

## BARLOW PARISH COUNCIL

### MINUTES OF BARLOW PARISH COUNCIL HELD ON MONDAY 5<sup>th</sup> JUNE 2017

Present:

Councillors, Mrs J Hunter, J Rushby, S Woodhouse, D Curtis and B Allcock

96/17 **Apologies for Absence**

Apologies for Absence was received from T Crowley and Ms J Brougham and District Councillor Mrs C Huckerby.

97/17 **Declaration of Members Interests**

None reported at the meeting.

98/17 **Variation of Order of Business**

No changes to the order of the agenda.

99/17 **Public Participation/Reports of the Policeperson, District Councillor and County Councillors**

The Parish Clerk/RFO reported on the following crimes for Barlow since the last meeting:  
1 theft.

100/17 **Minutes of last meeting**

**RESOLVED:** That the minutes of the last meeting were approved and seconded and signed by the Vice-Chair.

101/17 **Report of the Parish Clerk/RFO**

a) **Planning Applications**

17/00499/FL – Retention of use of former stable for the operation of an interest based florist business at Mill Farm for Mr Rex Ward.

The Parish Council considered the above application and made no comments.

b) **Planning Decisions**

**NED 17/00360/LB** – Application for Listed building consent for reinstatement of residential use of the existing garage/store within the footprint of the hall (Listed Building) (Conservation Area at Woodseats Hall Johnnnygate Lane) For Nicholas Todd.  
**CONDITIONALLY APPROVED 18<sup>th</sup> May 2017**

c) **Other Planning Issues**

No other items reported at the meeting.

102/17 **Correspondence**

a) **The Local Government Boundary Commission – Electoral Review of North East Derbyshire Draft recommendations**

Further to Min No 85/17, re the above, the Parish Clerk/RFO asked for the Parish Councillors comments on the draft recommendations.

No comments were received at the meeting.

**RESOLVED:** That the information be noted.

b) **Neighbourhood Planning**

**RESOLVED:** That the information be noted.

103/17 **Village Hall Matters**

a) **Monthly Inspection – (Matters arising from the monthly inspection)**

Mrs J Hunter ran through the inspection bringing any immediate matters to the Parish Councils attention:

- Ropes on the play equipment being set a light – notify NEDDC to sort
- Graffiti on the play equipment – notify NEDDC to sort
- Emergency Lighting which was agreed to do as an emergency Health and safety issue.

b) **Village Hall – General**

i) **Issues/actions update**

The Parish Clerk/RFO ran through the updated actions list asking the Parish Councillors for their priorities within the next few months?

Parish Councillors ran through the list highlighting the priorities. – list attached.

**RESOLVED:** That the actions be dealt with asap.

ii) **Village Hall Committee – Report from the meeting held on 22<sup>nd</sup> May 2017**

The Chair reported that the Village Hall Management Committee was well attended and it was a successful meeting.

The notes will be circulated once available.

iii) **Village Hall Doctor – village hall to be credited with Hallmark**

The Parish Clerk/RFO to re-send out the link for all to look into for future.

iv) **Complaint**

The Parish Clerk/RFO reported on a complaint she had received regarding the state of the village hall before their use.

**RESOLVED:** That the Parish Clerk/RFO speaks to the Complainant re this and also the Parish Council need to address a number of issues regarding the village hall. E.g. Cleaning Contract/Storage etc. The Parish Councillors agreed to meet on Monday 3<sup>rd</sup> July 2017 at 6.45 p.m. to discuss some of the issues.

v) **Play area**

The Chair reported that she had been approached by a resident regarding more play equipment on the play area for children aged 6-11 and she was happy to do some fundraising for this.

**RESOLVED:** That the Parish Council agreed in principle to this and that the Chair liaises with her on this.

104/17 **Items reported to the Parish Clerk/RFO from Parish Councillors**

Nothing reported at the time of preparing the agenda.

105/17 **Dalc Circulars**

**Dalc Circular's will be e-mailed out to everyone.**

106/17 **Finance**

a) Grant Thornton Accounts – Audit of Accounts 2016/2017

The Parish Clerk/RFO reported that she had met with the Internal Auditor and agreed on the accounts for 2016/2017.

The Parish Clerk/RFO presented the receipts and payments account together with the Annual Return for Grant Thornton.

The accounts had been approved and signed by Mr Wood the internal Auditor, and were signed by Mrs J Hunter (the Chair) and the Parish Clerk/RFO, Miss A J Preston at the meeting.

There were no concerns raised by the Internal Auditor.

**RESOLVED:** 1) That section 1 Annual Governance Statement 2016/2017 were approved. And the Parish Clerk/RFO and Chair signed off this section;  
2) That Section 2 Accounting Statements 2016/2017 was approved and that the Parish Clerk/RFO & Chair signed off this section;  
3) That Section 3 External Auditor report and certificate was noted;  
4) That Section 4 Annual internal audit report 2046/2017 be noted;  
5) That the Parish Clerk/RFO sends off the Annual Return by the deadline of beginning of June 2017.

Payments

b) The cheques be approved and signed off as follows:

<b>Cheque No</b>	<b>Description</b>	<b>Amount</b>
2529	Parish Clerk/RFO (reported at the meeting)	£292.57
2530	Inland Revenue	£63.23
2531	B Wood	£88.20
2532	British Gas	£637.89
2533	C Hill	£24.00
2534	Jeeves - April	£248.64
2535	Barlow Church - donation	£350.00
2536	Graystones	£82.00
2537	Marmax - benches	£825.60
2538	Central Electrical	£1410.00

b) Income

**RESOLVED:** That the income presented on the agenda be noted.

107/17 Highways Issues

a) Parking in Barlow

The Parish Clerk/RFO reported that there was no update from DCC on this.

The Parking leaflets had been delivered.

**RESOLVED:** That the information be noted.

b) Dog bin

The Parish Clerk/RFO reported that she had received an e-mail from the Manager of the caravan site asking for an extra dog bin at the bottom of Overlees.

**RESOLVED:** That the request be granted.

c) Benches

The Parish Clerk/RFO reported that she had ordered the 2 benches for the recreation ground and that these be delivered to the Village hall but to liaise with Mr Curtis re the date/time of the collection.

**RESOLVED:** That the information be noted.

108/17 Parish Council Vacancy

The Parish Clerk/RFO confirmed that date no-one had come forward to fill the vacancy.

**RESOLVED:** That the Parish Clerk/RFO continues to advertise the position in the Parish Magazine.

109/17 Any Other Business

a) Open Gardens Event

The Parish Council agreed for Barlow Church to use the tables for this event.

b) Rock and Roll Event – 22<sup>nd</sup> July

The Parish Council agreed for tables to be used for the above event.

c) Resignation of the Parish Clerk/RFO

The Parish Clerk/RFO reported on her resignation as Parish Clerk/RFO after over 18 years in this position.

The Chair to talk to DALC.

110/17 Date of Next Meeting

**RESOLVED:** That the next meeting of Barlow Parish Council be held on:

Monday 3<sup>rd</sup> July 2017 at 7.30 p.m.

(Parish Councillors to meet at 6.45 p.m. at the village hall to discuss the hall issues).

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Chair