

BARLOW PARISH COUNCIL

MINUTES OF THE MEETING OF BARLOW PARISH COUNCIL HELD ON MONDAY 2ND JULY 2018 AT THE VILLAGE HALL, BARLOW

Present: Councillors : Mrs J. Brougham, T. Crowley, D. Curtis, Mrs J. Hunter, J. Rushby, Mrs. J. Siddall and S Woodhouse.

Also in attendance: District Councillor Mrs. C. Huckerby, Mrs J Clayton (Clerk) & E Smith (RFO).

48/18 Apologies for Absence

County Councillor Foster and PC Sally Horner 2722 were not in attendance.

49/18 Variations to the Order of Business

Planning & the War Memorial items were brought forward on the agenda.

50/18 Declaration of Members' Interests.

51/18 Cllr Rushby declared an interest in the War Memorial & the Noticeboard and would leave the room for the duration of the discussions.

52/18 There were no requests for dispensations for Members with DPI's.

53/18 Public Participation/Report of the Police/District and County Councillors.

.1 Two members of the public were present. The Manager of the local football team expressed his disappointment that the football pitch had not been in a usable condition for over a year and asked that remedial action was taken to rectify the situation. Cllrs agreed to request the services of an Ecologist and provide a report with costed options to resolve the problem.

.2 War Memorial – Cllr Rushby and a member of public presented a comprehensive report regarding the BPC plans to commemorate the end of WW1. The Chair advised that no competing service would be held in the parish and no decision would be made until the Village Green deeds had been inspected, this was planned for 13th July. The Chair would report back to the next meeting.

.3 The Police Report contained one incident of a dog bite.

.4 The District Cllr's reported that as a consequence of the recent dog bite incident, dog wardens were making visits to the parish and signage was to be erected to reminding dog owners of their obligations

.5 County Councillor Angelique Foster had not sent a report.

54/18 .1 Planning Applications for Consultation

a) 18/00555/FL | Demolition of two outbuildings, relocation of static caravan dwelling with associated change of use of farmyard, construction of new septic tank with associated underground pipe work and extensions and alterations to a farmhouse | Wellspring Farm Commonside Road Barlow Dronfield S18 7SJ. BCP Objected to the application, due to the substantial increase to the floorspace in a green belt location.

b) 18/00591/FLH | Application for rear extension (Conservation Area) | Meadow Vale Millcross Lane Barlow S18 7TT – BPC made no objection.

.2) Planning Decisions to be noted.

a) 18/00539/DISCON | Application to discharge conditions 4 (Samples), 5 (Levels) and (Lighting) of 18/00165/FLThe Grange Barlow Grange Lane Barlow Dronfield S18 7AB. Conditionally Discharged 19th June 2018

b) 17/01332/FL | Application for change of use from C3 (Residential) to a mixed (Sui Generis) use including weddings, private functions and events (Listed Building/Conservation Area) | Barlow Woodseats Hall Johnnygate Lane Barlow Dronfield S18 7SE – Refused 8th June 2018

c) 17/01333/LB | Application for listed building consent for alterations associated with change of use from C3 (Residential) to a mixed (Sui Generis) use (Listed Building/Conservation Area) | Woodseats Hall Johnnygate Lane Barlow Dronfield S18 7SE – Refused 8th June 2018

.3 Other planning matters

a) The Clerk reported that she had received an e mail from a member of the public, explaining that a significant building project was ongoing on Dobbin Lane and was impacting on the

traffic flow. The matter has been reported to NEDDC for investigation.

- b) Cllr Woodhouse reported that the public right of way had been blocked on Smeltinghouse and a wooden structure seemed to be occupied in the area. The Clerk would report the matter to DCC and NEDDC respectively and report back to the next meeting.

55/18

Minutes of the Previous Meeting

The Minutes of the BPC meeting on Tuesday 4th June 2018 had been circulated and were approved by all as a true record and signed by the Chair.

56/18

Matters Arising

57/18

The HR Confidential matter would be discussed at the end of the meeting

58/18

Financial Report

- .1 The RFO's report had been circulated and was approved.
The Cheque/BACS request for July – £2,245.22 was unanimously approved along with the current income sheet and bank reconciliation.
- .2 The RFO reported that the annual audit had been sent to the External Auditor - PKF Littlejohn and would report the findings when received
- .3 GDPR – the RFO reported that GDPR compliance forms would be circulated to Cllrs for completion. The Clerk added that Cllrs should ensure that BPC correspondence could not be accessed by other users and the device used should have anti-virus and malware protection. Cllr Crowley requested to be taken off the mailing list.
- .4 The RFO confirmed that the key code would be changing monthly, to comply with Insurance requirements, regular hirers would be informed.
- .5 The stainless steel required for the kitchen would cost £66.29, plus 2x tubs of glue at £12 each. Cllrs approved the expenditure and Cllr Crowley agreed to fit the steel.
- .6 British Gas breakdown care offer was agreed by all, at no additional cost to BPC.
- .7 Village Hall Bulbs – Cllr Brougham would check the size and report back to the RFO.
- .8 PAT Testing would be scheduled ASAP, together with a check of the cooker, hall hirers could take advantage of the service and the RFO would arranged for the appropriate amount to be recharged. The Chair asked that the Hall Hire agreement should highlight that all items used in the Hall should be under 1 year old or have a valid PAT test certificate.
- .9 Unity Trust – the RFO reported that the new account was operational. Cllr Siddall asked to be included on the account, the RFO would arrange the relevant application for signature.

59/18

1) **Playground**

The Playground Inspections were to be carried out by Cllr Woodhouse on 11.06.18 and Cllr Rushby on 20.06.18. The reports highlighted slight damage to the matting and a piece of playground equipment had been taken out of use. The RFO will contact NEDDC to arrange the repair ASAP

2) **The Village Hall**

- a) The Village Hall inspection was carried out on 07.06.18 by Cllr Brougham and Cllr Woodhouse it highlighted a missing toilet seat.
- b) The Clerk reported that she had been contacted by the pre-school regarding problems with the toilets. Cllr Woodhouse and Cllr Crowley would investigate and report back to the next meeting
- c) Ceiling tiles – Cllrs asked for quotations to be sourced for the removal of the tiles and redecoration. The RFO will report back to the next meeting
- d) External door - Cllrs asked for quotations to be sourced for a replacement composite door. The RFO will report back to the next meeting
- e) CCTV. The Chair reported that the Village Hall and play area had been subject recent vandalism. Cllrs agreed that a new CCTV was required. The RFO would obtain quotations and report back to the next meeting.

60/18

Issues raised by Councillors

- .1 Notice Board – The Clerk confirmed that the notice board is on Church land and therefore a street works license is not required. The RFO will source quotations for a triple board and report back to the next meeting
- .2 Grass Cutting – The Clerk reported that she spoken to NEDDC and the current contract is billed retrospectively at the end of the season dependent on the number of cuts carried out. Cllrs asked that NEDDC confirm the dates of cuts carried out this year so far, the areas cut

within the Parish and also asked that key dates such as the Carnival and Car boot sales be scheduled in to the NEDDC schedule. The Clerk would report back to the next meeting.

61/18

HR Confidential (discussed with no members of the public present)

- .1 Cllrs approved £20 each for the Clerk and RFO, to cover all working from home expenditure, due the sharing of the Clerk/RFO role.
- .2 The Clerk and RFO signed the Contracts of Employment, the roles are subject to a 12 -week probation period.

62/18

Date of Next BPC Meeting – 7.30 pm, Monday 3rd September 2018, Barlow Village Hall, no additional items were noted

63/18

The Village Hall User Group Meeting has been scheduled for Monday 16th July, a summary will be presented at the September BPC Meeting.
The meeting closed at 9.30 pm

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