dunham's. The Grit bin by the Peacock Car Park has been moved. The Clerk will ask Peter Needham where it should be relocated.
- .15 The Clerk will ask the School Caretaker if he would be available to carry out 'odd jobs' for the Parish Council on an ongoing, fee per job basis.
- .16 The Clerk has ordered new keys for the village hall front door through Timpson's. Cllr Woodhouse advised Pollards on Derby Road are cheaper.
- .17 Barlow F C had asked for the football pitch to have another cut as the grass is still growing later in the season. The Clerk was asked to find out how much NEDDC would charge for another cut.
- .19 Eckington Against Fracking no longer wish to hold a public meeting in the hall. They are meeting with Young Farmers instead.

- 175/17 Cont'd** .20 **Village Hall Committee Meetings.** It was agreed to call a meeting on Monday 22nd January – 2 weeks after the BPC meeting which will be 8th January 2018 due to 1st January Bank Holiday. This would allow review of feedback from the Village Survey to be on the agenda. The Clerk will notify representatives.
- 176/17** **DALC Circulars** up to and including no. 12 have been circulated to Councillors.
- 177/17** **Issues raised by Councillors**
- .1 Report to Cllr Hunter of family living in barn. This is outside Barlow Parish.
 - .2 Need to keep residents in the picture on actions taken over Parking problems in the village. The Clerk will put an item in the January Parish Magazine.
 - .3 Consideration of having a Parish Council Magazine. Various options were discussed but all have the drawback of involving costs and a lot of work to produce. The idea was put on the back burner.
- 178/17** **Any Other Business**
- .1 Christmas Tree. Cllr Crowley has been offered a tree for Barlow from a supplier in Chesterfield. Cllr Crowley was delegated to see the tree and report back. It was agreed that BPC will pay for a tree if necessary.
 - .2 It was clarified that the new First Aid Box is in place.
 - .3 Cllr Allcock would like BPC to support a Christmas Party for Barlow Children on the last day of term. This will be Tuesday 19th December. The hall will be available in the afternoon up until 8.00 pm when Young Farmers meeting starts. It was agreed to reserve the hall for a free of charge hire for a Children's Party. Cllr Allcock will check if these arrangements will fit in with the school and confirm as appropriate. Hall Christmas decorations will need to be up in time.
- 179/17** **Date of Next Meeting** - 7.30 pm Monday 4th December 2017 at Barlow Village Hall. This will be the Christmas meeting and Cllrs will bring seasonal refreshments for after the meeting.
- 180/17** **Items for the December agenda** Parish Councillors to continue to provide a list of any overgrown footpaths. Please send this to the Clerk ahead of the meeting so a list can be compiled for the Minor Maintenance Grant.

APPENDIX A. BARLOW PARISH COUNCIL FINANCIAL REPORT TO MEETING 6TH NOVEMBER 2017

Item	Balance	Variance
Balance of Business Current Account No. 80093299 at 02/10/17	£27,615.79	
Balance of Business Current Account No. 80093299 at 31/10/17	£26,278.86	(£1,336.93)
Balance of Business Reserve Account No. 00462128 at 02/10/17	£21,753.51	
Balance of Business Reserve Account No. 00462128 at 31/10/17	£21,753.70	+£0.19

PAID OUT - Cheques Issued 2nd October cleared by 31st October 2017

Chq/DD	To	Detail	NET	VAT	TOTAL	Cum.
2551	Came&Co.	Insurance premium	£1,730.29	£207.63	£1,937.92	
2552	Yorks.Water	31/03/-17/08/17			£75.73	
2553	P. Pickering	Reimburse Freeola	£10.47	£2.09	£12.56	
2555	AP Jones	Salary/Ex's 09/17			£384.17	
D/D	Eon	Electricity to18/09			£133.00	
D/D	Plusnet	WiFi			£39.00	£2,582.38

Cheques issued 2nd October 2017 which had not cleared by 31st October 2017 Statement

Chq/DD	To	Detail	NET	VAT	TOTAL	Cum.
2554	D. Hunter	Window Cleaner			£10.00	£10.00

Income Banked since report of 2nd October 2017

Receipt.	Payer	Detail	TOTAL	Cum.
AJ/08	P. Ward	HH + D 31/10/17	£55.00	
AJ/07	J. Bacon	HH 29/10/17	£40.00	
AJ/01pt	R. Jubb	HH 04/11/17	£25.00	
AJ/09	B. Parker	HH 04/11/17	£105.00	
AJ/10	T. Vaughan	HH + D 21/10/17	£55.00	
AJ/11	Keep Fit	HH Aug/Sep/Oct	£130.00	
44/17	A Preston	Refund of float	£50.00	
n/a	Western Power	Wayleave BJ2048	£3.45	
AJ/12	Pre-School	HH Jul/Aug/Sept	£677.00	
AJ/13	P. Weston	HH 7 x Karate up to 29/09/2017	£105.00	£1,245.45

Accounts Payable - Cheques to be issued 6th November 2017

Chq/DD	To	Detail	NET	VAT	TOTAL	Cum.
2556	G Thornton	2017 Annual Return	£200.00	£40.00	£240.00	
2557	Glasdon	2 dog waste bins	£189.28	£37.85	£227.13	
2558	NEDDC	Playground Insp.	£32.00	£6.40	£38.40	
2559	NEDDC	TW 26 wks	£368.42	0	£368.42	
2560	NEDDC	Dog bins Jul – Sep'17	£222.95	£44.59	£267.54	
2561	Direct365	Fire Ext. Tests	£67.00	£13.40	£80.40	
2562	British Gas	Gas to 20/10/17	£103.52	£5.17	£108.69	
2563	UK drainage	CCTV survey	£120.00	£24.00	£144.00	
2564	AP Jones	Clerk's wages & ex's			£658.93	
2565	HMRC	2 mths ending 05/11			£115.64	£2,249.15

