

BARLOW PARISH COUNCIL

MINUTES OF THE MEETING OF BARLOW PARISH COUNCIL HELD ON MONDAY 5th DECEMBER 2016

Present:

Councillors, Mrs J Hunter, (Chair), Mr D Curtis, J Rushby, T Crowley, J Brougham and
Mr S Woodhouse

Also in attendance was Mrs C Huckerby

215/16 **Apologies for Absence**

Apologies for absence were received from Mrs S Rouse and Mr B Allocock.

216/16 **Variation of Order of Business**

No items to consider to change.

217/16 **Public Participation/Reports of the Policeperson, District Councillor and County Councillors**

Crime Figures

The Parish Clerk/RFO reported that she had not received any figures for November 2016.

218/16 **Declaration of Interest**

Mr D Curtis declared his interest in item No 222/16 (e).

219/16 **Minutes of last meeting and updates from the minutes - below**

RESOLVED: That the minutes of the last meeting be moved and seconded and signed by the Chair.

220/16 **Matters arising from the notes of the last meeting**

Further to Min No 212/16, Any Other Business – Sign for Trout Fishing Ponds, it was reported that the Highways Authority are aware of this sign to be removed.

221/16 **Report of the Parish Clerk/RFO**

a) Planning Applications

- i) 16/01044/FLH Proposal: Application for alterations to existing bungalow and garage including 2 No dormer windows and new pitch roof over existing garage at Gorse Bank 11 Commonsie Road Barlow Dronfield Applicant: Mrs Maureen Turner
- ii) 16/00219/FL – Application for an agricultural building field at grid reference 432346 375740 Johnnygate Lane for Charles Village
- iii) 16/00219/AGD – Application for an agricultural building field at grid reference 432346 375740 Johnnygate Lane for Charles Village

RESOLVED: That the Parish Council considered the above applications and made no comments thereon.

Mrs Huckerby reported that she had received an additional planning application for Mr Gilder. As the Parish Clerk had not received this application it was agreed to e-mail this out to all when she receives it asking for any comments by 31st December 2016.

b) Planning Decisions

- i) Demolition of existing garage to be replaced with brew house housing brewing equipment to ground floor with mezzanine storage – extension to side for tasting room (Conservation Area) at The Peacock At Barlow Hackney Lane Barlow Dronfield for Mr Mapp – **CONDITIONALLY APPROVED – 7 November 2016.**

C) Other Planning Issues

ci) NEDDC – North East Derbyshire Local Plan Position Statement

The Parish Clerk/RFO read out an e-mail (this had also been circulated to all) regarding the above. The Parish Council considered this.

RESOLVED: That after a discussion it was agreed to keep this on the agenda until the formal consultation closes in 2017.

cii) Shale Gas and Fracking Informative Note - November 2016

The Parish Clerk/RFO read out an e-mail (this had also been circulated to all) regarding the above. The Parish Council considered this.

Mrs Huckerby reported that she had put a motion forward to Full Council to ask that on behalf of Barlow and Holmesfield – they both opposed to any fracking in the area as this can effect a large square feet of area.

RESOLVED: That the Parish Clerk/RFO asks DCC to notify her if any applications that come into the Council.

222/16 Correspondence

a) NEDDC - Electoral Review of North East Derbyshire: Warding arrangements

The Parish Clerk/RFO read out a letter from NEDDC regarding the above which is out for public consultation under the review.

RESOLVED: That the information is noted and that the Parish Council wish to remain the same.

b) Parliamentary Boundaries

The Parish Clerk/RFO read out a letter from NEDDC regarding the above.

RESOLVED: That the information is noted.

c) Removal of 28 Payphones

The Parish Clerk/RFO circulated the details for information.

d) Disciplinary and Grievance Policy – sign off

RESOLVED: That the above be discussed as part of item 10.

e) Public Rights of Way in Barlow

(Mr D Curtis declared his interest in this item, he remained on the meeting and took no part in the discussion)

The Parish Clerk/RFO read out an e-mail from Basil Merry advising the Parish Council of his services to upgrade Public Footpaths in Barlow.

The Chair informed the Parish Council about some volunteers she was aware of who are also keen to be involved.

Mrs Huckerby suggested that the two Parish Councils work together to make improvements.

A discussion took place and it was agreed to look at this in the new financial year when the Parish Council can apply for the Minor Maintenance Agreement grant.

Mr D Curtis and Mr S Woodhouse agreed to be the main leads on this.

f) Bus Consultation

The Parish Clerk/RFO circulated an update on the Bus Consultation which had been agreed by DCC. A discussion took place.

RESOLVED: That the public article be placed in the Parish Magazine.

That the Parish Clerk/RFO seeks information to find out what the next stage of the proposal is and that when Barlow and Holmesfield are looked at, the Parish Council needs to be personally made aware of this.

223/16 Parish Clerks Contract – update/agreement including approval of Lone Working Agreement and Disciplinary and Grievance Policy

The Chair updated the Parish Council on the meeting she had held with the Parish Clerk/RFO before this meeting.

RESOLVED: 1) That the Policies be amended and added to the Contract ;
2) That the Parish Clerk/RFO and Chair signs these off.

224/16 Financial Summary of the accounts

Discussed as part of the Precept – item No 229/16 (c).

225/16 Village Hall Matters

a) Monthly Inspection – (Matters arising from the monthly inspection)

Mr J Rushby and Mr S Woodhouse ran through the list of issues raised from the inspection.

b) Village Hall – Actions/Issues

Deferred to the next meeting.

The Chair brought to the Parish Councils attention an e-mail which Mr Rushby had sent to the Chair and Parish Clerk/RFO regarding the state of the hall over the weekend. The Chair had made further investigations before the meeting.

The Chair read out the e-mail and gave explanations to some of the issues addressed.

RESOLVED: 1) That the issues be investigated;
2) That a letter of apology be sent to the user of the hall affected.
3) That if satisfied the hirer concerned be contacted re their deposit.

i) Conditions of Hire

RESOLVED: 1) That in light of the discussions, the Parish Clerk/RFO updates these accordingly.

2) That these be discussed in detail along with the fees and charges in February.

- iii) Village Hall Wall
Parish Councillor T Crowley agreed to liaise with another contractor who may be interested in quoting for this job asap and lets the Parish Clerk/RFO know.

RESOLVED: 1) That Mr Crowley liaises with his contractor and to let the Parish Clerk/RFO have the quote by end of the week;
2) That the item be delegated to the Chair and Vice Chair for consideration/approval of the successful contractor.

- iv) Village Hall Carpark
Further to previous meetings, the Chair updated the Parish Councillors on the situation regarding the above.

Upon investigations, Mr D Curtis had found a report identifying a rogue trader which caused the Chair and Vice-Chair to contact Trading Standards. In light of this the Parish Clerk/RFO wrote to Trading Standards and advising them of the situation with copies of paperwork.

The Trading Standards had indicated that the Company was committing offences and so advised not to pay the invoice and if they contact the Parish Council then they should contact the Police and Trading Standards.

RESOLVED: That the Parish Clerk/RFO advises DCC Trading Standards to add him to their list.

- v) Village Hall Management Committee – Monday 16th January 2017
Noted.

- vi) WI Request
RESOLVED: That the Parish Clerk/RFO asks WI to use the backroom .

- 226/16 Dalc Circulars
Dalc Circular's will be e-mailed out to everyone.

- 227/16 Items reported to the Parish Clerk/RFO from Parish Councillors
Nothing reported at the time of preparing the agenda.

- 228/16 Website – updates
The Parish Clerk/RFO to update the site when possible.

- 229/16 Finance
a) Payments
The following cheques be agreed and signed as follows:

Cheque No	Description	Amount
2501	Parish Clerk Salary & Expenses (reported at the meeting) October	£
2502	Inland Revenue	£62.60
2503	British Gas	£
	Total	£

b) Income
RESOLVED: That the income presented on the agenda be noted.

c) Parish Council Precept 2017/2018
The Parish Councillors signed the DPI form for consideration of the Parish Precept. The Parish Clerk/RFO witnessed the forms.

The Parish Clerk/RFO handed out and ran through the balance sheet for the accounts for the actual for 2016/2017 figures to date (as at 30.11.2016) and the forecasting for the year end 2016/2017 alongside her proposed budget proposal for 2017/2018. The Parish Clerk/RFO appointed out the differences to her suggestions for the proposals

RESOLVED: That after careful consideration, the precept be increased to £25,000.

230/16 **Highways Issues**

a) **Lighting at the Peacock Pub/Car Parking on Wilkin Hill**

The Chair reported on a complaint she had received from a local residents regarding the two issues above.

RESOLVED: 1) That the Parish Clerk/ RFO puts an article in the parish magazine asking residents to be mindful when parking;

2) That Parish Councillor J Rushby speaks to the owner of the Peacock to see if the lights can be altered or switched off at certain times;

3) That the Parish Clerk/RFO writes to the police formally complaining about the service provided to Barlow.

231/16 **Any Other Business**

_Nothing reported at the meeting.

232/16 **Date of Next Meeting**

RESOLVED: That the next meeting of Barlow Parish Council be held on:

Monday 9th January 2017 at 7.30 p.m.

233/16 **Forward Agenda Items**

That the following items be placed on the agenda for November:

- Village Hall Priorities
- Standing Orders – sign off

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Chair