

BARLOW PARISH COUNCIL

MINUTES OF THE ANNUAL MEETING OF BARLOW PARISH COUNCIL HELD ON MONDAY 5th SEPTEMBER 2016

Present:

Councillors, Mrs J Hunter (Chair), J Rushby, Mrs S Rouse, Mr B Allcock, and D Curtis
Also in Attendance were Mrs C Huckerby, Mr T Crowley and Mrs Needham

159/16 **An Apology for Absence**

An Apology for absence was received from Ms J Brougham.

160/16 **Variation of Order of Business**

Mrs Huckerby asked that Planning applications be considered near the beginning of the agenda.

The request was agreed.

161/16 **Public Participation/Reports of the Policeperson, District Councillor and County Councillors**

a) **Parking**

Mrs Needham attended the Parish Council meeting to raise her concerns with the Parish Council regarding the parking on Wilkin Hill and Hackney Lane.

She acknowledged that there businesses in the area whom attract lots of visitors and the Pump Public House work hasn't helped but they will be opening its doors at the end of this month.

Her main concerns are:

- The Parking at the bottom of Wilkin Hill near to/around the tree;
- Visitors and residents are not parking correctly, causing issues for the safe and proper movement of traffic, wheelchairs, mobility scooters or pushchairs not being able to cross roads or walk down the pavements;
- Cars being parked over driveways;
- Affecting local businesses;
- Emergency Vehicles not being able to get into the village;
- Not being able to get in and out of her own field with machinery on Wilkin Hill.

The Chair thanked Mrs Needham for attending the meeting and for the detailed information. She informed Mrs Needham that the Parish Council had been debating this issue at every meeting for the last 2 years and that we had met DCC on a No of occasions.

Mr D Curtis and Mr J Rushby both reminded the meeting what was discussed with DCC when we met them and they felt that this was a safety measure when vehicles are blocking the highway.

After a discussion the Parish Council agreed to discuss this further under the Highways part of the agenda.

b) **Crimes**

The following crimes were reported to the Parish Council:

Theft (of pedal cycle), Theft (in a dwelling), Theft (of cctv)

162/16 **Declaration of Interest**

The Parish Clerk/RFO declared her interest in the issues of the Village Hall Roofer repairs.

163/16 **Minutes of last meeting and updates from the minutes - below**

RESOLVED: That the minutes of the last meeting be moved and seconded and signed by the Chair.

164/16 **Matters arising from the notes of the last meeting**

- i) Further to min No. 154&155/16, Standing Orders and The Parish Clerks/RFO contract, the Chair informed the Parish Council that she will be meeting with the Clerk on the 19th September to discuss the above.
- ii) Further to Min No 156/16 a, Unexpected payment for lining of the carpark; the Parish Clerk/RFO informed the Parish Council that this had come to her attention at a disadvantaged situation and had agreed to these works. However she had requested them to re look at the amount. The council members stated their concerns at this unauthorized work and that no payment should be made.

165/16 **Report of the Parish Clerk/RFO**

- a) **Planning Applications**
No applications reported at the meeting.
- b) **Planning Decisions**
 - i) 12/01276/FL - Demolition of existing garage and erection of single storey building to form Micro Brewery and conversion of two storey outbuilding to form guest accomodation linked to the public house (Conservation Area) at The Old Pump Hackney Lane Barlow Dronfield for Mapp Developments Ltd – approved 29th July 2016,
 - ii) 16/00617/DISCON - Application to discharge Condition 5 (Materials) of application 14/00948/FL - detached agricultural workers dwelling at Grange House Stables Grange Lane Barlow for Mr And Mrs Rodgers – conditions discharged – 29th July 2016.
- c) **Other Planning Issues**
 - ci) **NED Local Plan 2011-2033, Recreation & Open Space update**
The Parish Clerk/RFO read out the letter from NEDDC asking the Parish Council to check the details for Barlow in the NED Local Plan 2011-2033.

RESOLVED: That the Parish Clerk/RFO informs NEDDC on the following updates for the plan:

Village Hall Green, Valley Rise and under the typology – the Provision for children be changed to Recreation Field.

- cii) On behalf of the Parish Council, The Parish Councillors thanked Mrs Huckerby for all her efforts she had done for the Planning application on Commonsides Road, which had been refused inline with the Parish Council's views.

166/16 **Correspondence**

- a) **Meeting re Shared access**
Parish Councillor Mr D Curtis updated the Parish Council on his communication he had with the company who was asking the Parish Council's permission to install a mobile phone mast on the Parish Council's land.

The Parish Council are aware that there will be concerns and issues from local residents.

RESOLVED: That after a discussion, the Parish Council agreed that they are in-favour of pursuing this at this stage subject to further discussions and any Health and Safety Issues to be clarified.

b) Parish Council Insurance – Came and Company renewal

RESOLVED: That the Parish Council agreed to renew the Insurance with Came and Company as per their quote of £2,003.49.

c) Re-Launch of Neighbourhood Watch Schemes – 21st September 2016 at Dronfield Civic Centre at 7.00 p.m.

The information was noted.

167/16 **Village Hall Matters**

a) Monthly Inspection – (Matters arising from the monthly inspection)

See list of attached issues.

b) Village Hall – General

ii) Cleaning Contract

The Parish Clerk/RFO informed the Parish Council that she was looking into quotes from other companies and would bring these to the next meeting.

iii) Village Hall Management Committees

The Parish Clerk/RFO confirmed that the first meeting of this group will be held on Monday 23rd September 2016 at 7.30 p.m. at Barlow Village Hall. Parish Clerk to send out the invitation to all users.

iv) Village Hall Wall

RESOLVED: That this be deferred to the next meeting.

v) Football Club

The Parish Clerk/RFO reported that she had been approached by Barlow Football Club to ask the Parish Council if we objected to another football team – Youth be allowed to play on the recreation field. Mr Hardy will be in charge of both teams.

RESOLVED: That the Parish Council agreed to this request at a cost of £130.00 per year and as long as they accept responsibility for any damages and cleaning of the hall.

vi) Roof

The Parish Clerk/RFO declared her interest in this issue as her brother in law had submitted a quote for these works and left the meeting while the item was discussed.

The Parish Council discussed the following 3 quotes received to mend the village hall roof:

D Hill and Sons Ltd - £2,000 (price included investigation into the cause as couldn't identify this at the time of inspection)

Ecclesall Roofing & Building Contractos - £300.00 (to do a further investigation of the cause and carry out repairs based on one days work)

Garry Shaw Roofing - £300.00 plus VAT plus cost of materials.

RESOLVED: That the Parish Council agreed to go with Mr Garry Shaw to mend the leak providing he could do the work asap. (Post meeting note; the roof was mended on the 12th September 2016).

The Parish Clerk/RFO returned to the meeting.

vii) Hire of hall and ground for wedding - fee

The Parish Clerk/RFO reported that she had received 2 requests for hire of the hall and recreation ground to hold their weddings and wanted to know if the Parish Council approved this and what was the fee.

RESOLVED: That the Parish Council agreed to these requests in principle, however the Parish Council needed to seek information regarding the fee for the recreation ground.

168/16 Dalc Circulars

Dalc Circular's will be e-mailed out to everyone.

169/16 Items reported to the Parish Clerk/RFO from Parish Councillors

Nothing reported at the time of preparing the agenda.

170/16 Website – updates

The Parish Clerk/RFO to update the site when possible.

171/16 Finance

a) Grant Thornton annual return

The Parish Clerk/RFO informed the Parish Council that she had received the forms back all signed off with a few clerical corrections. The Parish Clerk/RFO agreed to circulate this to all.

b) Payments

The following cheques be agreed and signed as follows:

Cheque No	Description	Amount
2481	Parish Clerk Salary & Expenses (reported at the meeting) August	£366.41
2482	Inland Revenue	£62.60
2483	British Gas	£56.10
2484	Jeeves	£994.58
2485	Direct 365 online Limited	£80.40

b) Income

RESOLVED: That the income presented on the agenda be noted.

c) Queens 90th Birthday event – final accounts sign off

The Parish Clerk/RFO presented the final accounts to the Parish Council with 2 options for sharing out £397.54 profits from the event to the main sponsors.

RESOLVED: That the Parish Council agreed to option 1 which gives the following shares to the main sponsors:

Barlow Carnival Committee - £170.37
Barlow Parish Council - £170.37
Barlow Church - £56.80

172/16 **Highways Issues**

a) **Parking on Wilkin Hill/Hackney Lane**

Further to the discussion under the public section of the agenda, the Parish Council agreed to the following action:

- Mrs Huckerby agreed to liaise with DCC on this;
- Seek other residents views and issues to the Parking;
- Obtain a copy of the concerns raised by Mrs Needham;
- Liaise with DCC and the Police to come to a future meeting;
- Put information in the Parish magazine reminding residents, visitors and locals to parking without obstructing through movement of traffic as well as footpaths and driveways etc.

173/16 **Parish Council Vacancies**

The Parish Clerk/RFO informed the Parish Council that she had received 2 official notifications to become Parish Councillors. They were from Mr T Crowley and Mr S Woodhouse. She also read out the guidance notes on Co-option to ensure these 2 residents complied with the information.

RESOLVED: That the Parish Council agreed to accept Mr Crowley and Mr Woodhouse onto the Parish Council.

174/16 **Any Other Business**

a) **Footpath Valley Road to Commons Road**

It was reported that during carnival this year the footpath was covered with horse manure.

b) **Trout Access**

c) **Mirror Opposite Mill Street**

d) **Thank you from local residents for reporting the issue about dangerous dogs to the police.**

e) **Oaklands – Hedge needs cutting back**

f) **Advertising Signs – Arts on railings at bottom of Wilkin Hill**

175/16 **Date of Next Meeting**

RESOLVED: That the next meeting of Barlow Parish Council be held on:

Monday 3rd October 2016 at 7.30 p.m.

176/16 **Forward Agenda Items**

That the following items be placed on the agenda for October:

- The Clerks contract
- Standing Orders

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Chair